



Great Rivers Greenway

Tuesday, January 9, 2024

Board Meeting

Great Rivers Greenway District Board of Directors Monthly Meeting
District Office 3745 Foundry Way, Suite 253, St. Louis, MO 63110
Immediately following the Annual Meeting

1. OPENING OF MEETING

Subject

A. CALL TO ORDER

Roll Call to establish a quorum.

B. OPEN TIME

Meeting minutes and agendas from previous meetings can be found on the website: www.greatriversgreenway.org.

You are welcome to join us! The public can access the meeting by a web-based video conferencing service. Sign-in is required.

Please click the link below to join the webinar:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/83018483784>

Or One tap mobile:

+13017158592,,83018483784# US (Washington DC)

+13052241968,,83018483784# US

International numbers available: <https://us02web.zoom.us/j/83018483784>

Please note that the option to attend the meetings virtually is being provided as a convenience to the public and cannot be guaranteed. Virtual attendance may be unavailable for a variety of reasons, including, but not limited to, technical failures or limitations.

Persons wishing to speak to the Monthly Board of Directors meeting may do so:

- In person: Sign up prior to the meeting or submitting written questions in advance to Barbara Bernthal via email bbernthal@grgstl.org OR sign in upon arrival at the front desk.

- Virtual: Fill out the form on the website <https://greatriversgreenway.org/public-meeting-open-time-signup/> by 5pm the day before the meeting to participate digitally

Great Rivers Greenway reserves the right to implement a time limit or restrict content to agenda items if needed.

If you need any specific accessibility arrangements to be able to attend and/or fully participate, please contact Anne Milford at 314-932-4917 or amilford@grgstl.org.

COVID protocol: In our offices, wearing of masks and/or social distancing should be done in compliance with City of St. Louis, State of Missouri and/or Federal recommendations. Protocols are subject to change. Please see the Center for Disease Control for guidance <https://www.cdc.gov/coronavirus>

C. APPROVAL OF AGENDA

D. APPROVAL OF THE MINUTES

TO APPROVE THE MINUTES AS MAY BE CORRECTED

[View Minutes for Dec 12, 2023 - Board Meeting](#)

2. PETITIONS AND COMMUNICATIONS

None submitted.

3. REPORT(S) OF THE CHIEF EXECUTIVE OFFICER: SUSAN TRAUTMAN

A. CHIEF EXECUTIVE OFFICER

File Attachments

[BOARD Calendar JAN 2024.pdf \(111 KB\)](#)

[2024 JANUARY CEO report Great Rivers Greenway.pdf \(522 KB\)](#)

B. NOTICE OF CONTRACTS EXECUTED

File Attachments

[GRG Executed Contracts Notice December 2023.pdf \(40 KB\)](#)

C. 2023 4th Quarter Construction Fund Report - Mike Carson

File Attachments

[December 2023 GRG Quarterly Construction Report.pdf \(160 KB\)](#)

4. APPROVAL OF CONTRACTS - MULTIPLE REVENUE STREAMS

A. That the Board adopt Resolution 2024.01 approving a contract not to exceed \$65,000 with Corporate Interiors, Inc. d/b/a CI Select in connection with the purchase of office furniture and authorizing other

WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
999	n/a	n/a	all

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
MICHELLE BOCK	CORPORATE INTERIORS, INC. D/B/A CI SELECT	CONTRACT FOR PURCHASE OF OFFICE FURNITURE

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
NO		WBE	

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
COOPERATIVE PURCHASING CONTRACT			

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
OMNIA Government Contract - national cooperative purchasing contract for governmental agencies

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
approval	\$65,000	\$70,000	

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024		

WHY AND/OR HOW:

As a part of GRG's move to the Foundry office space in 2020, we purchased furniture to be used in conjunction with existing furniture to cost-effectively furnish the space. Our move-in occurred in June 2020, during the Pandemic. At the time, in order to comply with spacing requirements, we moved some of the main office furniture to the studio space. That set-up has served staff well, but as we have added staff and filled the spaces in the open

area and the mezzanine, we now need to increase the density in the studio. Working with staff and Corporate Interiors, Inc. d/b/a CI Select ("CI Select"), we believe the best option is to reconfigure the studio to add an additional four (4) work stations. In addition, we would like to modify space in the mezzanine to accommodate shared use of a "greenway operations bay" since operations supervisors spend the majority of their time in the field and/or the shop space.

Consistent with our purchase in 2020, CI Select continues to offer participation in the OMNI cooperative purchasing contract for governments which offers substantial discounts to government purchasers of office furniture. Staff requests that the Board authorize the CEO to enter into a purchase contract not to exceed \$65,000 for the purchase, reconfiguration and installation of office furniture.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2019.81	CONTRACT NOT TO EXCEED \$213,197.20 WITH CORPORATE INTERIORS, INC. D/B/A CI SELECT IN CONNECTION WITH THE PURCHASE OF OFFICE FURNITURE

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$65,000 WITH CORPORATE INTERIORS, INC. D/B/A CI SELECT IN CONNECTION WITH THE PURCHASE AND INSTALLATION OF OFFICE FURNITURE AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the "District") is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the "District Act");

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative ("Proposition C"), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the "District's Mission");

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the 2024 Operating Budget was approved by the District pursuant to Resolution 2023.97 (Operating Budget);

WHEREAS, the 2024 Operating Budget included line item Furniture, Fixtures and Office Equipment;

WHEREAS, the District desires to (i) negotiate and enter into a contract with Corporate Interiors, Inc. d/b/a CI Select; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Corporate Interiors, Inc. d/b/a CI Select in an amount not to exceed \$65,000 for the purchase and installation of furniture.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:
Aye:
Nay:
Abstain:
Absent:
Not Present:

B. That the Board adopt Resolution 2024.02 approving a contract amendment not to exceed \$75,000 with Development Resource Partners, LLC in connection with real estate acquisition and relocation services and authorizing other actions as necessary to effectuate the same. - Todd Antoine

WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
000	All Greenways	N/A	District Wide

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Todd Antoine	Development Resource Partners, LLC	Contract

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	25 % MBE/% 5% WBE	No	

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
None	No

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE	# OF PROCUREMENT RESPONSES:

		PASSED AND ARE LEFT?	
RFQ	September 2022	1 year passed, 2 years left including this contract amendment	2

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

RFQ for Real Estate Acquisition and Relocation Services for 2023 through December 2025

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of Contract Amendment	\$75,000	\$75,000	

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	n/a	Approval of 2025 Contract Amendment

WHY AND/OR HOW:

This action is to authorize the first contract amendment with Development Resource Partners, LLC for 2024 Real Estate Acquisition and Relocation services.

In 2022, GRG staff issued a Request for Qualifications (RFQ) for Real Estate Acquisition and Relocation Services for 2023 through December 2025. Two (2) firms responded to the RFQ, Development Resource Partners, LLC and O.R. Colan Associates, LLC. Both companies were qualified and have experience meeting the services needed by the District. Interviews were conducted with both companies on October 14, 2022 and the selection committee recommended Development Resource Partners, LLC.

Development Resource Partners, LLC was created in 2011 and since its founding, has been providing real estate acquisition services for GRG. The firm was previously selected under the 2019-2022 Real Estate RFQ and GRG staff have been satisfied with the firm's performance.

Doug Marshall, one (1) of three (3) principal partners of Development Resource Partners, LLC, would continue to work as the Project Manager for GRG as he has done for the past twelve (12) years. Doug is continuing with the same hourly rate (\$125/hr) as he has done for the past seven (7) years.

Staff recommends that a contract amendment not to exceed \$75,000 for 2024 professional services be approved.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2022.82	Approving a contract not to exceed \$75,000 with Development Resource Partners, LLC in connection with Real Estate Acquisition and Relocation Services
2022.02	Approve contract amendment with Development Resource Partners, LLC for 2022 Real Estate Acquisition and Relocation services
2020.104	Approving a contract amendment not to exceed \$75,000 with Development Resource Partners, LLC in connection with Real Estate Acquisition and Relocation Services
2020.03	Approving a contract amendment not to exceed \$75,000 with Development Resource Partners, LLC in connection with Real Estate Acquisition and Relocation Services

**A RESOLUTION APPROVING
A CONTRACT AMENDMENT NOT TO EXCEED
\$75,000 WITH DEVELOPMENT RESOURCE
PARTNERS, LLC IN CONNECTION WITH REAL
ESTATE ACQUISITION AND RELOCATION
SERVICES AND AUTHORIZING OTHER ACTIONS AS
NECESSARY TO EFFECTUATE THE SAME.**

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, all greenways are shown as regional greenways in the River Ring Regional Plan (the “Greenways”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by contracting for real estate acquisition and relocation services throughout the Greenways (the “Project”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved under Board Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget includes line item (000) for the Project;

WHEREAS, pursuant to the District's Procurement Policy, the District issued and advertised a Request for Qualifications for or in furtherance of the Project for calendar years 2023, 2024, and 2025;

WHEREAS, Development Resource Partners, LLC submitted a proposal for real estate acquisition and relocation services at an hourly rate of \$125 per hour for the years 2023, 2024, and 2025;

WHEREAS, Development Resource Partners, LLC was found to be qualified and whose proposal is in conformance with the requirements of the District Act;

WHEREAS, the District desires to authorize the Chief Executive Officer to (i) negotiate and execute a contract amendment with Development Resource Partners, LLC for the calendar year 2024 at an hourly rate of \$125; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with Development Resource Partners, LLC in an amount not to exceed \$75,000 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that

it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

5. APPROVAL OF CONTRACTS - GRG 1/10TH REVENUE STREAM

A. That the Board adopt Resolution 2024.03 approving a contract amendment not to exceed \$129,560 with AMPM Consulting LLC in connection with Project Control Consulting Services and authorizing other actions as necessary to effectuate the same. -Todd Antoine

WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
750	All Greenways	N/A	All jurisdictions

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Todd Antoine	AMPM Consulting LLC	Contract Amendment

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	25% MBE/ 5% WBE	No	AMPM is 100% owned by Kevin Corwin

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
None	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS	# OF PROCUREMENT RESPONSES:
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LIST, SOLE SOURCE, OTHER		HAVE PASSED AND ARE LEFT?	
RFQ	December 2022	First Renewal of possible three (3) years identified in RFQ (2023-December 2025)	1

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

RFQ issued in November 2022 and posted on the GRG website, advertised in the St. Louis American and the Post-Dispatch and distributed to GRG’s network of professional and procurement resources. Submittals were due on December 18, 2022 and one (1) response was received. The Staff committee met to review the submittal and determined that AMPM Consulting LLC responded to the RFQ and met the requirements.

