



Tuesday, December 12, 2023

Board Meeting

Great Rivers Greenway District Board of Directors Monthly Meeting
District Office 3745 Foundry Way, Suite 253, St. Louis, MO 63110
11:30am

1. OPENING OF MEETING

A. CALL TO ORDER

1. OPENING OF MEETING

B. OPEN TIME

Meeting minutes and agendas from previous meetings can be found on the website: www.greatriversgreenway.org.

You are welcome to join us! The public can access the meeting by a web-based video conferencing service. Sign-in is required.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89322843100>

Or One tap mobile :

US: +13092053325,,89322843100# or +13126266799,,89322843100#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or

+1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623

Webinar ID: 893 2284 3100

International numbers available: <https://us02web.zoom.us/j/keqRw6pAkh>

Please note that the option to attend the meetings virtually is being provided as a convenience to the public and cannot be guaranteed. Virtual attendance may be unavailable for a variety of reasons, including, but not limited to, technical failures or limitations.

Persons wishing to speak to the Monthly Board of Directors meeting may do so:

- In person: Sign up prior to the meeting or submitting written questions in advance to Barbara Bernthal via email bbernthal@grgstl.org OR sign in upon arrival at the front desk.
- Virtual: Fill out the form on the website <https://greatriversgreenway.org/public-meeting-open-time-signup/> by 5pm the day before the meeting to participate digitally

Great Rivers Greenway reserves the right to implement a time limit or restrict content to agenda items if needed.

If you need any specific accessibility arrangements to be able to attend and/or fully participate, please contact Anne Milford at 314-932-4917 or amilford@grgstl.org.

COVID protocol: In our offices, wearing of masks and/or social distancing should be done in compliance with City of St. Louis, State of Missouri and/or Federal recommendations. Protocols are subject to change. Please see the Center for Disease Control for guidance <https://www.cdc.gov/coronavirus>

C. APPROVAL OF AGENDA

D. APPROVAL OF THE MINUTES November Committee of the Whole

TO APPROVE THE MINUTES AS MAY BE CORRECTED

[View Minutes](#) for Nov 14, 2023 - Committee of the Whole Agenda

E. APPROVAL OF THE MINUTES November 2023 Board Meeting

TO APPROVE THE MINUTES AS MAY BE CORRECTED

[View Minutes](#) for Nov 14, 2023 - Board Meeting

2. PRESENTATION (S)

A. 2nd Review - Draft 2024 Strategic Plan, Operating, Capital & Comprehensive Capital Improvements Programs Agreements Budgets - Mike Carson

File Attachments

[2024 Draft Sources & Uses and Revenue Nov to Dec Budget Changes 12.06.2023.pdf \(100 KB\)](#)

[2024 Great Rivers Greenway Annual Budget - Final Draft Dec 12.06.2023.pdf \(16,660 KB\)](#)

B. Q3 2023 Financial Statement Presentation - Mike Carson

[3rd Qtr 2023 GRG Financial Statement Summary 12.01.2023.pdf \(329 KB\)](#)

[Q3 2023 GRG Financials.pdf \(869 KB\)](#)

C. Regional Leadership Summit Debrief - Ben Grossman

3. PETITIONS AND COMMUNICATIONS

None submitted

4. REPORTS OF OFFICERS

A. Budget and Finance Committee/CHUCK GROSS -approval and acceptance of the Q3 2023 financial statements subject to audit and authorizing other actions to effectuate the same. - Mike Carson

5. REPORT(S) OF THE CHIEF EXECUTIVE OFFICER: SUSAN TRAUTMAN

A. CHIEF EXECUTIVE OFFICER

File Attachments;

[BOARD Calendar DEC 2023 \(1\).pdf \(101 KB\)](#)

[2023 DECEMBER CEO report Great Rivers Greenway FINAL.pdf \(1,830 KB\)](#)

B. NOTICE OF CONTRACTS EXECUTED - No Contracts Executed to Report for November

6. REPORT OF STANDING COMMITTEES

A. Committee of the Whole - That the Board adopt Resolution 2023.97 approving the 2024 Operating Budget and authorizing other actions as necessary to effectuate the same. - Mike Carson

**A RESOLUTION APPROVING THE 2024 OPERATING
BUDGET AND AUTHORIZING OTHER ACTIONS AS
NECESSARY TO EFFECTUATE THE SAME.**

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.172.1 of the District Act, the governing bodies of St. Louis County, St. Charles County and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operating and maintenance of the District;

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the District Bylaws state the annual budget shall be approved by the Board of Directors of the District (the “Board”) with or without modification no later than December 15 of each year;

WHEREAS, the Chief Executive Officer and staff have developed a 2024 Operating Budget which has been reviewed and recommended for adoption by the District’s Budget and Finance Committee; and

WHEREAS, the District desires to approve the 2024 Operating Budget and authorize the Chief Executive Officer to take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board, convened at 11:30 am, on December 12, 2023 at the District Offices at 3745 Foundry Way Suite 253, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board hereby approves the 2024 Operating Budget.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

B. Committee of the Whole - That the Board adopt Resolution 2023.98 approving the 2024 Capital Budget and authorizing other actions as necessary to effectuate the same. - Mike Carson

**A RESOLUTION APPROVING THE 2024 CAPITAL
BUDGET AND AUTHORIZING OTHER ACTIONS AS
NECESSARY TO EFFECTUATE THE SAME.**

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS; the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.172.1 of the District Act, the governing bodies of St. Louis County, St. Charles County and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operating and maintenance of the District;

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the District Bylaws state the annual budget shall be approved by the Board of Directors of the District (the “Board”) with or without modification no later than December 15 of each year;

WHEREAS, the Chief Executive Officer and staff have developed a 2024 Capital Budget which has been reviewed and recommended for adoption by the District’s Budget and Finance Committee; and

WHEREAS, the District desires to approve the 2024 Capital Budget and authorize the Chief Executive Officer to take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board, convened at 11:30 am, on December 12th, 2023 at the District Offices at 3745 Foundry Way Suite 253, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board hereby approves the 2024 Capital Budget.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid

portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

C. Committee of the Whole - That the Board adopt Resolution 2023.99 approving the 2024 Comprehensive Capital Improvements Program Agreement Budget in connection with the CityArchRiver projects in the Mississippi Greenway and authorizing other actions as necessary to effectuate the same. - Mike Carson

A RESOLUTION APPROVING THE
2024 COMPREHENSIVE CAPITAL IMPROVEMENTS
PROGRAM AGREEMENT BUDGET IN CONNECTION
WITH THE CITYARCHRIVER PROJECTS IN THE
MISSISSIPPI RIVER GREENWAY AND AUTHORIZING
OTHER ACTIONS AS NECESSARY TO EFFECTUATE
THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the District further agreed to be the public agency with fiduciary responsibility to receive regional tax dollars for the component projects of CityArchRiver and to provide oversight in the administration of such regional tax dollars;

WHEREAS, pursuant to Resolutions 2012.74 and 2016.132, the District and the Gateway Arch Park Foundation f/k/a the CityArchRiver Foundation (the “Foundation”) approved a Comprehensive Capital Improvements Program Agreement (“CCIPA”) which outlined the list of component projects which comprise CityArchRiver and those projects’ budgeted costs;

WHEREAS, the District bonded the CityArchRiver share of the 3/16 cent sales tax funds and in partnership with the Foundation and the National Park Service (“NPS”) is constructing the projects delineated in the CCIPA;

WHEREAS, pursuant to Section 67.1742 of the District Act, the Board of Directors of the District (the “Board”) must approve a CCIPA budget which

outlines the list of component projects which comprise CityArchRiver and those projects' budgeted costs;

