



REQUEST FOR BID: DIGITAL SMART KIOSKS BRICKLINE GREENWAY: ENTIRE NETWORK (308A)

ISSUE DATE: February 26, 2025

SUBMITTAL DUE DATE: March 28, 2025
3:00 P.M. Prevailing Central Time

SUBMITTAL LOCATION: Great Rivers Greenway
ATTN: Michael Steinlage
3745 Foundry Way Suite 253
St. Louis, MO 63110

or sent electronically to:
msteinlage@grgstl.org

Questions should be directed to Michael Steinlage, Brickline Program Manager at msteinlage@grgstl.org. All requests for clarification on these bidding documents must be received in writing by March 12, 2025 at 5:00 P.M. Prevailing Central Time.

BACKGROUND

The Metropolitan Parks and Recreation District d/b/a The Great Rivers Greenway ("GRG") is a regional public agency serving the City of St. Louis, St. Louis County and St. Charles County. GRG connects the St. Louis region with greenways, making it a vibrant place to live, work and play. More information on Great Rivers Greenway's vision for a regional network of greenways can be found here:
<https://greatriversgreenway.org/reports-plans>

GRG is operated by around 40-member staff and governed by a 12-member Board of Directors. Staff are organized under Build, Promote, Sustain and Administration teams and GRG is supported by the Great Rivers Greenway Foundation, a 501(c)3 nonprofit.



The Brickline Greenway is a project with a bold vision to connect people and our city's most treasured places, creating inspiring experiences and equitable opportunities for growth. This will be a network of +/- 12 miles of greenways, linking up to 14 neighborhoods in the City of St. Louis, connecting Forest Park to the Gateway Arch National Park, Fairground Park to Tower Grove Park and hundreds of destinations in between.

In connection with the Brickline Greenway Technology Action Plan, Great Rivers Greenway is seeking bids for Digital Smart Kiosks ("Kiosks") to be installed throughout the Brickline Greenway entire network. This Request for Bids includes but is not limited to product manufacturing, shipping, operations support services, and product warranty. Installation services and direct associated costs are NOT included within this Requests for Bids. Product specifications are expanded upon below.

Kiosks shipping and delivery must be included with bids, with the option to store off-site at a vendor-provided facility. Kiosks are anticipated to be delivered to a secure facility approved by GRG in St. Louis City or County.

Delivery of Kiosks must be completed within 200 calendar days after completion of Purchase Order process.

INSTRUCTIONS FOR SUBMITTING A BID

The vendor shall complete the attached Bid form (Exhibit B - GRG FORM 1). Blank forms shall not be accepted, and the bid will not be evaluated. Questions regarding the specifications or bid process should be submitted for review and response by GRG as early as possible in the bidding process.

The Contract Award will be based on the lowest and best bid that meets the specifications contained in Exhibit A. The determination of the best-qualified Bidder shall be made by GRG and shall be based upon, but not necessarily limited to, a Bidder's: (a) financial resources, (b) experience, (c) organization, (d) technical qualifications, (e) skills, (f) equipment and facilities, and (g) ability to comply with the performance schedule.

Questions regarding this bid are to be sent via email no later than March 12, 2025 at 5:00 p.m. prevailing central time to Michael Steinlage, Brickline Program Manager (msteinlage@grgstl.org). Responses shall be issued to all known Request for Bid holders who provided information when downloading the bid packet from GRG's website.



GRG, at its discretion, may utilize State Infrastructure Program (“SIP”) funds for payment of Kiosks. To ensure funding eligibility requirements, additional specifications for Bidders to meet are included in Exhibit C. All Bidders must comply or be able to comply with Exhibit C requirements as set forth within.

BID SUBMITTAL

Deliver one (1) sealed hard copy submittal to the address below or electronically to msteinlage@grgstl.org. No faxed bids will be accepted. GRG invites bids on the appropriate form attached hereto, all blanks of which must be filled. Bidders may also provide supplemental documentation of bid response items as needed.

All Bids will be received in the office of GRG no later than the time and date indicated in the “Invitation to Bid.” Any bid received after above-stated closing time will not be accepted. It is the responsibility of the bidding party to ensure the bid has arrived at GRG’s office by the deadline. Bids delivered in person or via mail must be submitted in a sealed opaque envelope. Bid envelope shall be marked in upper left-hand corner with the name of firm submitting the bid, and in lower left-hand corner envelope shall be marked “DIGITAL SMART KIOSK.”

Bids to be addressed to:

Michael Steinlage, Brickline Program Manager
Great Rivers Greenway
3745 Foundry Way suite 253
St. Louis, MO 63110
msteinlage@grgstl.org

All bids received on time by GRG will be publicly opened at the GRG office.