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of contract amendment	\$129,560	\$150,000	N/A

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Planning	2025 Contract

WHY AND/OR HOW:

This Board action is to approve a contract amendment to the 2023 services contract with AMPM Consulting LLC ("AMPM") for the 2024 Project Control Services carried out by the Build and Sustain teams.

Starting in 2015, Great Rivers Greenway ("GRG") initiated a process to develop a Project Controls System ("PCS") used by the Build team, and more recently the Sustain team, for planning and delivering GRG's Capital Improvement Program. The PCS consists of internal business processes; a configurable cloud-based project controls software tool (currently known as "Sciforma" but transitioning to "InScope"). GRG staff have embraced a culture and practice that has assisted the team in carrying out their Project Management duties and improved the reporting of costs, schedule and risks of the Capital Improvement Program. A critical component of the success of the PCS has been the consultant team that works with GRG staff in the form of the Project Management Office. This service, under the expertise of Kevin Corwin at AMPM Consulting, LLC ("AMPM"), helps GRG staff enhance their project delivery efforts on individual projects while continuing to support the culture of continuous improvement through project management, best practices and improved quality.

Staff issued a Request for Qualifications ("RFQ") for Project Controls Consultants in November 2022. The RFQ is for professional services for a three (3) year period, 2023 to December 2025. One (1) submittal was received and was reviewed by the staff committee formed to review the responses. AMPM submitted the firm's qualifications and the staff review committee considered the information and determined that AMPM was responsive to the RFQ. APMP has been working with GRG since 2015 and staff has been extremely satisfied with AMPM's performance and responsiveness over the years.

During the last several months of 2023, staff directed AMPM to transfer GRG's data from Sciforma to InScope to improve efficiencies in Project Management tasks and to reduce costs. The Sciforma transfer is nearly complete and training with the Build and Sustain teams is underway. While the transfer will be nearly complete in January, we will keep a Sciforma license till March 2024 in case it is needed to access the Sciforma data.

For 2024 services, AMPM has prepared a scope and fee for \$129,560 which is reduction of 8% from the 2023 contract. AMPM continues to reduce the hours needed for software support but included training hours for the first three (3) months to provide InScope training for the staff and assist when needed. The contract contains sufficient hours for scheduled project check-ins and participation in weekly Build Scrum meetings and the Monthly Project Manager meetings along with routine reporting for Brickline, capital budgets and other staff requests. In addition, AMPM is an important component of coordination with staff and consultants on the regional plan metrics and

some hours will be reserved to incorporate the metrics and the project scorecards into InScope as the metrics are finalized.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2023.37	Contract with AMPM Consulting LLC for Project Controls Consulting Services

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$129,560 WITH AMPM CONSULTING, LLC IN CONNECTION WITH PROJECT CONTROLS CONSULTING SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, All Greenways are shown as a regional greenway in the River Ring Regional Plan (the “Greenways”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item 750 for the Project;

WHEREAS, pursuant to Resolution 2023.37, the District authorized the Chief Executive Officer to negotiate and enter into a contract with AMPM Consulting LLC for a contract for Project Controls Consulting Services in furtherance of the Project, and the District subsequently entered into a contract with AMPM Consulting, LLC;

WHEREAS, the District desires to enter into a contract amendment with AMPM Consulting, LLC in order to amend the period of service, project tasks and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with AMPM Consulting LLC; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with AMPM Consulting, LLC in an amount not to exceed \$129,560.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

, President

ATTEST:

, Secretary

Vote:

Aye:

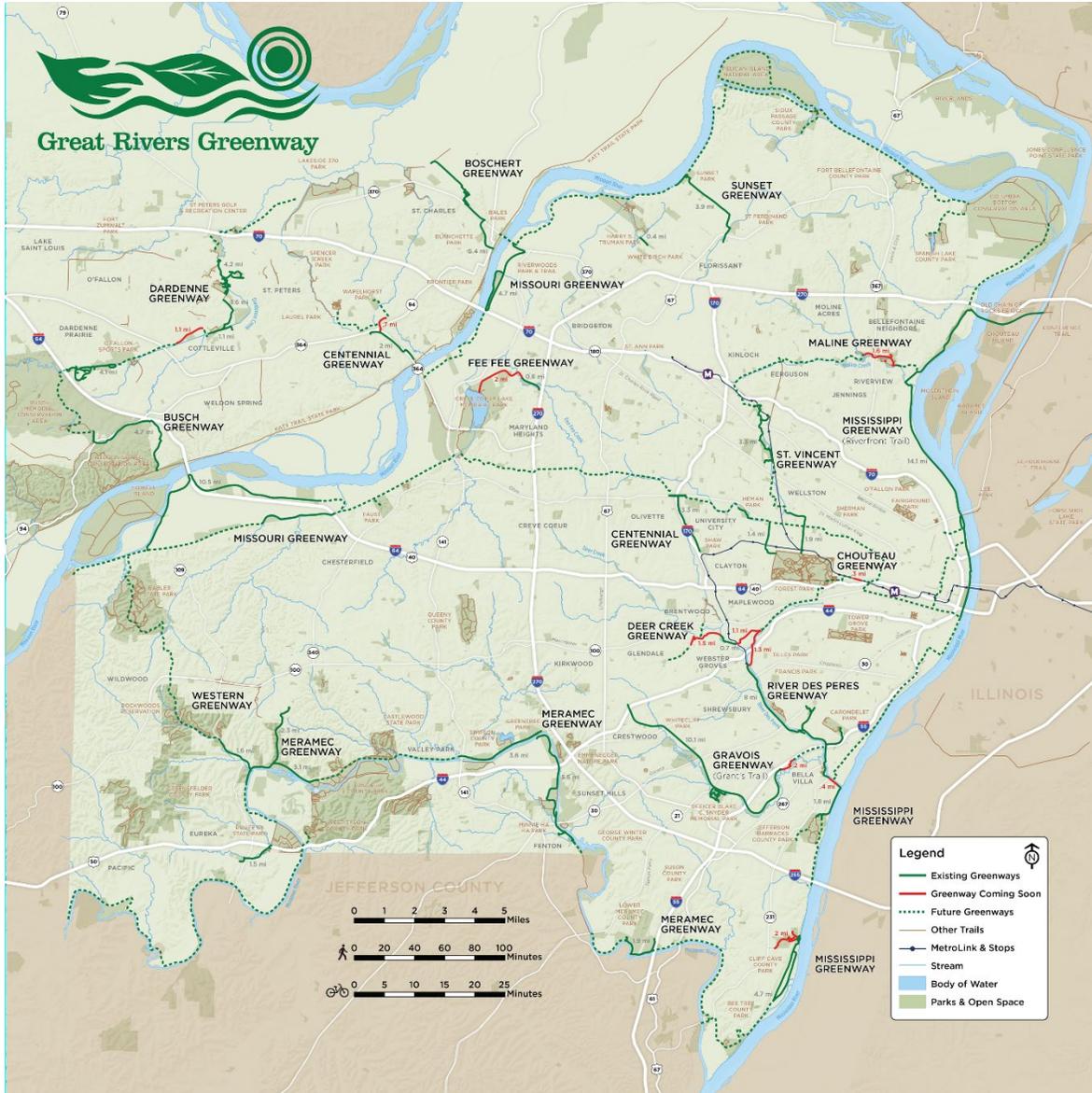
Nay:

Abstain:

Absent:

Not Present:

B. That the Board adopt Resolution 2024.04 approving a contract not to exceed \$84,777 with Lochmueller Group, Inc. in connection with Regional: Greenways Roadway Crossings Policies and Procedures and authorizing other actions as necessary to effectuate the same. - Michael Steinlage



WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
078A	Regional	Regional	City of St. Louis, St. Louis County, St. Charles County

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Michael Steinlage	Lochmueller Group, Inc.	New Contract

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	25% MBE / 5% WBE	No	Lochmueller Group, Inc. is an employee-owned firm, with a workforce composition of 35% women and 9.5% minority.

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
<ul style="list-style-type: none"> DTLS Landscape Architecture (WBE/DBE) - 2.3% after Phase 1, 27% after Phase 2 Steve Durrant, LLC - 12.4% after Phase 1, 15.9% after Phase 2 	n/a

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
Invitation to Interview	October 2023	n/a	4

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

In October 2023, the following four (4) firms were invited to interview and present firm qualifications:

- Lochmueller Group, Inc.
- WSP USA
- CBB
- Toole Design Group, LLC

A committee comprised of GRG staff reviewed the firm presentations and qualifications, and ultimately recommended Lochmueller Group, Inc.

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of contract	\$84,777	\$85,000	078A

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES
n/a

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Planning	Final Planning Report

WHY AND/OR HOW:

This action requests to authorize the CEO to negotiate and enter into a contract with Lochmueller Group, Inc. ("Lochmueller Group") not to exceed \$84,777 in connection with planning and design professional services for the Regional: Greenways Roadway Crossings Policies & Procedures project.