WHEREAS, the Chief Executive Officer and staff have developed a 2024 CCIPA budget which has been reviewed and recommended for adoption by the District's Budget and Finance Committee;

WHEREAS, the District has submitted its proposed 2024 CCIPA budget to the Foundation for review and comment;

WHEREAS, the District desires to authorize the Chief Executive Officer to approve and accept the 2024 CCIPA budget and to take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board, convened at 11:30 am, on December 12th, 2023 at the District Offices at 3745 Foundry Way Suite 253, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board hereby approves the 2024 CCIPA Budget.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT
RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

7. APPROVAL OF CONTRACTS - MULTIPLE REVENUE STREAMS

A. That the Board adopt Resolution 2023.100 approving a contract renewal not to exceed \$25,000 with UHY Advisors MO, Inc., in connection with Accounting and Internal Audit Services and authorizing other actions as necessary to effectuate the same. - Mike Carson

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | Regional | N/A | N/A |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|-------------|--------------------------------------|--|
| Mike Carson | UHY Advisors MO, Inc. | Accounting and Internal Audit Services |

| 1 ST CONTRACT WITH THIS ENTITY? | MBE/ WBE? | SUB CONTRACTOR MBE/WBE % | DESCRIBE PROCUREMENT |
|--|-----------|--------------------------|--|
| No | No | | Staff issued an RFP for Accounting and Internal Audit Services in November 2022 for up to five (5) years beginning in 2023. Proposals were received from UHY Advisors Mo, Inc. (UHY) and CliftonLarsonAllen LLP. Both proposals were reviewed by staff and after follow up discussions, it was staff's recommendation that the District contract with UHY for the first year of a potentially five (5) year contract, with hourly rates for 2023 at \$85 for bookkeeping services and \$140 for accounting services. |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|------------------|-------------------|----------------------------------|---------------------------|
| Contract Renewal | \$25,000 | \$25,000(2024 budget) | N/A |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

| |
|--|
| |
|--|

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | n/a | n/a |

WHY AND/OR HOW:

Staff issued an RFP for Accounting and Internal Audit Services in November 2022 for up to five (5) years beginning in 2023. UHY Advisors Mo, Inc. (UHY) was selected and awarded the contract which included up to four (4) annual renewals.

We have been pleased with UHY's services and staff now recommends renewal of that UHY contract for the second year, with hourly rates for 2024 continuing at \$85 for bookkeeping services and \$140 for accounting services.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---------------------------|
| 2023.01 | 2023 UHY Contract Awarded |
| 2023.97 | 2024 GRG 1/10th |

A RESOLUTION APPROVING A CONTRACT RENEWAL NOT TO EXCEED \$25,000 WITH UHY ADVISORS MO, INC., TO PROVIDE ACCOUNTING AND INTERNAL AUDIT SERVICES FOR GREAT RIVERS GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, the 2024 GRG 1/10 Operating Budget was approved by the District pursuant to Resolution 2023.97;

WHEREAS, the 2024 GRG 1/10 Operating Budget includes a line item for Accounting fees;

WHEREAS, pursuant to Resolution 2023.01, the District authorized the Chief Executive Officer to negotiate and enter into a contract with UHY Advisors MO, Inc., for accounting and internal audit services for calendar year 2023, and the District subsequently entered into such contract with UHY Advisors MO, Inc.;

WHEREAS, the District desires to enter into a contract amendment with UHY Advisors MO, Inc., to provide for accounting and internal audit services for calendar year 2024 at an annual fee not to exceed \$25,000;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract renewal with with UHY Advisors MO,

Inc.,; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board, convened at 11:30 am, on December 12th, 2023, at the District Offices at 3745 Foundry Way, Suite 253, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract renewal with UHY Advisors Mo, Inc., in an amount not to exceed \$25,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

B. That the Board adopt Resolution 2023.101 approving a contract not to exceed \$30,000 with Schmersahl Treloar & Co., P.C. in connection with the 2023 fiscal audit and authorizing other actions as necessary to effectuate the same. -Mike Carson

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | Regional | n/a | All |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|-------------|--------------------------------------|----------------------------|
| Mike Carson | Schmersahl Treloar & Co., P.C | Annual Audit Services |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| NO | No | No | |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| n/a | n/a |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ | October 2023 | | 1 |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| <p>Staff issued an RFQ for Annual Audit Services in October 2023 for up to five (5) years beginning in calendar year 2024 for the 2023 fiscal year audit. In addition to our normal public advertising, the RFQ was sent directly to six (6) regional CPA firms who had responded to past GRG audit RFQ's. The RFQ was downloaded by four (4) of those firms. One of the direct solicitation firms and our current provider of accounting services, UHY Advisors MO, Inc., did not download the RFQ, but did email telling us they would not be submitting a response.</p> |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Therefore, we only received one (1) response, which was from Schmersahl Treloar & Co P.C., our current auditors.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|----------------------|-------------------|----------------------------------|---------------------------|
| Approval of Contract | \$30,000 | \$35,000 (2024 budget) | |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | | |

WHY AND/OR HOW:

As we only received one (1) response, and we are very pleased with Schmersahl Treloar & Co. P.C.'s (Schmersahl) services, it is the staff's

recommendation that the Board of Directors approve a contract with Schmersahl for the first year of a potentially five (5) year contract.

The Government Finance Officers Association (GFOA) recommends that governments engage an independent auditor for a minimum of five (5) years, and further recognizes that a limited number of firms fully qualified to conduct public sector audits has resulted in less competition and can make mandatory audit firm rotation counterproductive, if not impossible.

Independent of the GRG annual audit, Schmersahl submitted a bid to perform a separate audit for the Great Rivers Greenway Foundation as they have done in past years. We have heard from the Foundation Audit Chair that they intend to retain Schmersahl for the coming years.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|---------------------|---|
| 2023.97 | 2024 Great Rivers Greenway Operating Budget |

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$30,000 WITH SCHMERSAHL TRELOAR & CO. P.C., IN CONNECTION WITH ANNUAL AUDIT SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the

Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition C”) and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the portion of the District;

WHEREAS, the 2024 Great Rivers Greenway Operating Budget was approved by the District pursuant to Resolution 2023.97;

WHEREAS, the 2024 Great Rivers Greenway Operating Budget includes line items regarding Auditing Fees for the District;

WHEREAS, Schmersahl Treloar & Co. P.C. was found to be qualified and whose proposal was in conformance with the requirements of the District Act (the “Request”);

WHEREAS, the District desires to enter into a contract with Schmersahl Treloar & Co. P.C. to provide for annual audit services for calendar year 2024 at an annual fee not to exceed \$30,000;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract with Schmersahl Treloar & Co., P.C.; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12th, 2023, at the District Offices at 3745 Foundry Way, Suite 253, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to execute a one-year contract with Schmersahl Treloar & Co. P.C. at an amount not to exceed \$30,000 for annual audit services.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

C. That the Board adopt Resolution 2023.102 approving a St. Louis Community Credit Union depository account number to be utilized for investment of District and/or CAR Funds and authorizing other actions as necessary to effectuate the same. - Michelle Bock

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | REGIONAL | N/A | N/A |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|---------------|--------------------------------------|----------------------------|
| MICHELLE BOCK | St. Louis Community Credit Union | DEPOSITORY ACCOUNT |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| YES | n/a | Minority Depository Institution | Yes, ownership and board composition are primarily minority |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| | |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ for Community Impact Banking partners issued in August 2022. Pre-qualified list of financial institutions established in October 2022. | AUGUST/2022 | | |
| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) | | | |
| Six (6) financial institutions were selected as pre-qualified. | | | |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|--------------------------|-------------------|----------------------------------|---------------------------|
| BANKING ACCOUNT APPROVAL | N/A | N/A | N/A |

| OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES |
|---|
| N/A |

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | N/A | N/A |

WHY AND/OR HOW:

In October 2022, the Board approved six (6) financial institutions determined to be pre-qualified community impact financial institutions who are actively engaged in elevating the people and businesses in our region, particularly in historically underserved areas, including the twenty-two (22) zip code footprint serving as the focus area of the St. Louis Action Network of which the District is a part. Respondents were considered based on community impact statements and metrics as well as financial strength and ability to meet District depository requirements, including collateralization and/or insurance.

