

12/12/2011 **Great Rivers Greenway**
DRAFT 2012 Operating Budget
 Passed by Resolution _____

		Gross Budget				
		Prior to		Allocation to		
		Allocation -		Projects		
Revenues		2011	Budget - 2012	(50%)	Adjusted Budget	Description
45300	MO Sales Tax	10,184,483	10,286,328		9,797,000	Small increase for 2012
45310	Interest Income	150,000	150,000		150,000	Decrease due to low interest rates
55100	Rental Income	450,000	450,000		450,000	Rental Parking of \$37,500 per month
Total Revenues		10,784,483	10,886,328		10,397,000	
Operating Expenditures						
72300	Salaries - Admin. & Project	646,000	729,782	(364,890.75)	364,891	See Attached worksheet for details
72400	Temporary Staffing	20,000	20,000	(5,000.00)	15,000	Interns and Coro Fellows
Subtotal Salaries		666,000	749,782	(369,890.75)	379,891	
73100	Pension Expense	32,300	36,489	(18,244.54)	18,245	5% Match by GRG to 457(b) Plan
73200	Health Insurance	82,428	80,486	(34,242.78)	46,243	15.3% decrease; vision included
73210	Life & Disability Insurance	10,000	10,000	(5,000.00)	5,000	Renews in March, 2012
73220	Dental Insurance	6,300	6,615	(3,307.50)	3,308	5% increase
73230	Workers Compensation Insurance	12,000	12,000	(6,000.00)	6,000	Renews in March, 2012
74100	Payroll Taxes	49,419	55,828	(27,914.14)	27,914	7.65% of Office Salaries
74110	Unemployment Taxes	500	500	(250.00)	250	.8% on first \$7,000 per employee
Subtotal Benefits		192,947	201,918	(94,958.96)	106,959	
75120	Professional Fees	349,243	230,000		230,000	See attached worksheet
75200	Accounting Fees	57,600	59,000		59,000	Contract with Larson Allen
75205	Auditing Fees	15,600	15,600		15,600	Contract with Schmersahl, Treloar
75210	Payroll Processing Fees	4,920	5,200		5,200	Contract with Larson Allen
75300	Legal Fees	10,000	24,000		24,000	Crotzer and Ormsby Contract
Subtotal Professional Fees		437,363	333,800		333,800	
77100	Office Expenses	25,000	30,000		30,000	Meetings, supplies, food, promotions
78100	Telephone	16,500	17,500		17,500	Office Phones and Mobile Phones
79100	Postage and Shipping	6,300	6,500		6,500	Courier Fees are included
81200	Equipment Rental	16,500	18,500		18,500	Postage Meter, Plotter, Copier
81310	Conferences	20,000	23,000		23,000	Conferences, Speaking Engagements
81510	Software/Web Maintenance	16,000	25,000		5,000	Sage and Steadyrain
82100	Printing & Duplication	16,000	20,000		20,000	Da-Com Copier and Hi Tech Copy
82200	Dues and Subscriptions	4,000	5,000		5,000	Professional Organizatinos & Subscriptions
83110	Travel-Local	3,200	3,500		3,500	Local Travel not related to projects
83115	Auto allowance	6,000	6,000		6,000	Contract with Executive Director

87100	Insurance	24,000	30,000	30,000	MOPERM Risk Pool
92500	Advertising	5,000	10,000	10,000	Newspapers for RFQ's
	Subtotal Office and Support	158,500	195,000	175,000	
80100	Office Rent	85,728	85,728	85,728	Lease with Hamsterland, LLC
80700	Maintenance and Cleaning	7,200	7,200	7,200	Jani-King Contract
80900	Alarm Service	792	800	800	ADT Contract
	Subtotal Space and Occupancy	93,720	93,728	93,728	
97120	Furniture, fixture & equipment	9,000	7,500	7,500	Office Furniture
97130	Computer hardware & software	5,000	16,000	16,000	Upgrade Microsoft Office;Equipment
	Subtotal Capital Expenditures	14,000	23,500	23,500	
86510	Depreciation-Leasehold	400	400	400	Per Assest Module of Software
86520	Depreciation-FF&E	13,000	13,000	13,000	Per Assest Module of Software
86530	Depreciation-Computer Hardware	6,000	6,000	6,000	Per Assest Module of Software
86540	Depreciation-Computer Software	2,300	2,300	2,300	Per Assest Module of Software
	Subtotal Depreciation Expense	21,700	21,700	21,700	
	Total Operating Expenditures	1,584,230	1,619,427	(464,850)	1,134,578
	% of Sales Tax Revenue	16%	16%		12%