In August 2022, GRG’s Board of Directors adopted an update to its Community-Driven Regional Plan. The document builds on the success of the first three (3) strategic plans, which have guided GRG’s activities since its founding. The plan identifies regional challenges to GRG’s overall mission, while asking the key question, “*How and where do we plan future greenways to best deliver community benefits and meet people’s needs?*” A critical component to this question’s answer pertains to how greenways intersect with roadways across the region in pursuit of safe, accessible, and desirable experiences for greenway users. In review of the national standards for roadway crossing safety, there exists a variety of resources aimed at providing guidance for choosing between a suite of at-grade crossing improvements. However, no clear guidelines nor standardized decision making tools have been developed to determine when grade-separated crossings, such as bridges and tunnels, should be considered. Therefore, GRG now seeks a consultant team’s assistance to aid in the establishment of policies & procedures that will guide the planning, design and construction of improvements where greenways cross roadways.

The following descriptions represent the objectives for this study:

PHASE 1

- **Background/Basis Information** – Collect a body of background information and best practices from federal, state, or non-profit agencies specializing in bicycle and pedestrian transportation systems which may inform the policies and procedures established from this study.
- **Project Data Collection Standards** – Establish guidelines for standard data collection efforts during the planning/design stages of any given greenway project that requires improvements to facilitate roadway crossings.
- **Project Prediction & Interpretation Procedures** – Establish procedures for the interpretation and application of project data for predictions of future conditions at proposed greenway-roadway crossings under alternative levels of improvements.
- **Project Design Policies & Guidance** – Establish minimum guidelines and the warrants for use of various alternative improvements at greenway-roadway crossings, which include both at-grade and separated-grade (e.g., bridges/tunnels) improvements along with their respective probable operations and maintenance obligations and associated operations and maintenance costs over a twenty-five (25) year period.

- **Greenway-Roadway Crossings Communication Tools** – Develop a toolkit (i.e., charts, graphs, drawings, illustrations, narratives, etc.) to summarize available best practices according to national safety standards. The toolkit shall aid the communication of resulting warrants and design rationale to a general audience for public engagement purposes.
- **Outcomes Measurement** – Develop recommended procedures for post-construction data collection that provides or informs the outcomes of completed improvements (i.e., recommendations that help define successful outcomes).

PHASE 2

- **Pilot Projects** – Pilot the policies & procedures established from this study on two existing greenway projects identified by GRG. Gather feedback and lessons learned to further refine the final toolkit prior to publishing.
- **Final Report and Toolkit Report** – Deliver final policies and procedures toolkit document to GRG

To carry out the above Phase 1 scope of services, Lochmueller has developed a fee proposal for a not to exceed amount of \$84,777. The Phase 1 fee includes DTLs Landscape Architecture providing graphic design support and Steve Durrant, LLC providing strategic non-vehicular transportation planning consultation. Later in 2024, staff will return to the Board for approval of a supplemental scope of work comprising Phase 2 tasks. Staff recommends approval of this contract.

Roadway Crossings

- What are the options?
- How will we decide?



RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
N/A	

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$84,777 WITH LOCHMUELLER GROUP, INC. IN CONNECTION WITH REGIONAL: GREENWAYS ROADWAY CROSSING POLICIES AND PROCEDURES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by developing policies and procedures for roadway crossings (the “Project”);

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item (078A) for the Project;

WHEREAS, pursuant to the District’s Procurement Policy, the District issued and advertised Request for Qualifications for or in furtherance of the Project and received four (4) responses;

WHEREAS, Lochmueller Group, Inc. was found to be qualified and whose proposal is in conformance with the requirements of the District Act (the “Proposal”);

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Proposal; (ii) negotiate and enter into a contract with Lochmueller Group, Inc.; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Proposal.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Lochmueller Group, Inc. in an amount not to exceed \$84,777 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid

portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:
Aye:
Nay:
Abstain:
Absent:
Not Present:

C. That the Board adopt Resolution 2024.05 approving a cooperation agreement not to exceed \$282,000 with the City of St. Charles in connection with Boschert Greenway Repairs and authorizing other actions as necessary to effectuate the same. - Ben Grossman



WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
732H	Boschert	Boschertown Road to New Town Blvd.	St. Charles County

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Ben Grossman	City of St. Charles	Cooperation Agreement

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	n/a	n/a	n/a

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
n/a	n/a

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
n/a	n/a	n/a	n/a

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
n/a

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of a cooperation agreement	\$282,000	\$282,000	Maintenance & Reserve Fund

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

City of St. Charles to commit 50% of total project cost

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Operations and Maintenance	n/a

WHY AND/OR HOW:

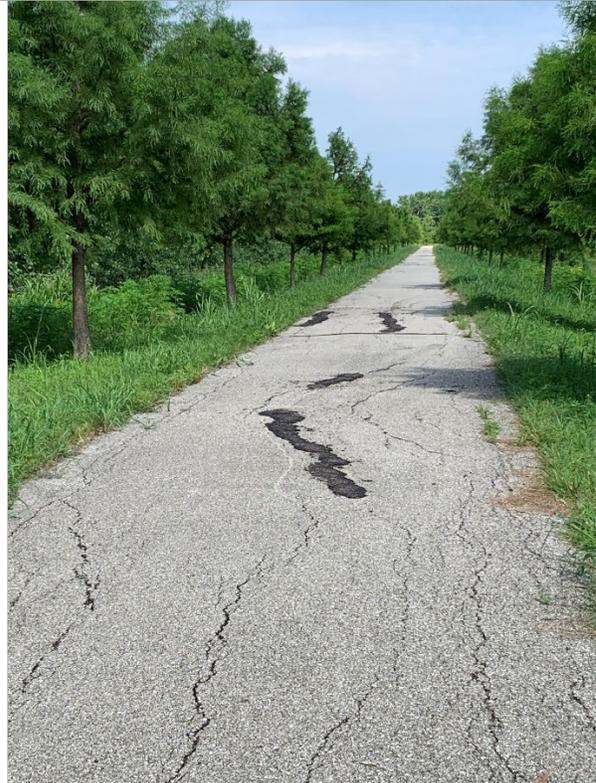
The Boschert Greenway in St. Charles was completed in 2010. The one (1) mile long segment of the greenway between Boschertown Road and New Town Boulevard was built on the top of a levee, although not a designed or regulated levee. It is set between a large detention basin built by Missouri Department of Transportation (MODOT) during the construction of I-370 and the neighborhoods in New Town. Several hundred bald cypress trees were also planted on either side of the greenway for a majority of the length of this segment. Not long after construction, the trail surface began experiencing settling and shifting resulting in cracks forming in the trail surface. The City has performed a number of repairs including crack sealing, cold patch, hot patch, removal and replacement and overlay of new asphalt. The most recent overlay was completed in the spring of 2023 and that surface has already begun to show signs of cracking. The District contracted with SCI Engineering, Inc. to perform an analysis of the greenway cracking, and the resulting report made note of two (2) contributing factors: 1) the existing soil has inherent properties that experience a high degree of shrinking and swelling with changes in moisture and temperature, leading to cracking in soil and asphalt and 2) the extensive root systems of the bald cypress planted on either side are causing additional shrink and swell of the soils while also extending their roots under the trail. Their recommendation for a permanent solutions was to remove the trees and reconstruct the trail subsurface.

The City has sought the assistance of Byrne and Jones Construction, a local paving contractor, who have made several short and long term recommendations for the trail itself including grinding the existing asphalt, complete a full-depth reclamation of the subsurface, incorporation of concrete into the base layer, compaction and repaving with asphalt. In addition to the trail restoration, the trees would be removed that are the contributing element of the trail failure.

The Boschert Greenway is a highly used greenway and the community input St. Charles Parks Department has received indicates there is a strong desire

for the greenway to remain as a paved surface versus converting this to gravel. This greenway is the only multiuse trail that connects New Town to downtown St. Charles, Frenchtown, the KATY Trail and to the Missouri Greenway in Bridgeton.

Currently the greenway is closed due to the cracking and cannot be reopened until repairs are completed. The City of St. Charles has requested the District to pay for half of the restoration and tree removal, not to exceed \$282,000 for a total project cost of \$564,000. The work would begin in early 2024, following an unrelated project MODOT is undertaking in the detention basin adjacent to the greenway. District staff are requesting that the Board of Directors authorize the CEO to enter into a cooperation agreement with the City of St. Charles to reimburse 50% of the cost of the repairs, not to exceed \$282,000.



RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$282,000 WITH CITY OF ST. CHARLES IN CONNECTION WITH BOSCHERT GREENWAY REPAIRS AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Boschert Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Boschert Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by completing a full-depth reclamation and repaving of the greenway trail (the “Project”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item (732H) for the Project;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract with the City of St. Charles; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with City of St. Charles in an amount not to exceed \$282,000 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

, President

ATTEST:

, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	25%/5% MBE/WBE	No	No

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
Millenia Professional Services - 6.4% of contract - \$5,000	No

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
RFP	2/2023	n/a	5

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Five (5) firms provided submittals for four (4) Build Projects and five (5) Betterment Projects. All firms were interviewed for the projects and recommendations to the board for approval were made by each project manager specific to their project needs.

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of a Contract	\$77,520	\$80,000	n/a

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

n/a

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Construction	Substantial Completion

WHY AND/OR HOW:

The Mississippi Greenway: Riverfront Trail, located near the BNSF Railroad and Maline Creek, has undergone erosive changes over the last thirteen (13) years. In 2009, the greenway was rerouted to make room for a levee repair on the right bank upstream from the railroad overpass. On the downstream side of the railroad bridge, the right streambank and the adjacent greenway have been slowly eroding since that improvement. In July 2022, the extreme rainfall resulted in excessive creek flooding and removed a large portion of the streambank and the greenway. In January of 2023, after a few larger storm events in December and January, GRG staff discovered that the greenway was eroding more rapidly than before.