Bids shall be signed in ink; scanned signatures required if submitting electronically. Prices must be expressed in words and figures. Any Bid which fails to name a price in both figures and writing may be deemed informal and may be rejected. In case of any discrepancy between the price written in the Bid and that given in figures, the lower price will be considered as the Bid.

Submission of a bid constitutes an offer with GRG on the terms stated herein. The Bidder agrees that its submitted bid in response to the Request for Bids shall remain valid and binding for a period of ninety (90) days from the date of submission. During this period, the Bidder shall not withdraw or modify the bid.



Erasures or other changes in a Bid must be explained or noted over signature of Bidder. Bids containing any conditions, omissions, unexplained erasures or alterations, or irregularities of any kind may be rejected as incomplete. GRG reserves the right to reject any and all Bids submitted. GRG reserves the right to contact bidders to clarify information submitted.

Bid results will be posted on GRG's website following bid opening.

Contract shall be awarded by GRG to lowest responsive, responsible and best-qualified Bidder within ninety (90) consecutive calendar days after date and time of opening of bids as provided for in Invitation to Bid. Responsibility and qualifications of a Bidder will be determined by GRG in accordance with the Request for Bids.

Notwithstanding the foregoing, by submitting a bid, your firm acknowledges and agrees that the preparation and submission of your firm's bid does not obligate GRG in any way, and your firm further acknowledges and agrees that GRG assumes no obligation whatsoever to enter into a contract with your firm or any other respondent.

The successful Bidder shall be required to execute a Contract with GRG, using a contract form utilizing the terms provided herein and on such other terms as are acceptable to GRG, within ten (10) calendar days after receipt of Notice of Award by GRG.

The Contract shall not be considered binding upon GRG until an award by GRG has been entered on record and the Contract has been signed by the Contractor, and GRG.

GENERAL PROVISIONS

Any contract awarded as a result of this Request for Bid will be awarded without discrimination on race, color, religion, age, sex, sexual orientation, or national origin.

GRG reserves the right, at its sole discretion, to 1) reject any or all submittals when, in its opinion, it is determined to be in the public interest to do so, 2) waive minor informalities of a submittal, 3) cancel, revise, or extend this solicitation, 4) request additional information which GRG deems necessary.

This Request for Bids does not obligate GRG to pay any costs incurred by any respondent in the submission of a bid or in making necessary studies or design for the preparation thereof, or for procuring or contracting for the services to be furnished under this request for bids. GRG will give preference to firms located in the district (St.



Louis City, St. Louis County and/or St. Charles County) and secondly, in the State of Missouri, when other considerations are equal.

Prospective consultants shall assure GRG that they will comply with The Americans with Disabilities Act of 1990 and Revised ADA Regulations Implementing Title II and Title III, which prohibit discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.) and 2010 ADA standards for Accessible Design.

Any contract awarded pursuant to this Request for Bid shall require the consultant to execute and deliver to GRG an affidavit confirming the consultant's enrollment in the E-Verify federal work authorization program with respect to its employees, in compliance with Section 285.530 R.S.Mo. as well as a copy of the consultant's E-Verify MOU. Consultants shall not be required to execute the affidavit and supply an E-Verify MOU copy if either (i) the compensation to be paid under the contract is \$5,000 or less, or (ii) the consultant does not have any employees (though an affidavit attesting that the consultant has no employees will still be required).

Any contracts awarded pursuant to this Request for Bid will require the contracting company to execute and deliver to GRG an affidavit certifying that the company and any company affiliated with it, does not boycott Israel and will not boycott Israel during the term of the contract. This paragraph shall not apply if the compensation to be awarded under the contract is less than \$100,000 or if the company has less than 10 employees (though an affidavit attesting that the company has less than 10 employees will still be required). In this paragraph, the terms "company" and "boycott Israel" shall have the meanings described in Section 34.600 of the Missouri Revised Statutes.

Contracts awarded pursuant to this Request for Bid may be terminated for (1) failure to perform or for other breach of the terms of the contract between company and GRG, GRG may terminate by giving written notice to the company, seven (7) days prior the date of termination, or (2) without cause, either party to the contract may terminate by giving written notice to the other thirty (30) days prior to the date of termination for any reason. GRG will pay the company for all services and reimbursable expenses prior to the date of termination; subject, however, to the company delivering an invoice and the supporting documentation. In the event the contract is terminated due to a breach by company, GRG shall have all remedies available to it at law or in equity.