St. Louis Community Credit Union (SLCCU) will be the second financial institution with which we invest based on an impact investment strategy. Midwest BankCentre was the first. St. Louis Community Credit Union is one of the largest Minority Depository Institutions (MDI) in the nation, with 80% African-American account holders/owners and a board comprised of 60% people of color. SLCCU maintains banking offices in many underserved and underrepresented communities, connecting financial services and loan capital to communities of low wealth and households of color. Staff intends to deposit \$500,000 in 2024 after all necessary administrative tasks are complete.

Diversifying investments in this manner is consistent with recommendations in our DEI Plan as well as the Regional Plan Update. Staff requests approval for the CEO to begin the process of opening an account with St. Louis Community Credit Union and authorizing other actions as necessary to effectuate the same. We anticipate that board officers will be asked to sign signature cards in early 2024 as part of the account opening process.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|--|
| 2022.94 | MIDWEST BANKCENTRE DEPOSITORY ACCOUNT NUMBER TO BE UTILIZED FOR INVESTMENT OF DISTRICT AND CAR FUNDS |
| 2022.71 | APPROVING A PRE-QUALIFIED COMMUNITY IMPACT BANKING LIST |

**A RESOLUTION APPROVING THE OPENING OF A
DEPOSITORY ACCOUNT WITH ST. LOUIS
COMMUNITY CREDIT UNION FOR INVESTMENT OF
DISTRICT FUNDS AND AUTHORIZING OTHER
ACTIONS AS NECESSARY TO EFFECTUATE THE
SAME.**

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the "District") is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the "District Act");

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative ("Proposition C"), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the "District's Mission");

WHEREAS, in furtherance of the District's Mission, and in accordance with the Bylaws of the District, the District adopted "Building the River Ring" as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the "River Ring Regional Plan");

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, pursuant to the Fiscal and Accounting Policy of the District, all depository and investment accounts of the District are to be established and approved by the Board of Directors of the District (the "Board"); and

WHEREAS, the District desires to (i) open a depository account with St. Louis Community Credit Union for investment of District funds, and (2) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to open a depository account with St. Louis Community Credit Union for investment of District funds.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

**ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

D. That the Board adopt Resolution 2023.103 approving a contract amendment not to exceed \$120,000 with Nexus Group in connection with government relations services for the State of Missouri and authorizing other actions as necessary to effectuate the same. - Michelle Bock

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | n/a | n/a | all |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|------------------------------------|---|--|
| Susan Trautman/Michelle Bock | Nexus Group | Amendment to Professional Services for State of Missouri Government Relations |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| NO | | MBE | |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| n/a | n/a |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ | November 2022 | | 6 |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| <p>In November 2022, staff issued a Request for Proposal for Federal and State Liaison services to assist GRG in researching funding opportunities, strategic messaging and overall awareness of the organization and our projects, and identification and cultivation of relationships on GRG's behalf with key legislators and administrative contacts. We received six (6) proposals from:</p> <ul style="list-style-type: none"> • Alcalde & Fay • Brownstein Hyatt Farber Schreck, LLP • Catalyst • Holland & Knight LLP • Husch Blackwell Strategies • Nexus Group |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-----------------------|-------------------|----------------------------------|---------------------------|
| Amendment to contract | \$120,000 | 120,000 | 2024 budget |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | n/a | n/a |

WHY AND/OR HOW:

As a result of continued federal and state funding of mission aligned projects, significant funding opportunities remain for infrastructure projects including those involving trails and greenways. Many of the goals of the various funding programs align with GRG's mission, including economic development, transportation, connectivity, equity and infrastructure reuse. In an effort continue to strategically seek these opportunities and leverage GRG funds, it is critical that we continue to identify and cultivate key relationships with local and state legislators and officials.

In 2022, staff established a pre-qualified list that includes Nexus Group (Nexus). Nexus was critical to our success in 2023 with the award of \$15 million from the State of Missouri. We continue to believe that their outcome-driven experience building and expanding relationships with key legislators and officials will be beneficial to the organization's mission and goals for leveraging funding.

We are requesting that the Board authorize the CEO to enter into a contract amendment not to exceed \$120,000 for Legislative Liaison Services with Nexus Group.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---|
| 2022.95 | Resolution approving a contract with Nexus Group in connection with Government Relations Services |

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$120,000 WITH NEXUS GROUP IN CONNECTION WITH GOVERNMENT RELATIONS SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by conducting federal funding research; developing strategic messaging and organizational awareness of the District, the District’s Mission, and the District’s projects; and identifying and cultivating relationships with federal and legislative contacts (the “Project”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County,

and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG Operating Budget was approved by the District pursuant to Resolution 2023.97;

WHEREAS, the 2024 GRG Operating Budget included line item 999 for the Project;

WHEREAS, pursuant to Resolution 2022.95 authorizing contract to now be amended, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Nexus Group for government relations services in furtherance of the Project, and the District subsequently entered into a contract with Nexus Group;

WHEREAS, the District desires to enter into a contract amendment with Nexus Group in order to amend the period of service and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with Nexus Group; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with Nexus Group in an amount not to exceed \$120,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction

to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

E. That the Board adopt Resolution 2023.104 amending a professional services contract not to exceed \$120,000 with Holland & Knight LLP in connection with Federal Government Relations services and authorizing other actions as necessary to effectuate the same. - Michelle Bock

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | N/A | N/A | ALL |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|----------------------------------|--------------------------------------|---|
| SUSAN TRAUTMAN, MICHELLE BOCK | HOLLAND & KNIGHT LLP | PROFESSIONAL SERVICES for Federal Government Relations Services |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| NO | n/a | | |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| n/a | n/a |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ | NOVEMBER/2022 | | 6 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

In November 2022, staff issued a Request for Proposal for Federal and State Liaisons to assist GRG in funding opportunities, strategic messaging and overall awareness of the organization and our specific projects, and identification and cultivation of relationships on GRG's behalf with key legislators and federal contacts (with a focus on DoT contacts). We received six (6) proposals from:

- Alcalde & Fay
- Brownstein Hyatt Farber Schreck, LLP
- Catalyst
- Holland & Knight LLP (Holland & Knight)
- Husch Blackwell Strategies
- Nexus Group

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|--------------------|-------------------|----------------------------------|---------------------------|
| CONTRACT AMENDMENT | \$120,000 | 120,000 | 2024 budget |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | N/A | N/A |

WHY AND/OR HOW:

The United States Congress continues to prioritize federal funding for infrastructure projects including those involving trails and greenways. Many federal goals continue to align with GRG's mission, including multi-modal transportation, inclusive connectivity, environmental stewardship, infrastructure reuse, carbon reduction and equitable economic development. In order to build on recent successes and take advantage of the upcoming opportunities, it is critical that we continue to identify and cultivate key relationships with the key individuals in Congress, Department of Transportation (DOT), Environmental Protection Agency (EPA) and Economic Development Agency (EDA).