District staff procured the services of M3 Engineering Group, P.C., to develop a design to remediate the damage and repair the trail to it’s original width. The project has progressed to the point in which pre-construction and construction management (CM) services are needed as the project proceeds toward final design. Staff solicited a request for proposal for CM services and received five (5) responses. After review of submittals and interviews conducted, District staff feel Kozeny-Wagner, Inc. is the most qualified firm to undertake CM services for this project.

District staff are recommending the Board of Directors authorize the CEO to negotiate and enter into a contract with Kozeny-Wagner, Inc. for Construction Management Services for the Mississippi Greenway: Maline Creek Repair.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$77,520 WITH KOZENY-WAGNER, INC. IN CONNECTION WITH MISSISSIPPI GREENWAY: MALINE CREEK REPAIRS AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item (108X) for the Project;

WHEREAS, pursuant to the District’s Procurement Policy, the District issued and advertised Request for Proposals for or in furtherance of the Project and received five (5) responses;

WHEREAS, Kozeny-Wagner, Inc. was found to be qualified and whose proposal is in conformance with the requirements of the District Act (the “Proposal”);

WHEREAS, Kozeny-Wagner, Inc. was found to be qualified and whose bid is in conformance with Section 67.1769 of the District Act (the “Bid”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS: NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Kozeny-Wagner, Inc. in an amount not to exceed \$77,520 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.

METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

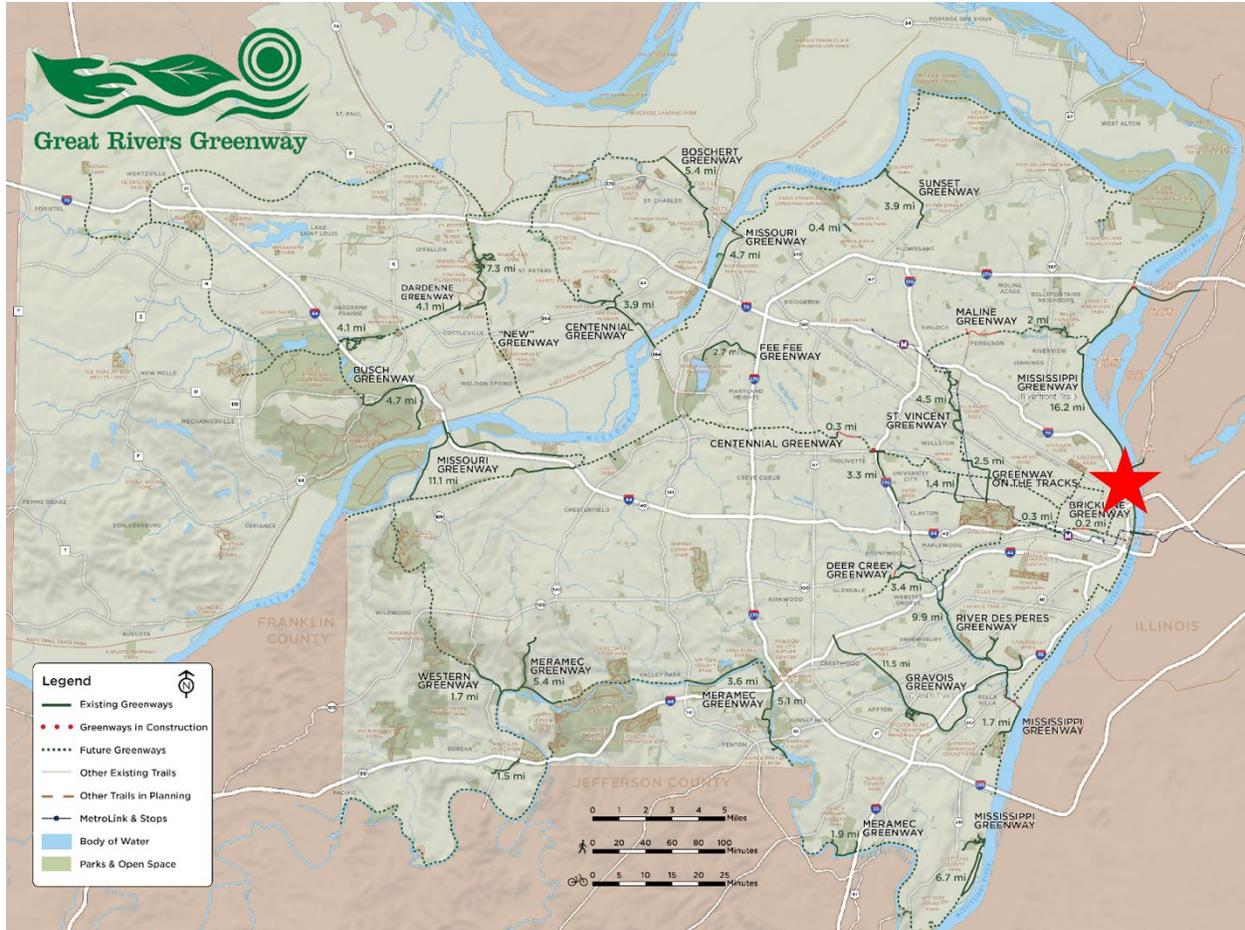
Nay:

Abstain:

Absent:

Not Present:

E. That the Board adopt Resolution 2024.07 approving a contract not to exceed \$478,367.60 with Keeley & Sons, Inc. in connection with Mississippi Greenway: Trestle Repairs and authorizing other actions as necessary to effectuate the same. - Ben Grossman



WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
732A	Mississippi	Trestle	City of St. Louis

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Ben Grossman	Keeley & Sons, Inc.	Construction/Capital Repair

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	25% MBE, 5% WBE	No	No

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
PJR & Associates - WBE - \$60,591.18 - 12.6% Zade Trucking, LLC - MBE - \$2,764.80 - 0.57%	No

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
Request for Bid	November 2023	n/a	1

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
Keeley & Sons, Inc. \$857,270.40 (including add-alternate items)

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of a contract	\$478,367.60	\$540,000	n/a

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES
n/a

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Construction/capital repair	ongoing monitoring and inspection

WHY AND/OR HOW:

The Ironhorse Trestle in St. Louis was inspected in 2022 as part of the ongoing bridge inspection program to ensure safety of the structure and surrounding assets. The inspection team identified and made repair recommendations to a number of items and those items were prioritized as low, medium or high priority to address. High priority items included structural integrity of key elements of the trestle or items that could pose a risk of falling from the structure. Medium and low priority items were still recommended for remediation, but posed less risk to the structure or the surrounding area.

Bid documents were prepared for high and medium priority repairs in the first quarter of 2023 and advertised for bid. Only one bid was received on 6/20/2023 and it was much higher than the construction estimates. The team decided it was best to hold off on the project for a few months and reevaluate. Some changes were made to the specifications including extending the period of time for the work to be completed. Bids were opened on 11/15/23 and still only one (1) firm submitted, Keeley & Sons, Inc. While the bid was lower than the bid received in June, it was still higher than budgeted.

The base bid was \$752,205 and add-alternate \$105,065.40 for a total bid of \$857,270.40 (for medium and high priority projects).

After evaluation of the past bids and this one, the team is recommending to enter into a contract for high priority items and reduced quantities of medium priority items and postpone the remaining repairs as well as low priority areas until a more substantial scope of work is available for bidding. The total of the high priority areas is \$478,367.60. High priority items to be addressed include:

- removal of loose and damaged ties, hardware and equipment

- removal of platform equipment, deteriorated concrete, steel brackets, expansion bearings
- repair of single pier cap and load bearings adjacent to active rail road

At this time, District staff are recommending that the Board of Directors authorize the CEO to negotiate and enter into a contract with Keeley & Sons, Inc. for repairs to the Trestle in St. Louis for an amount of \$478,367.60.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$478,367.60 WITH KEELEY & SONS, INC. IN CONNECTION WITH MISSISSIPPI GREENWAY: TRESTLE REPAIRS AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St.

Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the Mississippi Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Mississippi Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by making repairs to the Trestle and removing loose material (the “Project”);

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item (732A) for the Project;

WHEREAS, pursuant to the District’s Procurement Policy and Section 67.1769 of the District Act, the District issued and advertised Request for Bids for or in furtherance of the Project and received one (1) response;

WHEREAS, Keeley & Sons, Inc. was found to be qualified and whose bid is in conformance with Section 67.1769 of the District Act (the “Bid”);

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Bid; (ii) negotiate and enter into a contract with Keeley & Sons, Inc.; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Bid.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Keeley & Sons, Inc. in an amount not to exceed \$478,367.60 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

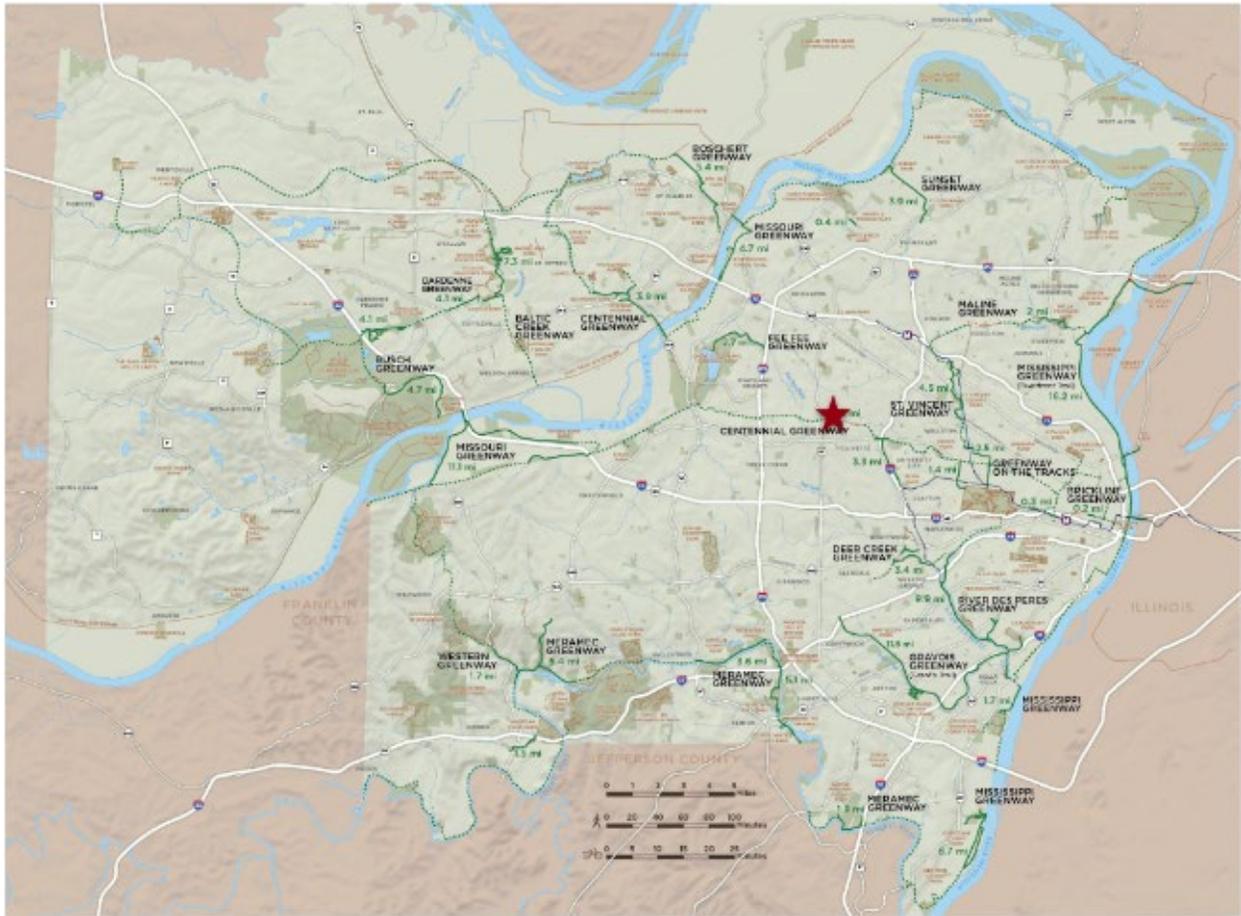
Nay:

Abstain:

Absent:

Not Present:

F. That the Board adopt Resolution 2024.08 approving a Grant Application and Cost Share Agreement not to exceed \$640,000, subject to future appropriation, with the City of Creve Coeur in connection with the Centennial Greenway and authorizing other actions as necessary to effectuate the same.-Angelica Gutierrez



WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
599F	Centennial Greenway	39 North District - Warson Rd to US-67 (Lindbergh Blvd)	St. Louis County - City of Creve Coeur

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Angelica Gutierrez	City of Creve Coeur	Cost Share Agreement

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	N/A	N/A	N/A

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
N/A	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
N/A	N/A	N/A	N/A

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
N/A

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Approval of Cost Share Agreement	\$640,000	Capital Budget 2027 - 2028	Subject to appropriation of 2027 and 2028 budgets

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Preliminary Design	Final Design

WHY AND/OR HOW:

This action requests to authorize the CEO to enter into a Cost Share Agreement with the City of Creve Coeur (City) in order for the City to apply for federal funding under the Congestion Mitigation and Air Quality (CMAQ) Program for the construction of the Centennial Greenway in the 39North District. Great Rivers Greenway (GRG) would support the City's application and provide \$640,000 as the local match.

In 2007, the GRG Board adopted the Centennial Greenway Master Plan which connects Forest Park to Creve Coeur Park. In 2022, the GRG Board adopted the 39N Greenway master plan which identified a new greenway connection within the 39North District that would connect to the Centennial Greenway. Additionally, in February 2023, the GRG board authorized a contract with Reitz & Jens (R&J) to advance the design of the Centennial Greenway segment to 30% in order to apply for possible federal funding opportunities (labeled as 599F in the first map below). The Board also approved a contract with R&J for 30% design on the 39N Greenway which is labeled as 599H on the first map.

Both greenways are divided into eight (8) segments as shown in the second map below.

Segments 1-5 constitute the **39 North Greenway** and Segments 6-8 constitute the **Centennial Greenway**.

The project team has identified multiple funding sources for each segment. This Board Action is for segment 6 of the Centennial Greenway, and is an opportunity to partner with the City of Creve Coeur for a 1/2 mile greenway from Warson Road along Gateway Blvd and Research Blvd to Baur Blvd at a cost of \$3,200,000. This would include a \$640,000 local match as part of the application.

The City of Creve Coeur agreed to serve as the sponsor and applicant of the Centennial Greenway CMAQ application, with the understanding that GRG will be sponsoring the local match of \$640,000. This is a similar partnership GRG and the City of Olivette have currently on a segment of Centennial Greenway under construction in Indian Meadows Park.

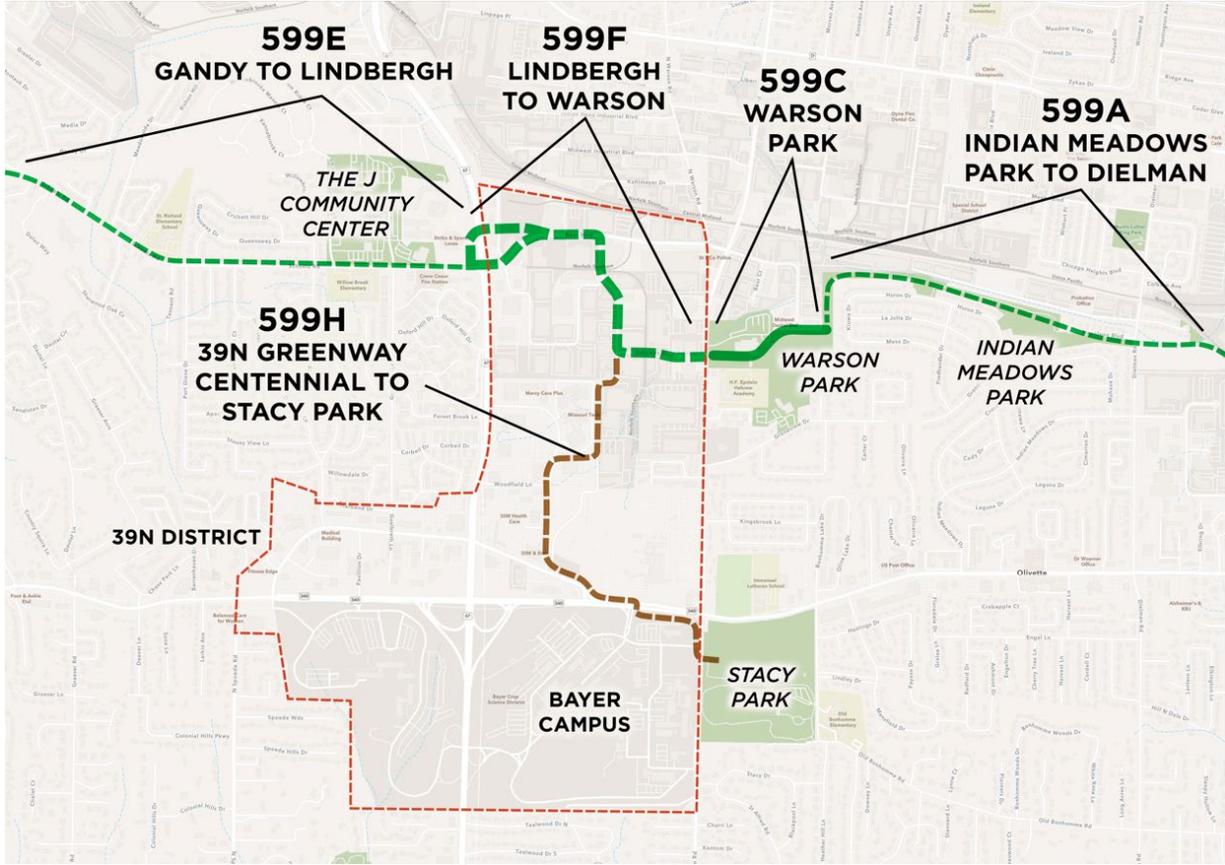
The East-West Gateway Council of Governments (East-West Gateway) requires applicants to submit a refundable deposit of one-half of one percent of the grant value with the application. In this case, the City has committed to pay the application fee of \$12,800. The grant application is due to East-West Gateway on February 8, 2024. Notification of awards would occur in May with final approval in August, 2024.