EXHIBIT A

SMART KIOSK SPECIFICATIONS

OUTDOOR FEATURES

Display Size and Configuration

- 50 – 60 inch screen size measured diagonally
- Double-sided displays (kiosk is usable on both sides of the unit simultaneously)

Display Type

- Liquid Crystal Display (“LCD”) based display and not Light Emitting Diode (“LED”) based display.
- The LCD backlighting shall be direct LED-based with local dimming capability.
- Direct LED backlighting is strongly preferred over Edge-lit backlighting.

LCD Specifications

- The clearing temperature (Isotropic) of LCD fluid should be greater than or equal to 100° C to prevent “Solar Clearing” (i.e. blotchy dark spots) when the LCD is exposed to direct sunlight.
- Required to be viewable with polarized sunglasses (portrait and landscape orientation) with no loss of visibility.
- Resolution of the LCD:
 - 55” or smaller – 1920 x 1080 (FHD)

Brightness / Luminance

- Minimum brightness of 3000 nits.
- Brightness measurement needs to be to the naked eye, through the protective cover glass.
- Duration of 100% brightness level to be maintained ideally for 10 years of continuous operation, 24/7.
- No loss of visual performance or brightness up to 10 years.
- Minimum brightness of 3000 nits to be maintained during ambient temperatures up to 50° C / 122° F under direct sunlight conditions.



- Off-angle viewing at 50° (degrees) to maintain a brightness level of 60% of maximum direct viewing brightness.
- Brightness levels are to be automatically adjusted based on the time of day and current ambient light conditions (e.g. sun, rain, clouds, etc.)

IP (Ingress Protection) Rating

- Minimum rating of IP66:
 - Total protection against dust and airborne containments.
 - Protection from strong jets of water from all directions.
- The entire Outdoor Display and associated Peripherals are to also be rated IP66.
- Factory testing on each unit to meet IP66 standards.

Cover Glass

- Rated at maximum IK10 anti-vandal / impact resistant.
- Total thickness of 10 mm or greater.
- No PVA or PVB laminated plastic sheets which cause haze and diffuse reflections in direct sunlight.
- No tempered glass that shatters if broken.
- Shard-resistant cover glass.
- Anti-reflective surface.
- The cover glass needs to be field replaceable.

Touch Screen

- The touch sensor is laminated within the cover glass to protect both the front and rear surfaces of the sensor.
- No plastic substrate for the touch sensor, to avoid issues with the expansion and contraction of materials at different rates.
- All digital touch sensor controllers, sensing touches at a rate of up to 300Hz.
- IP-based management interface that is not dependent on the media player, to be utilized for firmware management and remote debugging.

Thermal Management

- Rated for ambient temperatures of -40°C to 50°C while exposed to direct sunlight at maximum brightness.
- No condensation allowed to form inside of the display or cover glass.



- No air filters to change.
- Variable speed fans to provide optimal cooling based on current ambient temperature and sun load.

Wind Loads

- Mounting structure (e.g. free-standing or wall-mount) to be designed for maximum wind speeds of 189 MPH.
- Detailed installation manual to be provided.
- Additional Professional Engineering certification if required by local code for vandalism.
- Cover glass to be resistant to breakage.
- Door locks to have sensors indicating unauthorized opening of display and automated alerts.
- Shock sensors to immediately detect and automatically report abnormal shocks or blows to the display or cover glass through email/text alerts.

Power

- Suitable for operation on 50 or 60 Hz.
- Suitable for operation on 120-240V.
- Able to withstand brown-outs down to 85V.
- Power system to be designed for rapid dynamic load shedding to prevent nuisance tripping of circuit breaker caused by deviations in city power line voltage.
- Built-in AC Primary load center to include the following components:
 - AC line filter
 - GFCI
 - Circuit breaker
 - Surge suppressor with health monitoring capability, ie. ability to remotely detect and report a “tripped” module
- LED backlight assembly to dynamically dim in order to reduce power consumption

Media Player

- Media player integrated into IP66 electronics chassis.
- Industrial rated Media Player with maximum Operating Temperature of 60° C.
- Real-time monitoring and reporting of Media Player health by a System Controller to perform the following:



- Monitor Media Player if loss of communication between the System Controller and Media Player.
- Monitor Media Player if System Controller detects:
 - Frozen/Stalled video (either the whole screen or a designated area)
 - Black video
 - Invalid resolution
- Capability to perform a remote soft reset (i.e. press the power button), hard reset (i.e. hold power button to force shutdown), or power reset (i.e. cycle power to the media player) in attempt to restore health.
- Sufficient Processing Power and Memory to support all additional functions including Touchscreen, Camera, Speaker, Microphone, etc.
- Able to support common CMS (“Content Management Software”) platforms.
- Support for vPro functionality.

