

# **GREAT RIVERS GREENWAY DISTRICT**

REGULAR MEETING—TUESDAY, JUNE 14, 2016

Great Rivers Greenway District Office  
6178 Delmar Blvd, St. Louis, MO. 63112

The meeting was opened at 11:30 a.m.  
The President chaired the meeting.

## **CALL TO ORDER**

A quorum was established:

### **Present: 9**

Alberta Dillard, St. Louis City  
Bernie DuBray, St. Charles County  
Carol Klein, St. Louis County  
Carol Stroker, St. Louis County  
Glenn Powers, St. Louis County  
Jim Hall, St. Louis County  
McGraw Milhaven, St. Charles County  
Monica Huddleston, St. Louis County  
Neal Perryman, St. Louis City  
Robert Epstein, St. Louis County

### **Absent: 1**

Jennifer George, St. Charles County

Also present: Susan Trautman, Executive Director  
Hilary Smith, Director of Finance and Administration  
Michael Sorth, Director of Conservation and Community  
Barbara Bernthal, Executive Assistant  
David Richardson, Legal Counsel

## **OPEN TIME**

### **APPROVAL OF THE AGENDA**

Monica Huddleston moved to approve the agenda. Glenn Powers seconded the motion.  
Motion was approved unanimously.

### **APPROVAL OF THE MINUTES**

Rob Epstein moved to approve the minutes of the May 17, 2016 Planning Committee Minutes. Carol Klein seconded the motion. Motion was approved unanimously.  
Monica Huddleston moved to approve the minutes of the May 17, 2016 Board of Director's Minutes. Carol Klein seconded the motion. Motion was approved unanimously.

## **PRESENTATIONS**

2015 Financial Statement Audit – Mark Graves; Schmersahl, Treloar & Co.  
LKS Ribbon Cutting Highlights – Matt Brinkmann  
Life Outside Festival Highlights – Elizabeth Simons

### **NEW BUSINESS**

### **PETITIONS AND COMMUNICATIONS**

Krista Bush, Dessa Paris & the Committee; Thank you, Saint Louis Women’s Bike Summit.

### **REPORTS OF OFFICERS**

Board President Neal Perryman reported that Bernie DuBray was appointed as an Ex-Officio member to the Great Rivers Greenway Foundation.

### **REPORT OF THE EXECUTIVE DIRECTOR**

The Executive Director report was submitted for review by the Board.

### **REPORT OF STANDING COMMITTEES**

#### **Budget and Finance Committee: Monica Huddleston, Past Chair**

The Committee unanimously approved that the Board of Directors approve the 1<sup>st</sup> Quarter 2016 Financial Statements pending audit and the 2015 Financial Audit.

#### **Action Item:**

Monica Huddleston moved to approve a recommendation to the full Board of Director to approve the 1st Quarter 2016 Financial Statement pending audit and authorizing other actions as necessary to effectuate the same. Bernie DuBray seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

#### **Action Item:**

Monica Huddleston moved to approve a recommendation to the full Board of Director to adopt Resolution 2016.71 approving the 2015 Financial Audit conducted by Schmersahl, Treloar & Co. and authorizing other actions as necessary to effectuate the same. Jim Hall seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

### **Planning Committee: Glenn Powers**

The Committee is recommending the Board of Director's approve the 2016 Regional Plan Update pending additional edits.

#### **Action Item:**

Monica Huddleston moved to approve a recommendation to the full Board of Director to adopt Resolution 2016.72 approving The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District 2016 Update Of The River Ring Regional Plan and authorizing other actions as necessary to effectuate the same. Rob Epstein seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

### **APPROVAL OF CONTRACTS**

#### **All Revenue Streams**

#### **Action Item:**

Bernie DuBray moved to approve a recommendation to the full Board of Director to adopt Resolution 2016.73 authorizing the Executive Director to enter into a Memorandum of Understanding between the Metropolitan Park and Recreation District D/B/A the Great Rivers Greenway District and the Mississippi River Connections Collaborative for partnership projects within the Mississippi Greenway and authorizing other actions as necessary to effectuate the same. Carol Klein seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

#### **Action Item:**

Rob Epstein moved to approve a recommendation to the full Board of Director to adopt Resolution 2016.74 authorizing the Executive Director to enter into an Affiliation Agreement between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and The Great Rivers Greenway Foundation and authorizing other actions as necessary to effectuate the same. Carol Klein seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