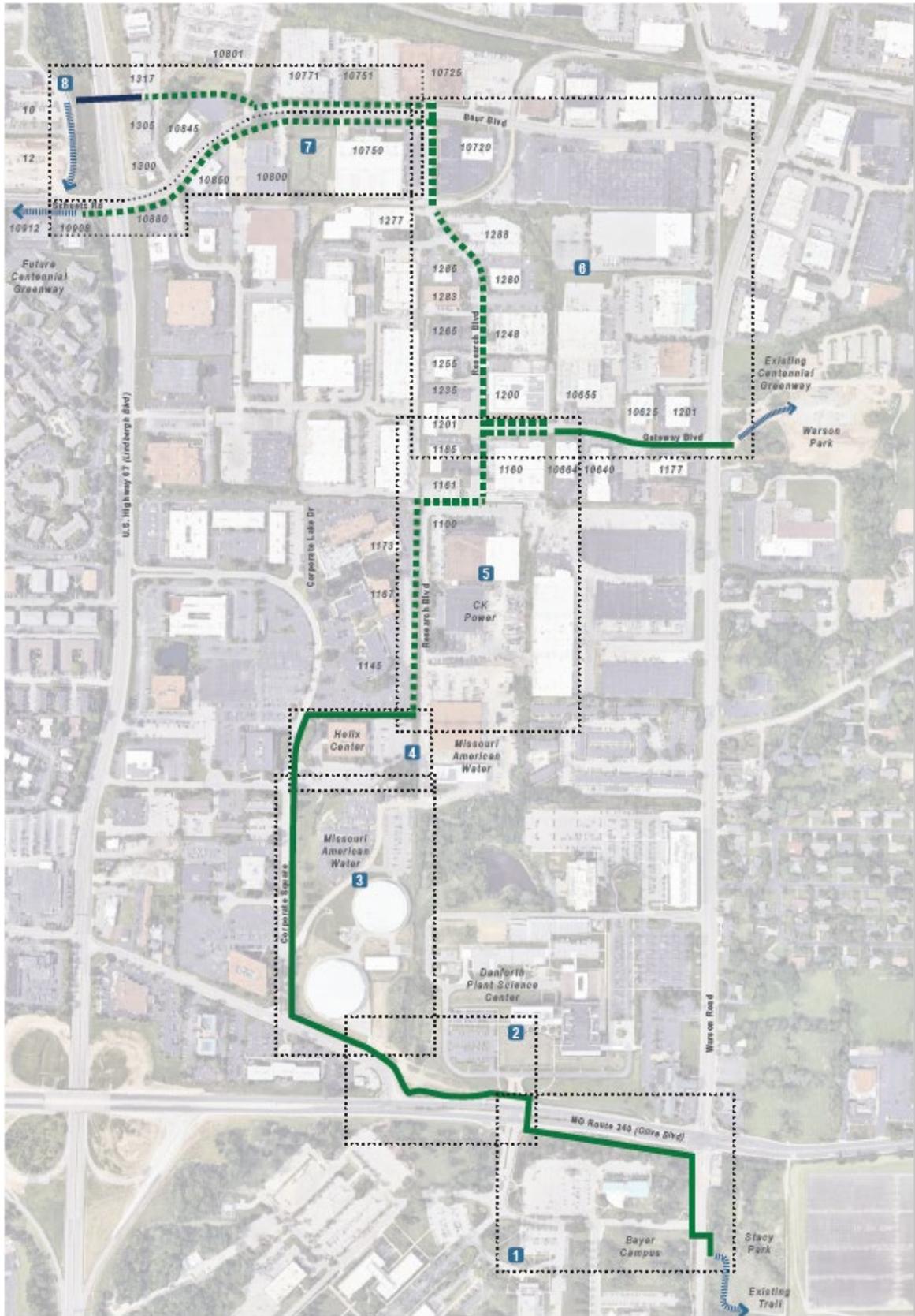
If the grant is successful, the earliest the grant would be available for construction would be in October 2026. This timing follows GRG's current projected design timeline and would allow for the completion of engineering and bid documents in time to receive the grant for construction.

This Board Action includes authorizing GRG staff to execute a Cost Share Agreement between the City of Creve Coeur and GRG: The agreement contains the following:

- The City will serve as the sponsor and application of the \$3,200,000 CMAQ application.
- The City will pay the application fee of \$12,800.
- GRG will be responsible for the matching costs for construction, not to exceed \$640,000 in 2027 & 2028.
- If the grant is awarded, the parties will amend the agreement to detail how the CMAQ funds will be distributed and well as outline operations and maintenance responsibilities.

GRG staff recommends the action to enter into the Cost Share Agreement with the City to apply for the CMAQ and for GRG to support the City's application including the \$640,000 match.





Centennial Greenway + 39 North Connector Alignment Plan

November 20, 2023

- Options being studied ■■■■■
- Owner supported route ■■■■■
- Potential bridge crossing ■■■■■
- Adjacent Connections ■■■■■

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2023.28	Approval of a Professional Services Contract not to exceed \$631,000, subject to future appropriation, with Reitz & Jens in connection with the Centennial and 39 North Greenways
2023.17	Approval of an Intergovernmental Cooperation and Reimbursement Agreement not to exceed \$150,000 with the City of Creve Coeur, City of Olivette, St. Louis Economic Development Partnership, Donald Danforth Plant Science Center and Bayer Crop Science LP in connection with Centennial Greenway
2022.81	Adoption of the 39 North Greenway Plan for the Centennial Greenway
2018.121	Approving an amendment to a cooperative Agreement with St. Louis County Economic Development Partnership in Connection with Centennial Greenway; 39 North
2017.25	Cooperation Agreement with St. Louis Economic Development Partnership \$400,000 to design a north-south connector from the Monsanto Campus to Baur Road to the planned east-west alignment of the proposed Centennial Greenway
2006.37	Approval of the Centennial Greenway Master Plan

RESOLUTION APPROVING A GRANT APPLICATION AND COST SHARE AGREEMENT NOT TO EXCEED \$640,000, SUBJECT TO FUTURE APPROPRIATION, WITH THE CITY OF CREVE COEUR IN CONNECTION WITH CENTENNIAL GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the Centennial Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Centennial Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by designing and constructing the Centennial Greenway within the 39North District in the City of Creve Coeur (the “Project”);

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item Centennial Greenway for the Project;

WHEREAS, the 2027 and 2028 GRG 1/10 Capital Budget will include line item Centennial Greenway for the Project, subject to approval by the Board of Directors of the District;

WHEREAS, the District desires to authorize the Chief Executive Officer to (i) negotiate and enter into a Cost Share agreement with City of Creve Coeur; (ii) support the City of Creve Coeur’s application for a Congestion and Air Quality Mitigation grant application for the Centennial Greenway; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9th, 2024, at the District Offices at 3745

Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a Cost Share agreement with the City of Creve Coeur in an amount not to exceed \$640,000, subject to future appropriation, for the Project.
2. The Board supports the City of Creve Coeur's Congestion and Air Quality Mitigation grant application for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.

**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

, President

ATTEST:

, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

6. APPROVAL OF CONTRACTS - GRG 3/16TH REVENUE STREAM

A. That the Board adopt Resolution 2024.09 approving acceptance of the Congestion Mitigation Air Quality (CMAQ) program agreement for at least \$1,592,948 with the Missouri Highways and Transportation Commission in connection with Deer Creek Greenway and authorizing other actions as necessary to effectuate the same. - Angelica Gutierrez

WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
196	Deer Creek Greenway	Big Bend Blvd & Oxford to River des Peres Greenway	St. Louis County & City of St. Louis

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Angelica Gutierrez	Missouri Highway and Transportation Commission	Congestion Mitigation and Air Quality Program Agreement

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
NO	N/A	N/A	N/A

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
N/A	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
N/A	N/A	N/A	N/A

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
N/A

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Project Administration	\$1,592,948 Federal Grant Award	N/A	N/A

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES
Congestion Mitigation and Air Quality Transportation Grant \$1,592,948

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Intermediate Design	Final Design

WHY AND/OR HOW:

This action is to accept a Congestion Mitigation and Air Quality (CMAQ) project program agreement for at least \$1,592,948 with the Missouri Department of Transportation (MoDOT) in connection with the Deer Creek Greenway: Big Bend & Oxford to River des Peres Greenway.

In February 2022, GRG applied for a CMAQ transportation grant to fund the construction of the Deer Creek Greenway in the cities of St. Louis and Maplewood. Pursuant to Resolution 2022.09, the CMAQ application was prepared and submitted in collaboration with the Cities of St.

Louis, Maplewood, and St. Louis County. In the summer of 2022, the East West Gateway Council of Governments (EWG) Board of Directors approved the recommended list of projects including this submittal for the amount of \$3,000,000.

In June of 2022, GRG entered into a contract with M3 Engineering Group, P.C. (M3 Engineering) to complete the greenway design. The goal of this project is to extend the Deer Creek Greenway from its current endpoint at Big Bend Blvd. to connect to the River des Peres Greenway at the intersection of Ellendale and Canterbury in the City of St. Louis. It will create a greenway connection between the cities of Brentwood, Webster Groves, Maplewood, and St. Louis with connections to Deer Creek Shopping Center, the Maplewood business district, surrounding neighborhoods, multiple parks, and the Shrewsbury Lansdowne Metrolink station. GRG’s application to EWG included a greenway along Greenwood Blvd in the City of Maplewood.

The City of Maplewood is also a recipient of Surface Transportation Program - Suballocated (STP-S) funds for the reconstruction of Greenwood Blvd from Sussex to Canterbury. In 2023, during the design development of both projects, the Greenwood Blvd reconstruction and the Deer Creek Greenway design along Greenwood Blvd, it was recommended by the project team to combine efforts to design and build the projects along Greenwood Blvd as one project, by the City of Maplewood because of the existing road reconstruction project. In this case, the CMAQ funding corresponding to the greenway construction on Greenwood Blvd would be transferred to the City of Maplewood, and GRG would keep the remainder of the CMAQ funds to build the greenway along Oxford, Sussex and Canterbury streets.

