



Outreach Specialist Application

EMPLOYMENT APPLICATION

Great Rivers Greenway is an equal opportunity employer and does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation for completion of the application and/or interview process should notify a representative of the organization.

APPLICANT INFORMATION

Name:

Date:

LAST

FIRST

M.I.

Address:

STREET ADDRESS

APT/UNIT #

CITY

STATE

ZIP CODE

Phone:

Email:

Are you legally authorized to work in the United States? YES NO

Have you ever worked for this company? YES NO

If yes, supervisor name please: _____

Where did you hear about it? _____

EDUCATION, WORK, VOLUNTEER EXPERIENCE:

Please describe any relevant educational, work or volunteer experiences:

REFERENCES

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Email: _____

DISCLAIMER AND SIGNATURE

I hereby authorize the Great Rivers Greenway District to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, listed references and any other person with knowledge of my past job performance or current job qualifications. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information. I understand that, if offered the position, Great Rivers Greenway District may request my approval to run a criminal background check. Upon written request from me, Great Rivers Greenway District will provide me with additional information concerning the nature and scope of any such report requested by it.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either the employer or I can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that persons need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Signature: _____ Date: _____