#### **Action Item:**

Carol Klein moved the Board of Directors adopt Resolution 2016.75 authorizing the Executive Director to enter into a Shared Services agreement between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and The Great Rivers Greenway Foundation and authorizing other actions as necessary to effectuate the same. Monica Huddleston seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Monica Huddleston moved the Board of Directors adopt Resolution 2016.76 authorizing the Executive Director to enter into a three (3) year contract between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and Image Manufacturing Group, LLC for sign manufacturing across the district and authorizing other actions as necessary to effectuate the same. Jim Hall seconded the motion. After a discussion, Monica Huddleston and Jim Hall withdrew the motion to approve.

Monica Huddleston moved the Board of Directors authorizing the Executive Director to negotiate a contractual agreement between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and Image Manufacturing Group, LLC for sign manufacturing across the district and present the contract for Board of Directors' review at the July 2016 meeting. Jim Hall seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

Resolution has been tabled until the July 2016 meeting.

## **1/10<sup>th</sup> Revenue Stream**

**Action Item:**

Glenn Powers moved the Board of Directors adopt Resolution 2016.77 authorizing the Executive Director to enter into an extension of contract not to exceed \$108,240 between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and Planning Design Studio for Level of Care Guidelines across the district and authorizing other actions as necessary to effectuate the same. Jim Hall seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

**Action Item:**

Bernie DuBray moved the Board of Directors adopt Resolution 2016.78 authorizing the Executive Director to enter into an Operations and Maintenance agreement between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and The City of St. Charles for the operations and maintenance of trails on the Bridges over 364 & 94 project in the Centennial Greenway and authorizing other actions as necessary to effectuate the same. Carol Klein seconded the motion. Motion passed unanimously with the following roll:

Aye: 9

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Powers, Stroker

Nay: 0

Abstain: 1

Perryman

Absent: 1

George

**Action Item:**

Carol Klein moved the Board of Directors adopt Resolution 2016.79 authorizing the Executive Director to enter into an Operations and Maintenance agreement between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and St. Louis County Parks and Recreation Department for the operations and maintenance of trails in Bella Fontaine Park in the Maline Greenway and authorizing other actions as necessary to effectuate the same. McGraw Milhaven seconded the motion. Motion passed unanimously with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1

George

**GRG 3/16 Revenue Stream**

**Action Item:**

Rob Epstein moved the Board of Directors adopt Resolution 2016.80 authorizing the Executive Director to enter into a contract not to exceed \$77,000 between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and Burns & McDonnell for preliminary design on Deer Creek Park to River des Peres Greenway in the Deer Creek Greenway and authorizing other actions as necessary to effectuate the same. Glenn Powers seconded the motion. Motion was adopted with the following roll:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1  
George

**Action Item:**

Monica Huddleston moved the Board of Directors adopt Resolution 2016.81 authorizing the Executive Director to enter into a cooperative agreement not to exceed \$150,000 including contingency between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and Metropolitan St. Louis Sewer District for sanitary sewer work at Maline Creek in the Bridges in Bella Fontaine Park on the Maline Greenway and authorizing other actions as necessary to effectuate the same. McGraw Milhaven seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Carol Klein moved the Board of Directors adopt 2016.82 authorizing the Executive Director to enter into a contract amendment not to exceed \$20,480 including contingency between The Metropolitan Park and Recreation District D/B/A The Great Rivers Greenway District and M3 Engineering Group for prescribed work at Maline Creek in the Bridges in Bella Fontaine Park on the Maline Greenway and authorizing other actions as necessary to effectuate the same. Monica Huddleston seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**UNFINISHED BUSINESS**

**CLOSED SESSION**

Jim Hall moved to enter into Closed Session to discuss leasing, purchase or sale of real estate under §610.021(2); or records under §610.021(14) which are otherwise protected from disclosure by law. Monica Huddleston seconded the motion. Motion was adopted unanimously with the vote:

Aye: 10

Dillard, DuBray, Epstein, Hall, Huddleston, Klein, Milhaven, Perryman, Powers, Stroker

Nay: 0

Absent: 1  
George

**ADJOURNMENT**

Jim Hall moved to adjourn. Carol Stroker seconded the motion. Motion passed. Meeting was adjourned at 1:06 p.m.