In 2022, staff established a pre-qualified professional service providers list that includes Holland & Knight LLC. Representatives from Holland & Knight LLP (Holland & Knight) were very instrumental in the District's success in both furthering relationships at the federal level and in receiving funding in the past year. For 2024, staff recommends entering into a contract amendment with Holland & Knight to focus continued development and deepening of relationships with key individuals and agencies, strategic identification of opportunities for funding and advocacy for GRG and its projects that play an important role in moving our region forward. Holland & Knight has successfully worked with and represented the Alliance of Infrastructure Reuse and Redevelopment for the past few years and staff believes their expertise with infrastructure reuse and open space projects, their impressive contacts with Congress, the White House and federal agencies, and their commitment to this particular cause will be most effective in gaining bi-partisan support and continued funding success for GRG.

We are requesting that the Board authorize the CEO to enter into a contract amendment not to exceed \$120,000 for Federal Liaison Services with Holland & Knight.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|--|
| 2022.96 | PROFESSIONAL SERVICES CONTRACT NOT TO EXCEED \$120,000 WITH HOLLAND AND KNIGHT LLP IN CONNECTION WITH FEDERAL LEGISLATIVE SERVICES |

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$120,000 WITH HOLLAND & KNIGHT LLP IN CONNECTION WITH FEDERAL GOVERNMENT RELATIONS SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by conducting federal funding

research; developing strategic messaging and organizational awareness of the District, the District's Mission, and the District's projects; and identifying and cultivating relationships with federal and legislative contacts (the "Project");

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 Operating Budget was approved by the District pursuant to Resolution 2023.97;

WHEREAS, the 2024 Operating Budget included line item 999 for the Project;

WHEREAS, pursuant to Resolution 2022.96, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Holland & Knight LLP for Federal Government Relations services in furtherance of the Project, and the District subsequently entered into a contract with Holland & Knight LLP;

WHEREAS, the District desires to enter into a contract amendment with Holland & Knight LLP in order to amend the period of service and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with Holland & Knight LLP; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on December 12th, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with Holland & Knight LLP in an amount not to exceed \$120,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

F. That the Board adopt Resolution 2023.105 approving a Contract Renewal with Husch Blackwell LLP in connection with comprehensive legal services and authorizing other actions as necessary to effectuate the same. -

Michelle Bock

WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|---------|-----------------|
| 999 | REGIONAL | N/A | N/A |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|---------------|--------------------------------------|------------------------------|
| MICHELLE BOCK | HUSCH BLACKWELL LLP | COMPREHENSIVE LEGAL SERVICES |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| NO | NO | NO | |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| N/A | N/A |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| REQUEST FOR PROPOSAL | OCT 2022 | Year 1 of 5 years | 2 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Staff issued an RFQ for Comprehensive Legal Services in October 2022 for up to five (5) years beginning in 2023. Proposals were received from Husch Blackwell LLP (Husch) and Lashly & Baer, P.C. A selection committee comprised of staff and board members with legal expertise interviewed both firms. After follow up discussion, it is staff's recommendation that the District contract with Husch for the first two (2) years of a potentially five (5) year contract, with hourly rates for 2023 and 2024 at \$355.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|------------------|-------------------|----------------------------------|---------------------------|
| CONTRACT RENEWAL | | | |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

| |
|--|
| |
|--|

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | N/A | N/A |

WHY AND/OR HOW:

In October 2022, staff issued a Request for Qualifications for Comprehensive Legal Services. Husch Blackwell LLP was selected and the Board approved a contract including authorization for four (4) one-year renewals. Staff continues to believe that the level of service, breadth of knowledge, sound advice and professionals assigned to the District serve the District well.

This contract renewal will allow Husch Blackwell LLP to continue to serve as General Counsel to the District and to provide comprehensive legal services for the 2024 fiscal year. The rate of \$355 per hour was agreed upon for the years 2023 and 2024 at the initiation of the contract.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|--|
| 2022.93 | CONTRACT WITH HUSCH BLACKWELL LLP FOR COMPREHENSIVE LEGAL SERVICES |
| 2021.104 | CONTRACT RENEWAL WITH HUSCH BLACKWELL LLP FOR COMPREHENSIVE LEGAL SERVICES |

A RESOLUTION APPROVING A CONTRACT RENEWAL WITH HUSCH BLACKWELL, LLP IN CONNECTION WITH COMPREHENSIVE LEGAL SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition C”) and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the portion of the District;

WHEREAS, the District Bylaws require the Board of Directors to engage General Counsel for legal services as needed;

WHEREAS, the 2024 Operating Budget was approved by the District pursuant to Resolution 2023.97;

WHEREAS, the 2024 Operating Budget includes line item Legal Administrative Budget Allocation for the District;

WHEREAS, Husch Blackwell LLP was found to be qualified and whose proposal was in conformance with the requirements of the District Act (the “Proposal”);

WHEREAS, pursuant to Resolution 2022.93, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Husch Blackwell LLP for general counsel legal services as needed;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract renewal with Husch Blackwell LLP at the hourly rate of \$355 for one year until December 31, 2024 and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices

at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to execute a one-year contract renewal with Husch Blackwell LLP at the hourly rate of \$355.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December , 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

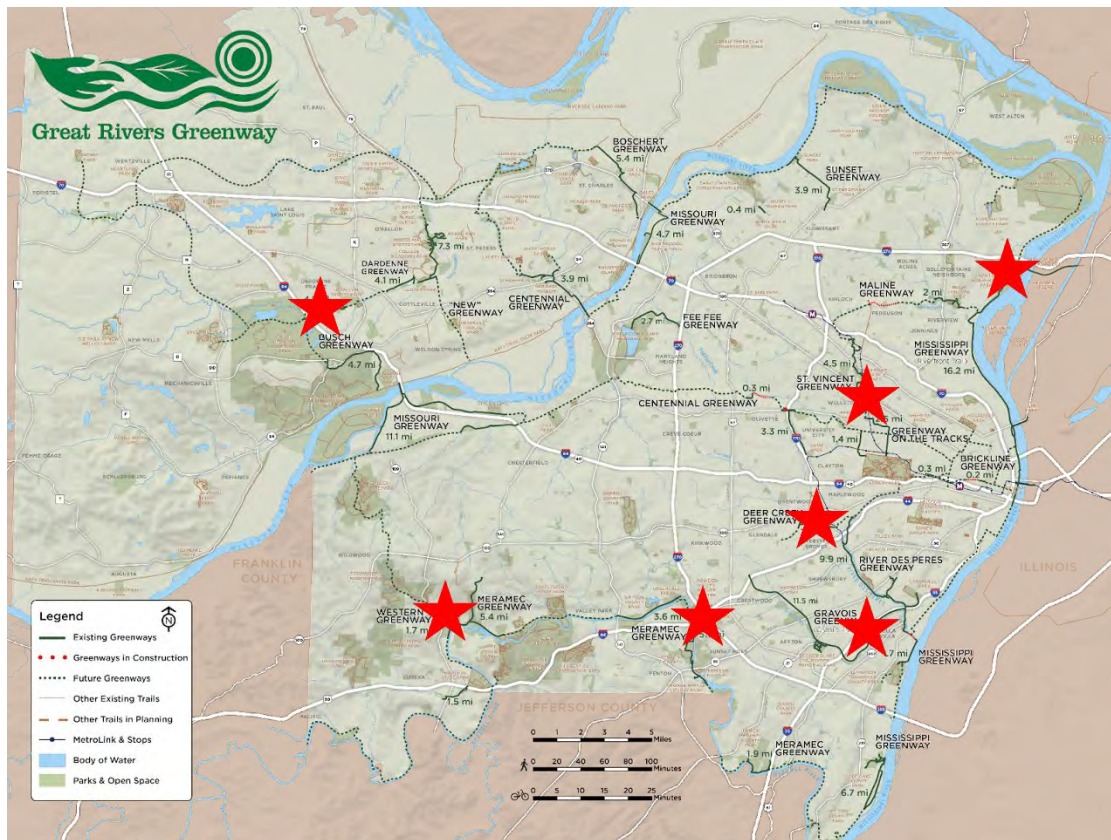
Abstain:

Absent:

Not Present:

8. APPROVAL OF CONTRACTS - GRG 1/10TH REVENUE STREAM

A. That the Board adopt Resolution 2023.106 approving a contract not to exceed \$167,498 with Munie Outdoor Services, Inc. in connection with conservation services and authorizing other actions as necessary to effectuate the same. - Tom Schweiss



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|----------|-----------------|
| 736 | Regional | Regional | Regional |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|--------------|--------------------------------------|----------------------------|
| Tom Schweiss | Munie Outdoor Services, Inc. | Conservation Services |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| Yes | 25%/5% MBE/WBE | No | No |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| No subs utilized | No goals, but labor force is tracked. |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| Request for Bid | October 2023 | First of three year contract | 7 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Below are the received bids for conservation work only plus 333 hours of as-needed/additional services.

| | |
|-----------------|------------------------------|
| DJM | \$178,625 |
| Munie | \$167,498 |
| Staugh Farms | \$136,333 |
| LawnGroomers | \$130,726 |
| Ideal Landscape | \$109,575 |
| Landcare | \$81,103 |
| TRC Outdoor | no bid for conservation work |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-------------|-------------------|----------------------------------|---------------------------|
| Contract | \$167,498 | \$167,498 | N/A |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2023 | Conservation Stewardship | N/A |

WHY AND/OR HOW:

The District has primary maintenance responsibility or supplements the care of certain greenways throughout the District. District staff conducted a public

request for bids for these services as well as for as-needed maintenance tasks. Conservation services scopes for select greenways were included in the public request for bids. These scopes include invasive plant species management, native seeding, and prescribed burning. Bids were requested for an initial contract term of one (1) year with two (2), one-year renewals.

Seven (7) firms submitted sealed bids for the individual greenway segments or scope of work, as well as hourly labor rates for as-needed services for work that is not part of the outlined conservation services scope (i.e., manual brush removal, brush removal with equipment, prescribed burning). The summary above is based on the scope of work and an assumption of 333 hours of as-needed conservation services.

District selection criteria is done on a "lowest and best" basis. Because the performance of these services in a timely and professional manner is critical to maintain the habitats along the greenways, it is important that the firm we select is both qualified and has the capacity to perform the outlined stewardship and as-needed services. Staff conducted a thorough analysis of each submittal, including reference checks, review of past projects, phone interviews and review of the proposals by a current landscape consultant currently under contract. Staff's conclusion was that Munie Outdoor Services, Inc. (Munie) has offered the lowest and best bid based on ability to perform the outlined conservation services scopes. Firms that submitted bids for conservation services lower than Munie did not possess the technical ability or experience to care for natural habitats.

The greenways and areas of stewardship in the proposed 2024 contract include the following:

- Mississippi Greenway: Old Chain of Rocks Park - \$9,139
- Dardenne Greenway: Bluebird Meadow - \$24,950
- Gravois Greenway: Hoffmeister Properties - \$56,284
- Western Greenway: Brown Property - \$11,287
- Meramec Greenway: Rock Alva Property - \$8,804
- Meramec Greenway: Unger County Park - \$10,534
- St. Vincent Greenway: St. Vincent County Park - \$20,250
- Deer Creek Greenway: Deer Creek Park - \$1,250

Staff request that the Board authorize the CEO to negotiate and enter into a contract with Munie for 2024 conservation services in an amount not to exceed \$167,498.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|-------------|
| | |
| | |

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$167,498 WITH MUNIE OUTDOOR SERVICES, INC. IN CONNECTION WITH CONSERVATION SERVICES AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Greenways are shown as a regional greenways in the River Ring Regional Plan (the “Greenways”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by maintaining the greenways (the “Project”);

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG 1/10 Capital Budget include line item 736 for the Project, subject to approval by the Board of Directors of the District;

WHEREAS, pursuant to the District’s Procurement Policy, the District issued and advertised Request for Bids for or in furtherance of the Project and received seven (7) responses;

WHEREAS, Munie Outdoor Services, Inc. was found to be qualified and whose proposal is in conformance with the requirements of the District Act (the “Bid”);

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Bid; (ii) negotiate and enter into a contract with Munie Outdoor Services, Inc.; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12th, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Bid.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Munie Outdoor Services, Inc. in an amount not to exceed \$167,498 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

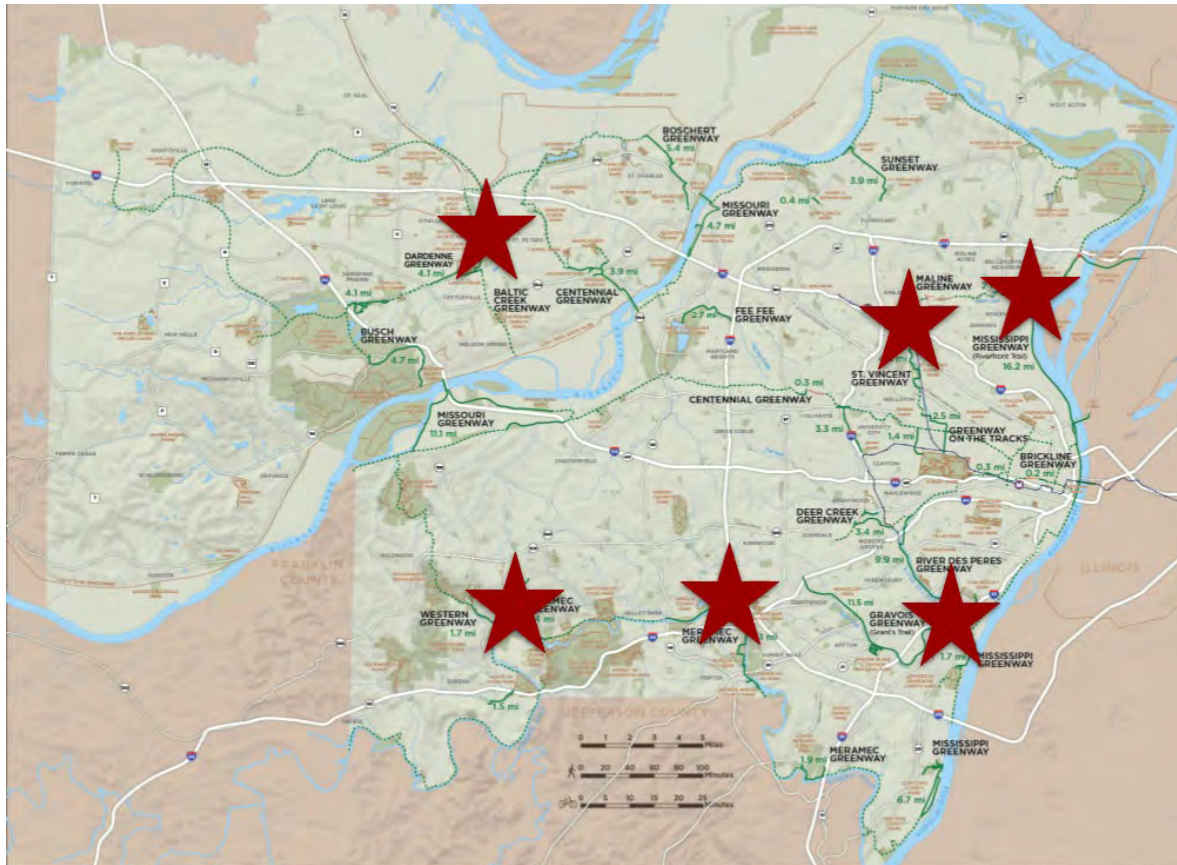
Nay:

Abstain:

Absent:

Not Present:

B. That the Board adopt Resolution 2023.107 approving a contract not to exceed \$107,270 with Missouri Botanical Garden in connection with the Outdoor Leadership Corps program and authorizing other actions as necessary to effectuate the same. - Tom Schweiss



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|----------|----------|-----------------|
| 773B | Regional | Multiple | All |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|--------------|--------------------------------------|--|
| Tom Schweiss | Missouri Botanical Garden | Conservation Stewardship Partner Program |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | N/A | No | N/A |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| N/A | N/A |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| Unique non-competitive opportunity - Conservation Partner Program | N/A | N/A | N/A |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| N/A |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-------------------|-------------------|----------------------------------|---------------------------|
| Contract Approval | \$107,270 | \$230,000 | n/a |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

Great Rivers Greenway Foundation - \$35,000

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------------------------|
| 2024 | Stewardship | Ongoing Conservation Stewardship |

WHY AND/OR HOW:

After a successful partnership in 2023, the District would like to continue our partnership with the Missouri Botanical Garden's Outdoor Leadership Corps (OLC) program. This program facilitates conservation stewardship projects, leadership trainings, hands-on skill building opportunities, and "green" career exploration through paid work experience along the greenways. We intend to host two (2) seasonal cohorts in 2024, one late January - May and another August - December. At the close of each season, participants will have gained the knowledge and skills to pursue entry-level, full-time employment in parks maintenance, conservation, and horticulture.

A crew of five (5) program participants and one (1) crew leader will assist in invasive species management, native planting, landscape bed maintenance, and greenway clean-up projects over approximately eighty (80) days of service in 2024. The crew will focus their efforts at selected service sites on

the Dardenne, Mississippi, Meramec, St. Vincent and Gravois Greenways in St. Louis City, St. Louis County and St. Charles County.

2024 will be our second full year partnering with Missouri Botanical Garden on the Outdoor Youth Corps program. In 2023, program participants served at over a dozen Great Rivers Greenway sites, managed seventeen (17) acres of invasive plants, planted 1909 native plants and trees and picked up 374 buckets of trash along the greenways. Program participants attended training sessions hosted by Great Rivers Greenway, Missouri Botanical Garden, Forest ReLeaf of Missouri, and the Missouri Department of Conservation. All five (5) participants were fully employed by the end of the program, four (4) of them in the green industry. Great Rivers Greenway staff were extremely pleased with the outcome of last year's program. In 2024, we hope to build on that success.

The total anticipated cost of the OLC program in 2024 is \$107,270. The Great Rivers Greenway Foundation intends to reimburse Great Rivers Greenway up to \$35,000 for 2024 program costs.

District staff are requesting that the Board of Directors authorize the CEO to negotiate and enter into a contract with Missouri Botanical Garden for the Outdoor Leadership Program.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---|
| 2022.103 | Partnership agreement with Missouri Botanical Garden in connection with the Outdoor Leadership Corps conservation stewardship program |

A RESOLUTION APPROVING A PARTNERSHIP AGREEMENT NOT TO EXCEED \$107,270 WITH MISSOURI BOANTICAL GARDEN IN CONNECTION WITH THE OUTDOOR LEADERSHIP CORPS PROGRAM AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the District) is a metropolitan park and recreation

district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the "District Act");

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative ("Proposition C"), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the "District's Mission");

WHEREAS, in furtherance of the District's Mission, and in accordance with the Bylaws of the District, the District adopted Building the River Ring as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the "River Ring Regional Plan");

WHEREAS, the greenways are shown as a regional greenway in the River Ring Regional Plan (the "Greenways");

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by supplementing the care of facilities maintained by the District and its partners (the "Project");

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget includes line item 773-780 for the Project;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract with Missouri Botanical Garden; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the Board), convened at 11:30 am, on December 12th, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Missouri Botanical Garden in an amount not to exceed \$107,270 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT
RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

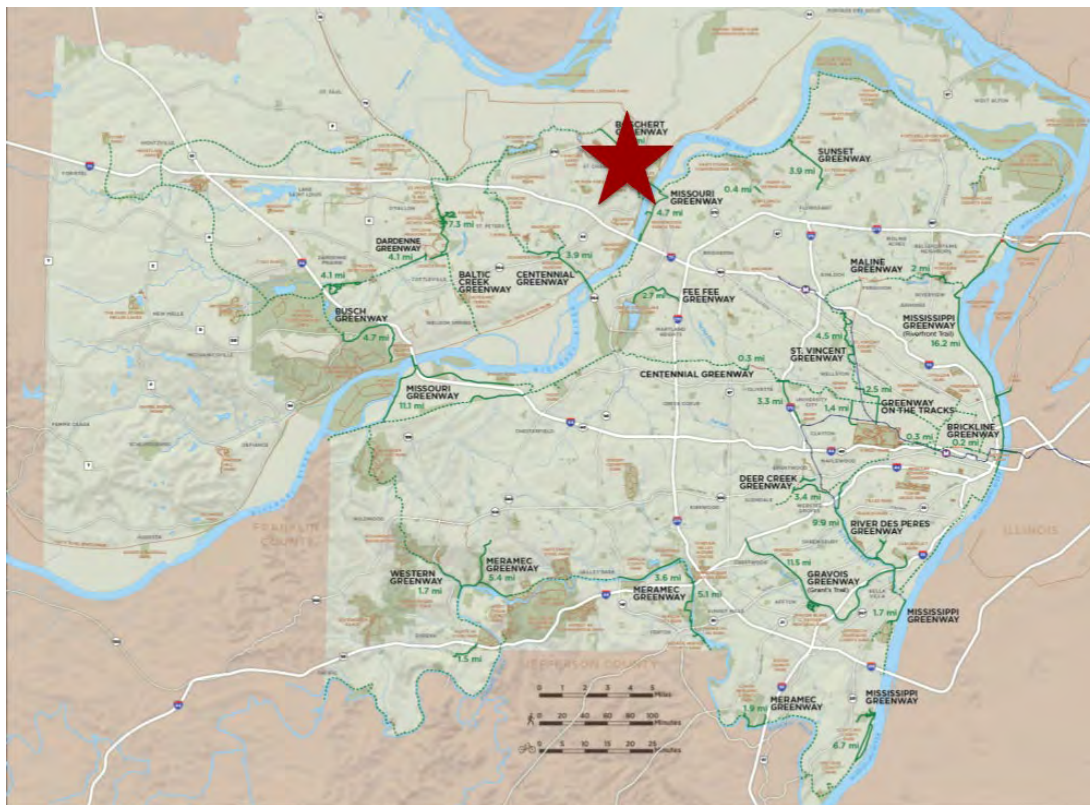
Nay:

Abstain:

Absent:

Not Present:

C. That the Board adopt Resolution 2023.108 approving a contract not to exceed \$380,561 with Kendall, LLC in connection with Boschert Greenway Signage Improvements and authorizing other actions as necessary to effectuate the same. - Susan Jankowski



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-------------------|----------------------------------|-----------------|
| 725G | Boschert Greenway | Katy Trail to New Town Boulevard | St. Charles |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|-----------------|---|----------------------------|
| Susan Jankowski | St. Charles City, Kendall, LLC, Engraphix Architectural Signage, Inc. | Construction agreement |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| Yes | 25/5 | no | no |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| Brewster Companies, 9.8%, MBE | no |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| REQUEST FOR BID | 11/2023 | NA | 3 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Great Rivers Greenway had the project posted through Bid Express from August 10, 2023 through September 9, 2023. We received three (3) submittals:

LandCare USA, LLC \$185,455 (without Add Alt. \$115,035) - removed themselves from project participation

Kendall, LLC \$438,561 (without Add Alt. \$380,561)

Kozeny-Wagner, Inc. \$428,560 (without Add Alt. \$389,415)

Staff is recommending entering into contract with Kendall, LLC for the signage project in St. Charles City. Kendall has experience with Great Rivers Greenway Signage projects and has a clear picture of project scope and expectations. They also have subcontracted with an MBE firm to account for 9.8% of their contract. Staff worked with St. Charles City and together have decided to eliminate the Add Alternate "Sticks" from this project.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|----------------------|-------------------|----------------------------------|---------------------------|
| Approval of Contract | \$380,561 | \$404,000 | NA |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

NA

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | Design | Construction |

WHY AND/OR HOW:

This project scope includes installation of Boschert Greenway wayfinding signage along the 5.5 miles from the Historic Downtown St. Charles to the New Town Blvd, including an additional connection through downtown St. Charles requiring signage. The existing signs along the 5.5-mile greenway do not conform to current GRG Sign Design Standards, so this project will bring the entire greenway up to GRG's current wayfinding standards and will aid in providing a uniform brand and identify wayfinding for destinations along the Boschert Greenway.