The Project Area is divided in 3 segments (see map below):

Segments	Funding source	Greenway Designed by:	Construction managed by:
<i>Segment A - Oxford and Sussex</i>	CMAQ + GRG + St. Louis County	GRG	GRG
<i>Segment B - Greenwood (road and greenway)</i>	CMAQ + GRG + City of Maplewood	GRG	City of Maplewood
<i>Segment C - Canterbury</i>	CMAQ + GRG + City of St. Louis	GRG	GRG

The Project Cost distribution for all 3 Segments is as follows:

SEGMENTS A + C by Great Rivers Greenway

Activity	FY	Total Cost	CMAQ Funds	GRG share	Sponsor Share %
Construction / Implementation	2025	\$3,444,837	\$1,592,948	\$ 1,851,889	53.76%

Both projects (CMAQ + STP-S) will be combined and reflect the following amounts only for Greenwood Blvd

SEGMENT B by City of Maplewood

DEER CREEK GREENWAY + GREENWOOD BLVD RECONSTRUCTION

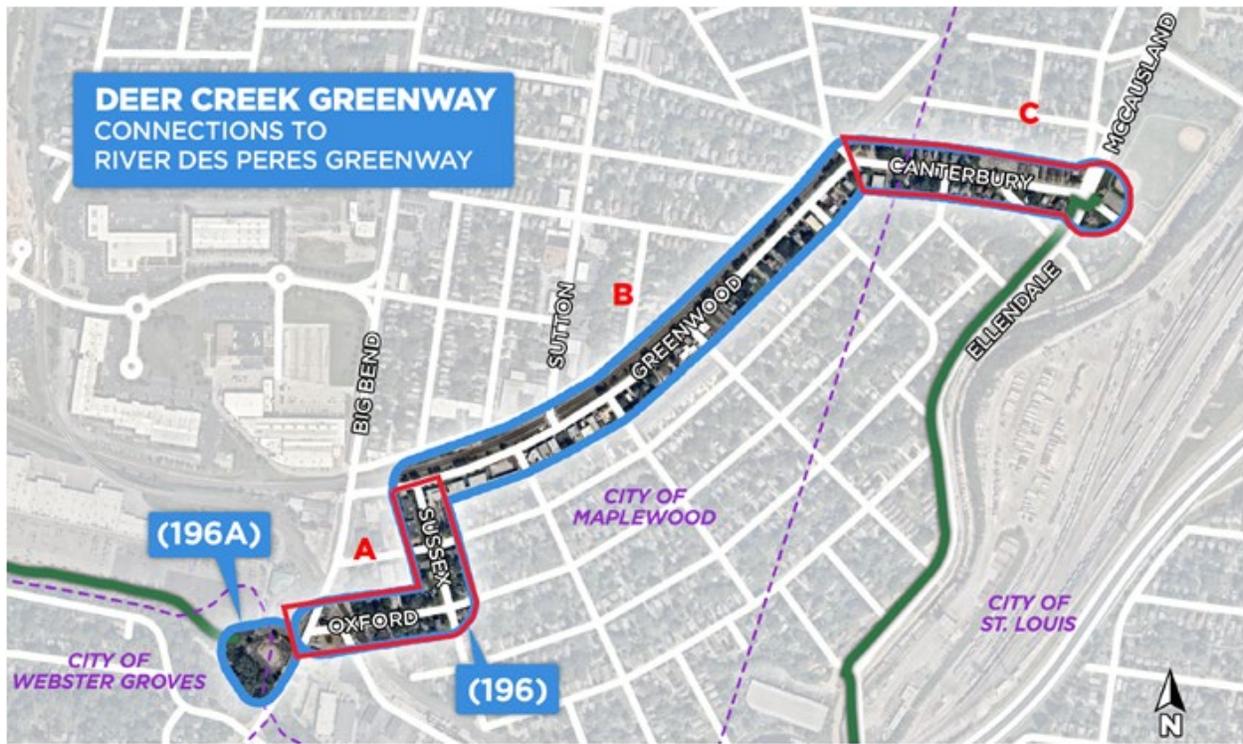


Proposed Cost Redistribution on Greenwood Blvd only

Activity	FY	Total Cost	CMAQ Funds requested	STP Funds requested	GRG share	Maplewood share	Sponsor Share %
GRG Greenway Cost Construction / Implementation - CMAQ	2025	\$1,943,762.55	\$1,407,051.64	\$0.00	\$536,710.91	\$0.00	27.61%
Maplewood Roadway Cost Construction / Implementation - STP	2025	\$1,410,000.00	\$0.00	\$1,128,000.00	\$0.00	\$282,000.00	20.00%
Total Construction Implementation Cost for Greenwood Segment	2025	\$3,353,762.55	\$2,535,051.64		\$818,710.91		24.41%

Additionally, in October of 2023, the City of Maplewood, GRG, M3 Engineering, Oates & Associates, MoDOT and East-West Gateway staff, met and agreed to move the greenway location from the north side to the south side of Greenwood Blvd, between Sussex and Canterbury. All agreed that the change will make a better project for the community and will be a more efficient use of construction funds by having one agency (City of Maplewood) deliver the project in the same Greenwood Avenue project area to minimize the impact to all property owners, increase safety for greenway users, and avoid potential conflicts with the Union Pacific Railroad (UPRR) Right-of-way. There was a significant effort to meet with all impacted property owners along Greenwood, and the majority of property owner supported the change. There were a few requests and comments from property owners that can be included in the final design.

GRG staff recommends the approval of the revised CMAQ award with MoDOT to fund the construction of the Deer Creek Greenway along Oxford, Sussex and Canterbury (Segments A & C) and to transfer the funds for the construction of the greenway along Greenwood Blvd (segment B) to the City of Maplewood. All construction funds for the greenway and roadway are anticipated to be received and spent in the year 2025 to 2026.



RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2023.72	Approving a Reimbursement Agreement of at least \$30,000 with St. Louis County in Connection with the Deer Creek Greenway
2023.71	Approving a Reimbursement Agreement of at least \$113,000 with the City of St. Louis in Connection with the Deer Creek Greenway
2022.106	Approving a Contract Amendment not to exceed \$558,692 with M3 Engineering in Connection with the Deer Creek Greenway
2022.42	Approving a Contract not to exceed \$170,937 with M3 Engineering in Connection with the Deer Creek Greenway

RESOLUTION #	DESCRIPTION
2022.09	Approval to apply to the East West Gateway Council of Governments for the Congestion Mitigation and Air Quality grant program in Connection with the Deer Creek Greenway
2020.42	Contract with Burns and McDonnell for Deer Creek to River des Peres 30% Design
2018.70	Contract with Burns and McDonnell for Deer Creek to River des Peres Preliminary Design - Intersection Safety Study
2016.80	Contract with Burns and McDonnell for Deer Creek to River des Peres Preliminary Design
2016.16	Grant Application CMAQ for the Deer Creek Greenway: Deer Creek Center to Francis Slay Park
2015.15	Grant Application STP-S for the Deer Creek Greenway
2014.45	Contract with Burns and McDonnell for Deer Creek to River des Peres
2013.106	Contract with Burns and McDonnell for Deer Creek to River des Peres - Alignment Study
2012.84	Contract with Burns & McDonnell for preliminary design of Deer Creek Center Trail to River des Peres on Deer Creek Greenway
2008.55	Contract with Burns & McDonnell for Deer Creek Corridor Study

RESOLUTION APPROVING A CONGESTION MITIGATION AND AIR QUALITY PROGRAM AGREEMENT FOR AT LEAST \$1,592,948 WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION IN CONNECTION WITH DEER CREEK GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Deer Creek Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Deer Creek Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by design and build the Deer Creek Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2024 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 3/16 Capital Budget included line item 196: Deer Creek: Big Bend & Oxford to River des Peres for the Project;

WHEREAS, the District desires to authorize the Chief Executive Officer to (i) negotiate and enter into a Program agreement with Missouri Highways and Transportation Commission; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9th, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a Congestion Mitigation and Air Quality Program Agreement for at least \$1,592,948 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

B. That the Board adopt Resolution 2024.10 approving a contract amendment not to exceed \$55,000 with The Rome Group in connection with Fundraising, Development and Consulting Services and authorizing other actions as necessary to effectuate the same. - Michelle Bock

WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
999	Brickline	N/A	St. Louis City

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Michelle Bock	The Rome Group	Contract Amendment

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)
No	N/A	WBE	

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
N/A	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
RFQ	2022	N/A	N/A

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

In 2022, Great Rivers Greenway (GRG) issued a Request for Qualifications for fundraising, development and consulting services for the Brickline Greenway. After interviews, GRG staff decided The Rome Group was the most qualified candidate and subsequently entered into a contract with them under the Chief Executive Officer’s signing authority.

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Contract Amendment	\$55,000		\$20,000 remaining on 2023 contract

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024		

WHY AND/OR HOW:

In 2023, the District entered into a contract for \$80,000 with The Rome Group to assist with both the Brickline Campaign and general foundation related consulting. The partnership has been instrumental in assessing the needs of the Foundation and helping to build out the internal staffing as well as the campaign committee. As a result, staff would like to continue working with the team at the Rome Group in 2024. The scope of work is as follows:

1. Internal Development Office Structure - conduct assessment of organization’s development activities to ensure people and process are aligned to support the campaign.
2. Develop Campaign Plan including progress and strategy - develop campaign plan that outlines phases with benchmarks, timelines and

strategies. Provide ongoing counsel and direction to implement plan and manage activity to ensure progress. Develop systems for tracking progress including solicitations and commitments, recognition, staff and volunteer follow through and gap to goal.