Intelligent Control

- Included System Controller within display module.
- Capable to self-monitor critical operational parameters such as backlight brightness, internal temperatures, door sensors, cooling system, media player(s); maintain real-time clock.
- System Controller to attempt automatic rebooting of faulty Media player and to report incident to the Network Operations Center (“NOC”).
- Secure IP interface to System Controller from NOC; independent from Player.
- Monitor player video output on a frame-by-frame basis to verify proper operation of Player; detect stalled video, black video, incorrect resolution, etc., and take correction action (i.e. re-boot) and alert NOC.
- Monitor AC current draw for the entire product and temporarily adjust operating parameters to avoid nuisance trip of circuit breaker due to fluctuations/brown-out conditions in AC mains.
- To provide an in-depth, intuitive Portal for customers to monitor the display.
- To provide automatic alerts to customers when faults, failures, or abnormal activity occurs within the display.

Service

- Product must be designed to allow standard servicing without removing from site or from installed position.
- Replacement of the cover glass over LCD must be able to be performed in the installed position.



- Components and electronic assemblies to be designed, mounted, and configured for quick disconnect and ease of service.
- All fasteners for service access are to be captive to prevent loss.
- Units to be fully serviced, in the installed position, within 15 minutes or less.

Other Considerations:

- Kiosks must be able to receive a custom graphic wrap with GRG branding and logos.
- Kiosks be shipped completely assembled to site for installation.
- Maximum operating noise level of display at full brightness, in direct sunlight, at 50° C should not exceed 65 dB.
- Warranty come completely from the Display manufacturer or from the vendors of the components within the Display.
- Display manufacturer offers active monitoring of the displays and on-site service options.
- Detailed Installation and Operational Manuals available.

SOFTWARE FEATURES

Software Configuration

- Design services for creation of UI/UX
- Ability to utilize GRG branding standards with the user interface design
- Ability to select from interactive pre-built templates
- Customizable 3D mapping build out
- Customizable application selection to suit GRG's needs, with ability to make changes throughout the kiosk's operational lifetime

Capabilities & App Store

- 3D interactive wayfinding with routing
- Full-service directory with categories
- Take a selfie and send the picture to your phone
- Custom locations and amenities
- Event postings
- Public Safety Alerts: custom alerts, weather alerts, amber alerts, etc.
- Real time weather and time
- Template engagement forms



- Complete control of usage data analytics
- Continuous software upgrades

Content Management System

- Manage venue, kiosk, and screen settings and configuration
- Edit location & tenant information
- Schedule marketing campaigns with images and videos
- Schedule advertising campaigns, images and videos
- Create Dynamic HTML advertising for engagement
- Manage users and permissions
- Dashboard to view analytics
- Manage templates
- Create and update alerts

Media

- Ability to generate revenue passively by utilizing an advertising platform that fills available inventory

Mobile & Web

- Provide the digital directory experience on mobile devices
- Send to phone from the kiosk
- Website map integration / wayfinding

API

- RESTful JSON API
- Connect to the secure database with full CRUD capabilities to locations, events and Other applications within the kiosk.
- Create, update, and manage locations, amenities, and events via an API

Support

- Customer support has remote access to each of your screens to fix issues when they arise
- Availability to provide operational support and maintenance services for a period of three (3) years minimum following installation of individual kiosks



EXHIBIT C
STATE INFRASTRUCTURE PROGRAM REQUIREMENTS

State Infrastructure Program (SIP)
Plans and Specifications Drop-in Requirements

Employment of Unauthorized Aliens Prohibited – §285.530 RSMo: Pursuant to §285.530.1, RSMo, the contractor assures that it, as well as its subcontractors, does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the contractor assures that it, as well as its subcontractor shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with §285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of §285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of §285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

The selected contractor(s) must complete the "Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization" form.

In addition, the selected contractor(s) must enroll in the federal E-verify system, provide supporting documentation of enrollment, and provide verification documentation for enrollment in the Federal E-Verify system.

Privity of Contract: Neither the Missouri Department of Natural Resources, its divisions, nor its employees are or will be a party to the contract(s) at any tier.

Protests – The Missouri Department of Natural Resources will not be involved in protest(s) or their resolution.

Domestic Products Procurement Law – §§34.350 - 34.359 RSMo: All manufactured goods or commodities used or supplied in the performance of any contract or subcontract awarded on this project shall be manufactured, assembled or produced in the United States, unless obtaining American-made products would increase the cost of the contract by more than ten percent (10%). In accordance with §34.350 through 34.359 RSMo, a waiver may be requested from the owner.