GRG and St. Charles staff have worked in partnership over the past twelve (12) months on development of signage locations as well as design and construction documents. This work includes the removal of old signage and the installation of new wayfinding signs along this corridor.

District staff is requesting that the Board of Directors authorize the CEO to enter into a contract with Kendall, LLC to complete this project.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|-------------|
| | |
| | |

A RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$380,561 WITH KENDALL, LLC IN CONNECTION WITH BOSCHERT GREENWAY SIGNAGE IMPROVEMENTS AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the "District") is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the "District Act");

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Boschert Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Boschert Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by improving the wayfinding and interpretive signage on the Boschert Greenway (the “Project”);

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item (725G) for the Project;

WHEREAS, pursuant to the District’s Procurement Policy and Section 67.1769 of the District Act, the District issued and advertised 725G Boschert Greenway Signage Improvements for or in furtherance of the Project and received three (3) responses;

WHEREAS, Kendall, LLC was found to be qualified and whose bid is in conformance with Section 67.1769 of the District Act (the “Bid”);

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Bid; (ii) negotiate and enter into a contract with Kendall, LLC; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Bid.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Kendall, LLC in an amount not to exceed \$380,561 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT
RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

D. That the Board adopt Resolution 2023.109 approving a Contract Amendment not to exceed \$67,000 with M3 Engineering Group, P.C. in connection with Mississippi Greenway: Maline Creek Streambank Stabilization and authorizing other actions as necessary to effectuate the same. - Grace Wright



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-------------|-------------------------|-------------------|
| 108X | Mississippi | Maline Creek at BNSF RR | City of St. Louis |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|--------------|---|--|
| Grace Wright | M3 Engineering Group, P.C., Tech Services To Go, Inc. d/b/aTSi Geotechnical, Inc., and Millenia Professional Services of Illinois, Ltd. | Contract Amendment for Construction Assurance Services |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | 25% MBE, 5% WBE | MBE & WBE | N/A |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| Tech Services To Go, Inc. d/b/a TSi Geotechnical, Inc., 8%, (MBE & WBE) | No |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| Vendor's List | 05/2022 | N/A | 3 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Great Rivers Greenway (GRG) invited three qualified firms to interview from the 2023-2026 Qualified Vendor List: Reitz & Jens Inc., M3 Engineering Group, P.C. (M3), and Geosyntec Consultants, Inc. The three interviews were held on January 24, 2023. The selection committee evaluated the three teams and M3 was recommended to be selected. The team is composed of M3 and Tech Services To Go, Inc. d/b/a TSi Geotechnical, Inc.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|--------------------|-------------------|----------------------------------|---------------------------|
| Contract Amendment | \$67,000 | \$67,000 | 2024 Budget |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|---------------------------------|----------------|
| 2024 | Construction Assurance Services | Build |

WHY AND/OR HOW:

This action requests to authorize the CEO to enter into a contract amendment with M3 for \$67,000 for construction assurance services for the Mississippi Greenway in the City of St. Louis. M3 is in the final design and permitting stages in the current design contract for the creek stabilization, trail reconstruction, safety rail, retaining wall repair, and utility and railroad coordination. A preliminary cost estimate + contingency of \$575,000 is included in the 2024 and 2025 construction budgets.

PROJECT INFORMATION:

The Mississippi Greenway aka Riverfront Trail, located near the BNSF Railroad and Maline Creek, has undergone erosive changes over the last 13 years. In 2009, the greenway was rerouted to make room for a levee repair on the right bank upstream from the railroad overpass. On the downstream side of the railroad bridge, the right streambank and the adjacent greenway have been slowly eroding since that improvement. In July 2022, the extreme rainfall resulted in excessive creek flooding and removed a large portion of the streambank and the greenway. In January of 2023, after a few larger storm events in December and January, GRG staff discovered that the greenway was eroding more rapidly than before.



The images below highlight the bank and greenway trail adjacent to the railroad bridge that has been failing more steadily into the creek. The undercut has caused the trail pavement to collapse and created a tight pinch point for the trail. The proposed solution will include replacing the failed retaining wall holding railroad ballast, new pavement with settlement remediation, a fence to protect greenway users, and streambank repair using a pre-cast retaining wall system in conjunction with heavy stone revetment all the way down to the creek channel bottom.



Below is an example of a similar pre-cast retaining wall system with heavy stone revetment.



PROJECT SCOPE:

M3 provided scope for the construction assurance services portion of the project:

- Pre-construction & pre-bid services
- Construction services
 - site visits,
 - review and respond to RFIs
 - create proposal requests
 - review testing results & shop drawings
 - dispute resolution
 - CAD modifications

- Closeout services

M3 is proposing to have a 100% M/WBE team:

- M3, 92%, **M/WBE**
- Tech Services To Go, Inc. d/b/a TSi Geotechnical, Inc., 8%, **M/WBE**

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---|
| 2023.13 | Approving an amendment to the GRG 1/10th Capital Budget and a contract not to exceed \$180,000 with M3 Engineering Group, P.C. in connection with Mississippi Greenway: Trail Reconstruction & Maline Creek Stabilization |
| | |

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$67,000 WITH M3 ENGINEERING GROUP, P.C. IN CONNECTION WITH MISSISSIPPI GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of

the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Mississippi Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Mississippi Greenway”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by repairing the Mississippi Greenway and stabilizing Maline Creek to protect the greenway (the “Project”)

WHEREAS, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District

WHEREAS, the 2024 GRG 1/10 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 1/10 Capital Budget included line item 108X for the Project;

WHEREAS, pursuant to Resolution 2023.13, the District authorized the Chief Executive Officer to negotiate and enter into a contract with M3 Engineering Group, P.C. for design services in furtherance of the Project, and the District subsequently entered into a contract with M3 Engineering Group, P.C.;

WHEREAS, the District desires to enter into a contract amendment with M3 Engineering Group, P.C. in order to amend the period of service, compensation, and scope of services to include construction assurance under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with M3 Engineering Group, P.C.; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with M3 Engineering Group, P.C. in an amount not to exceed \$67,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