3. Campaign Leadership Recruitment – work with staff and core leadership to identify potential campaign cabinet members and recommend strategies for recruiting top candidates to lead the campaign. Once established, provide staff and leadership support including meeting agendas and call plans, tracking action items and drafting communications to aid solicitation.
4. Prospect Identification, Qualifications and Management – review and vet current prospect lists to prioritize outreach and identify best individuals to solicit support for campaign. Conduct prospect review session with campaign cabinet using Linkage, Ability, Interest (LIA) model.
5. Cultivation and Solicitation – develop specific strategies for each prospect with six-figure potential. Provide direct support to solicitors by creating donor profiles and call plans to include contact information, meeting goal, ask amount, talking points, GRG involvement. Draft communications for staff and volunteers to use in outreach and follow-up.
6. Donor Recognition and Naming – work to finalize naming and recognition procedures.
7. Policies and Procedures – review and revise campaign and gift acceptance policies and procedures.
8. Case for Support – review case statement as needed. Recommend design firm to develop case as needed.
9. Other Activities as needed – may include, but not be limited to:
 - a. Develop supporting materials
 - b. Assist with FAQ document
 - c. Provide input on public relations activities

Approximately \$20,000 remains unspent on the existing contract. To continue our work in 2024, staff estimates that we need an additional \$55,000 and is requesting the Board authorize the Chief Executive Officer to amend the existing contract to extend the period of service through December 31, 2024 and the amount of compensation to be paid thereunder to a total of \$75,000.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$55,000 WITH THE ROME GROUP IN CONNECTION WITH FUNDRAISING, DEVELOPMENT AND CONSULTING SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by working with The Rome Group on fundraising, development and consulting services (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purposes of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2024 Capital Budget was approved by the District pursuant to Resolution 2023.98 (“Capital Budget”);

WHEREAS, the 2024 GRG 3/16 Capital Budget included line item 999 for the Project;

WHEREAS, pursuant to the signing authority granted to the Chief Executive Officer under the District’s procurement policy, the Chief Executive Officer

entered into a contract with The Rome Group for fundraising, development and consulting services in furtherance of the Project, and the District subsequently entered into a contract with The Rome Group;

WHEREAS, the District desires to enter into a contract amendment with The Rome Group in order to amend the period of service and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with The Rome Group; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on January 9, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with The Rome Group in an amount not to exceed \$55,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

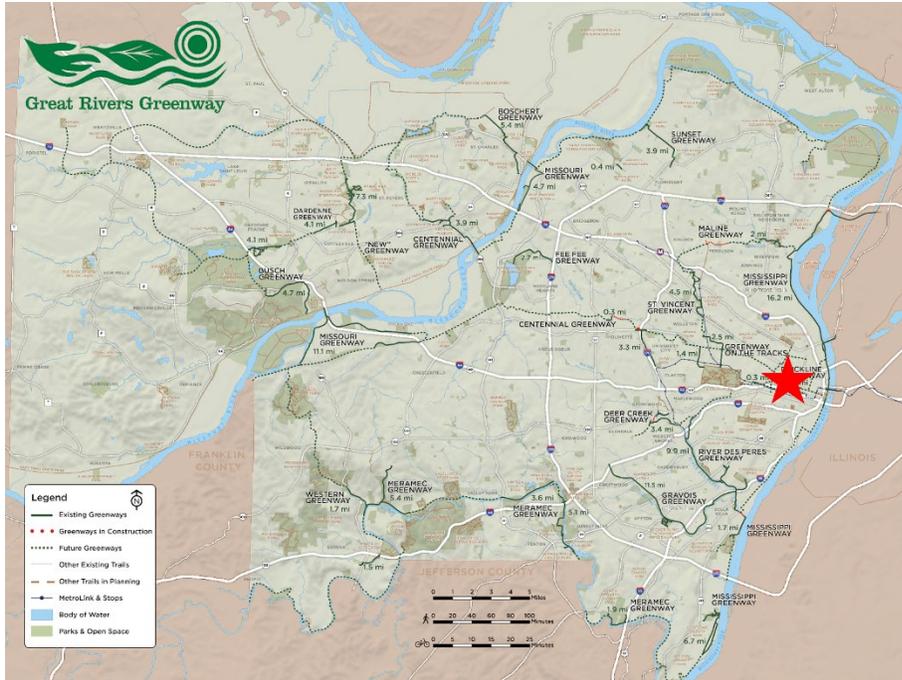
Nay:

Abstain:

Absent:

Not Present:

C. That the Board adopt Resolution 2024.11 approving a contract not to exceed \$125,000 with Cannonball, Inc. in connection with Brickline Greenway communications and authorizing other actions as necessary to effectuate the same. - Emma Klues



WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
308A	Brickline	All - entire network	St. Louis City

WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
Emma Klues	Cannonball, Inc.	Contract for communications support

FIRST CONTRACT WITH THIS ENTITY? (YES OR NO)	WHAT ARE THE DBE GOALS FOR THIS PROJECT?	IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN)

No	N/A	No	Yes, the firm is run by 2 principals/owners, 50% female
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PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
N/A	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
RFQ	November/December 2023		32

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
RFQ received 32 responses for marketing services, then conducted a secondary request for proposed personnel and fees for this type of contract from 3 firms, including Cannonball, Inc.

WHAT:

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
Contract approval	\$125,000	\$1,291,801	

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES
N/A

WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
2024	Brickline Greenway overall	N/A

WHY AND/OR HOW:

Starting in September 2019, Great Rivers Greenway (GRG) staff began contracting with Cannonball, Inc. to have a staff member embedded into the team for communications for Brickline Greenway. To ensure that this project gets the focus and attention it deserves while also allowing Team Promote staff to serve all other projects in the region, staff recommends having Cannonball, Inc. continue to serve as the Communications Director for the project. The setup has gone very well, bringing extra capacity to both the project and GRG overall. The Brickline Greenway project has its own set of opportunities, challenges, stakeholders and even brand platform, requiring more communications work than most projects. Our project manager has been consistent this whole time, knows the project very well, attends weekly meetings and leads the day to day efforts with Emma's support. With Brickline Greenway continuing to grow in complexity and staff needs, having this consistent presence who can act as a Communications staff member has been very valuable to the team.

The scope of work includes 4 primary responsibilities:

1. Maintain an awareness and understanding of the project and process by participating in project meetings and communications (extension of staff team).
2. Serve as Communications Coordinator by setting and adjusting the strategy for overall communications:
 1. Lead on and make recommendations for all general regional communications including, but not limited to, website, email newsletter, social media, handouts, presentations and advertising.
 2. Support civic engagement work such as supplying messaging and/or graphics or materials to convey key concepts through handouts, web content, emails and presentations.
 3. Monitor for social media mentions and ensure brand and message consistency.

4. Coordinate with partners, donors and other stakeholders as directed by staff in the above processes (i.e., getting buy-in or approvals for major announcements, etc.).
3. Coordinate with the design teams and others to ensure the brand is integrated throughout the design, coordinating on wayfinding and interpretive signage, programs and environmental graphics.
4. Coordinate with GRG Foundation staff and any key stakeholders to support overall development and fundraising program. This includes but is not limited to:
 1. Creation of, editing of or brand review of message platforms or case statements and all associated materials.
 2. Supporting meetings and events with direction of messaging, speeches, materials, invitations, etc.

GRG issued a new RFQ for Marketing in November 2023 and received 32 responses. After asking 3 of those firms to respond to a request for a relationship like this with an embedded consultant, Cannonball, Inc. was recommended to complete the scope of work. Their current and former clients are relevant to our goals, including the recent STLMade movement to boost St. Louis as a city and region both internally and externally. Cannonball, Inc. does work locally and nationally for brands like Enterprise, Budweiser, Saint Louis Art Museum, COCA, Bellefontaine Cemetery, Busch Gardens, the Pulitzer Arts Foundation and many more. They are 50% women-owned, but not a DBE or MBE firm. We do not currently have any planned projects for them that include sub-consultants, those needs arise with any given project need.

RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2022.107	Approving a contract not to exceed \$125,000 with Cannonball, Inc. in connection with communications for Brickline Greenway
2022.06	Approving a contract not to exceed \$100,000 with Cannonball, Inc. in connection with communications for Brickline Greenway
2020.108	Approving a contract not to exceed \$100,000 with Cannonball, Inc. in connection with communications for Brickline Greenway
2020.12	Approving a contract not to exceed \$120,000 with Cannonball, Inc. in connection with communications for Brickline Greenway

2019.93

Approving a contract not to exceed \$120,000 with Cannonball, Inc. in connection with communications for Brickline Greenway

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$125,000 WITH CANNONBALL, INC. IN CONNECTION WITH BRICKLINE GREENWAY COMMUNICATIONS AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by communicating about the project and the process (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2024 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 3/16 Capital Budget included line item 308A - Brickline: Entire Network for the Project;

WHEREAS, pursuant to the District's Procurement Policy, the District issued and advertised Request for Qualifications for or in furtherance of the Project and received 32 responses;

WHEREAS, Cannonball, Inc. was found to be qualified and whose proposal is in conformance with the requirements of the District Act (the "Proposal");

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Proposal; (ii) negotiate and enter into a contract with Cannonball, Inc.; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on January 9, 2024, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Proposal.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Cannonball, Inc. in an amount not to exceed \$125,000 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid

portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 9th day of January, 2024.

METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

, President

ATTEST:

, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

7. CLOSED SESSION

A. ENTER INTO CLOSED SESSION

The Board of the Metropolitan Park and Recreation District, d/b/a Great Rivers Greenway, may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential or privileged matters under RSMo. §610.021(1); leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); specifications for competitive bidding under §610.021(11); sealed bids under §610.021(12); personnel records under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17)

TO LEARN MORE ABOUT RSMo. 610, [click here](#).

8. ADJOURNMENT

A. RECONVENE INTO OPEN SESSION

B. ADJOURN

TO ADJOURN THE MEETING