The selected bidders must complete the "Domestic Products Procurement Act – §§34.350 - 34.359 RSMo Certification" form.

Record Retention – §109.255 RSMo: The contractor(s) and sub-contractor(s) shall retain all project related records for three years after final payment(s) and all other pending matters are closed. An extended period of record retention may be required per the Local Record Retention Schedules created by the Local Records Board as authorized by §109.255 RSMo.

Access to Construction Site and Contract Records: The contractor shall provide access to the project site and project records by, the Missouri State Auditor, the Missouri Department of Natural Resources, , or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.

SIP Specifications Requirements

Energy Efficiency Requirements – Energy Policy and Conservation Act (P.L.94-163, 89 Stat. 871):

The contractor(s) and sub-contractor(s) shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).

Anti-Discrimination Against Israel Act – §34.600 RSMo: In compliance with §34.600 RSMo, the contracting company certifies that it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel, in accordance with §34.600, RSMo. Any contract that fails to comply with the provisions of this section shall be void against public policy.

- This provision does not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees



Certification Regarding Debarment and Suspension

Applicant Name: _____

Project Name: _____

Project No.: _____ SAM.gov UEI No.: _____

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any governmental (federal, state, or local) entity;
- b) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for:
 - 1) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction;
 - 2) Violation of federal or state antitrust statutes relating to the submission of offers; or
 - 3) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with, commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award.

☐ I am able to certify to the above statements.

☐ I am unable to certify to the above statements and attached my explanation.

Typed Name of Authorized Representative

Title of Authorized Representative

Signature of Authorized Representative

Date

**BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION**

BUSINESS ENTITY CERTIFICATION:

The vendor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

BOX A: To be completed by a non-business entity as defined below.

BOX B: To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at <https://www.e-verify.gov/>.

BOX C: To be completed by a business entity who has current work authorization documentation on file with a Missouri Department including Office of Administration, Division of Purchasing.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term “**business entity**” shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term “**business entity**” shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term “**business entity**” shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities, out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A – CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

☐ - I am a self-employed individual with no employees; **OR**

☐ - The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (IFB Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Authorized Business Entity Representative's
Name (Please Print)

*Authorized Business Entity
Representative's Signature*

Business Entity Name

Date

E-Mail Address

As a business entity, the vendor must perform/provide each of the following. The vendor should check each to verify completion/submission of all of the following:

- ☐ - Enroll and participate in the E-Verify federal work authorization program (Website: <https://www.e-verify.gov/>; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- ☐ - Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the vendor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the vendor's name and the MOU signature page completed and signed, at minimum, by the vendor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the vendor's name and company ID, then no additional pages of the MOU must be submitted;

AND

- ☐ - Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

AFFIDAVIT OF WORK AUTHORIZATION:

The vendor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative) as
 _____ (Position/Title) first being duly sworn on my oath, affirm
 _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date _____

E-Mail Address

E-Verify Company ID Number

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)
_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary

Date

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri Department that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the vendor's name and the MOU signature page completed and signed by the vendor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri Department** to Which Previous E-Verify Documentation Submitted:

Date of Previous E-Verify Documentation Submission: _____

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: _____
(if known)

Authorized Business Entity Representative's
Name (Please Print)

*Authorized Business Entity
Representative's Signature*

Business Entity Name

Date

E-Mail Address

E-Verify MOU Company ID Number

FOR STATE OF MISSOURI USE ONLY

Documentation Verification Completed By:

Buyer

Date

Domestic Products Procurement Act – RSMo 34.350 – 34.359 Certification

Each contract for the purchase or lease of manufactured goods or commodities by any public agency, and each contract made by a public agency for construction, alteration, repair, or maintenance of any public works shall contain a provision that any manufactured goods or commodities used or supplied in the performance of that contract or any subcontract thereto shall be manufactured or produced in the United States. (34.353.1 RSMo)

Project Name: _____

Project Number: _____

Contract Name: _____

Please check one of the following and sign where indicated.

☐

All of the manufactured goods used in the project are produced in the United States.

☐

A waiver is being requested from the _____ to the domestic

(owner)

products provision due to the following exception:

☐

The specified products are not manufactured or produced in the United States in sufficient quantities or manufactured or produced in the United States within the necessary time frames in sufficient quantities.

☐

The cost for the specified products would increase the contract by more than 10 percent*; or

☐

Only one line of a product is manufactured or produced in the United States.

Documentation of at least one of the cases above must be provided. List below the materials that cannot comply with the Domestic Product Procurement Act provisions.

☐

Additional sheets (attach if necessary)

Name of Contracting Firm

Signature

Date