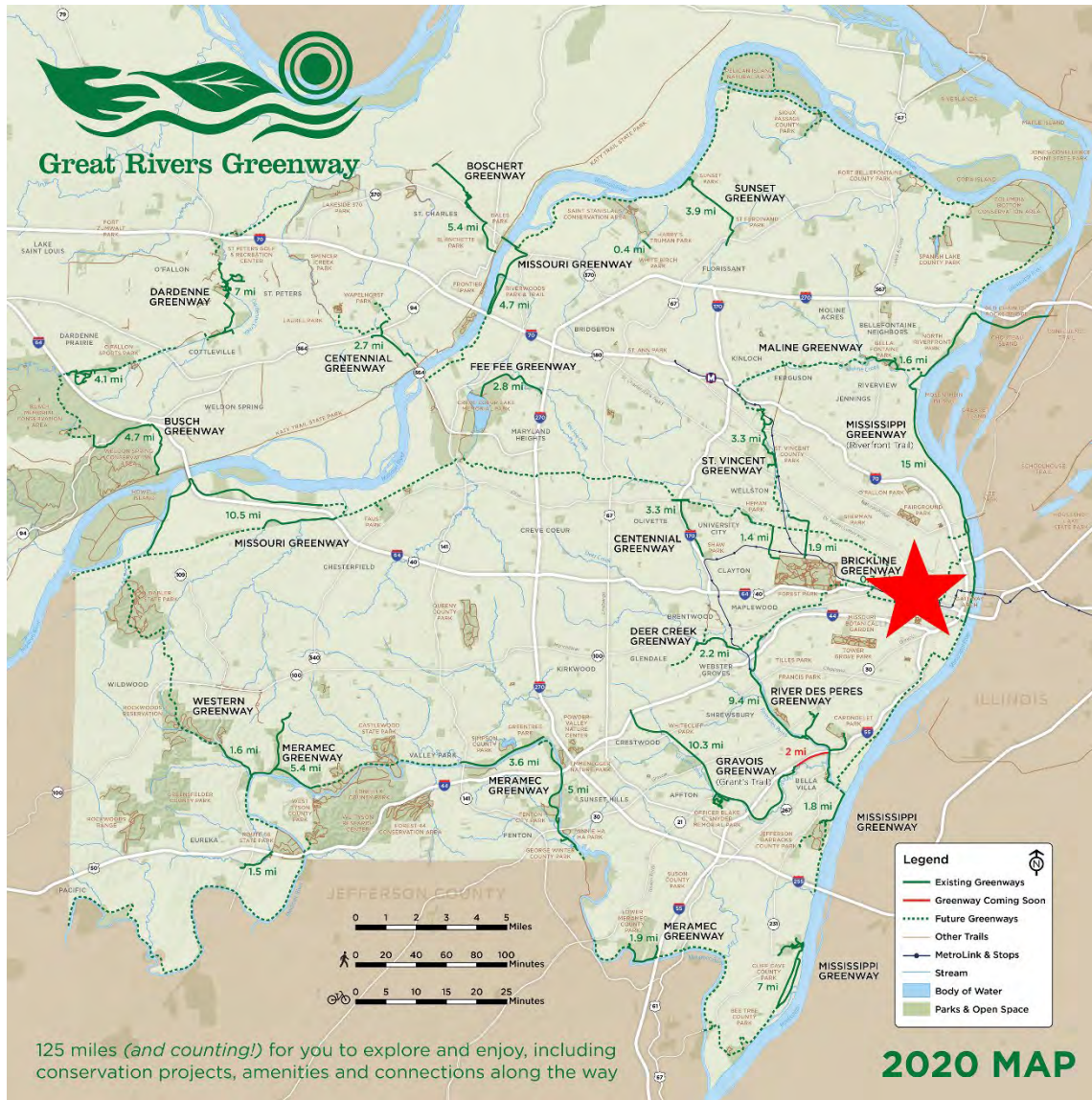
Abstain:

Absent:

Not Present:

9. APPROVAL OF CONTRACTS - GRG 3/16TH REVENUE STREAM

A. That the Board adopt Resolution 2023.110 approving a contract amendment not to exceed \$150,000 with Lochmueller Group, Inc. in connection with Brickline Greenway and authorizing other actions as necessary to effectuate the same. - Lonny Boring



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-----------|----------------|-----------------|
| 308A | Brickline | Entire Network | St. Louis City |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|-----------------------------------|--|--|
| Lonny Boring & Kuleya Bruce | Lochmueller Group, Inc. | National Environmental Policy Act (NEPA) and related services |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | 25% MBE and 5% WBE | No | No |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| DG2 Studio (WBE) 5.5% Juniper Environmental Consulting (WBE) 15.5% | No |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|----------------------------|---|-----------------------------------|
| Vendor List | April 2021 | N/A | Three (3) |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

Lochmueller Group
Burns & McDonnell
Horner & Shifrin

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|--------------------|-------------------|----------------------------------|---------------------------|
| Contract Amendment | \$150,000 | \$594,000 | N/A |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | Design | Bidding |

WHY AND/OR HOW:

This action requests authorization to extend the period of service and compensation not to exceed \$150,000 for National Environmental Policy Act (NEPA) services across all Brickline Greenway projects (308A). NEPA services are necessary to comply with federal funding requirements. Great Rivers Greenway (GRG)'s Board of Directors approved the Brickline Greenway Framework Plan in December 2019. Brickline Greenway projects

utilize a combination of local, private and federal funding. As a result of utilizing federal funding sources, appropriate permits and compliance with NEPA are required. NEPA is a compliance and decision-making tool used by Federal Highway Administration for their discretionary grants and the Missouri Department of Transportation Local Public Agency (LPA) programs for their federal funding requirements. NEPA includes multiple federal agencies and includes environmental, hazardous waste, threatened and endangered species, cultural and historic resources, and community impacts among others. NEPA clearances must be achieved prior to receiving federal funding. In addition, early NEPA coordination demonstrates to grant funders GRG's understanding of the complex rules that govern NEPA and enhance federal grant applications.

Per GRG's procurement policy and pursuant to Resolution 2021.40, Lochmueller Group, Inc. was contracted to provide NEPA services. Specific tasks in the scope of work include the following:

- Project Management and Client Coordination
- Data Collection, Evaluation and Reports
- NEPA Early Actions and Grant Support
- NEPA Oversight of Project Designs
- Permitting and Mitigation Planning

As with the original contract, services will be provided across the entire Brickline Greenway and areas of focus will vary over time. This phase of NEPA services is expected to last through fall 2024. Additional contract amendments are expected as the Brickline Greenway project areas advance.

The Lochmueller Group, Inc. has partnered with DG2 Design, LLC and Juniper Environmental, LLC (both WBE firms) on this scope for a total of 21% of the current contract value. DG2 Design, LLC and Juniper Environmental, LLC will provide archeological, cultural and environmental support as well as coordination during NEPA pre-consultation and formal consultation services.

The 2023 budget for the (308A) projects included \$1.4 million and \$504,000 remains available. The Lochmueller Group, Inc.'s scope and fee of \$150,000 will be funded from the (308A) line item. GRG staff recommends approval of this second contract amendment with Lochmueller Group, Inc. for an amount not to exceed \$150,000.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|---------------------|--|
| 2022.104 | Contract amendment with Lochmueller Group, Inc. for National Environmental Policy Act (NEPA) professional services (2023). |
| 2021.40 | Contract with Lochmueller Group, Inc. for National Environmental Policy Act (NEPA) professional services (2022). |

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$150,000 WITH LOCHMUELLER GROUP, INC. IN CONNECTION WITH BRICKLINE GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by designing, permitting and constructing the Brickline Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2023 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2022.89 and further amended and approved by Resolution 2023.58;

WHEREAS, the 2023 GRG 3/16 Capital Budget included line item (308A) for the Project;

WHEREAS, pursuant to Resolution 2021.40, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Lochmueller Group, Inc. for National Environmental Policy Act and related services in furtherance of the Project, and the District subsequently entered into a contract with Lochmueller Group, Inc.;

WHEREAS, the District desires to enter into a contract amendment with Lochmueller Group, Inc. in order to amend the period of service and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with Lochmueller Group, Inc.; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with Lochmueller Group, Inc. in an amount not to exceed \$150,000.

2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

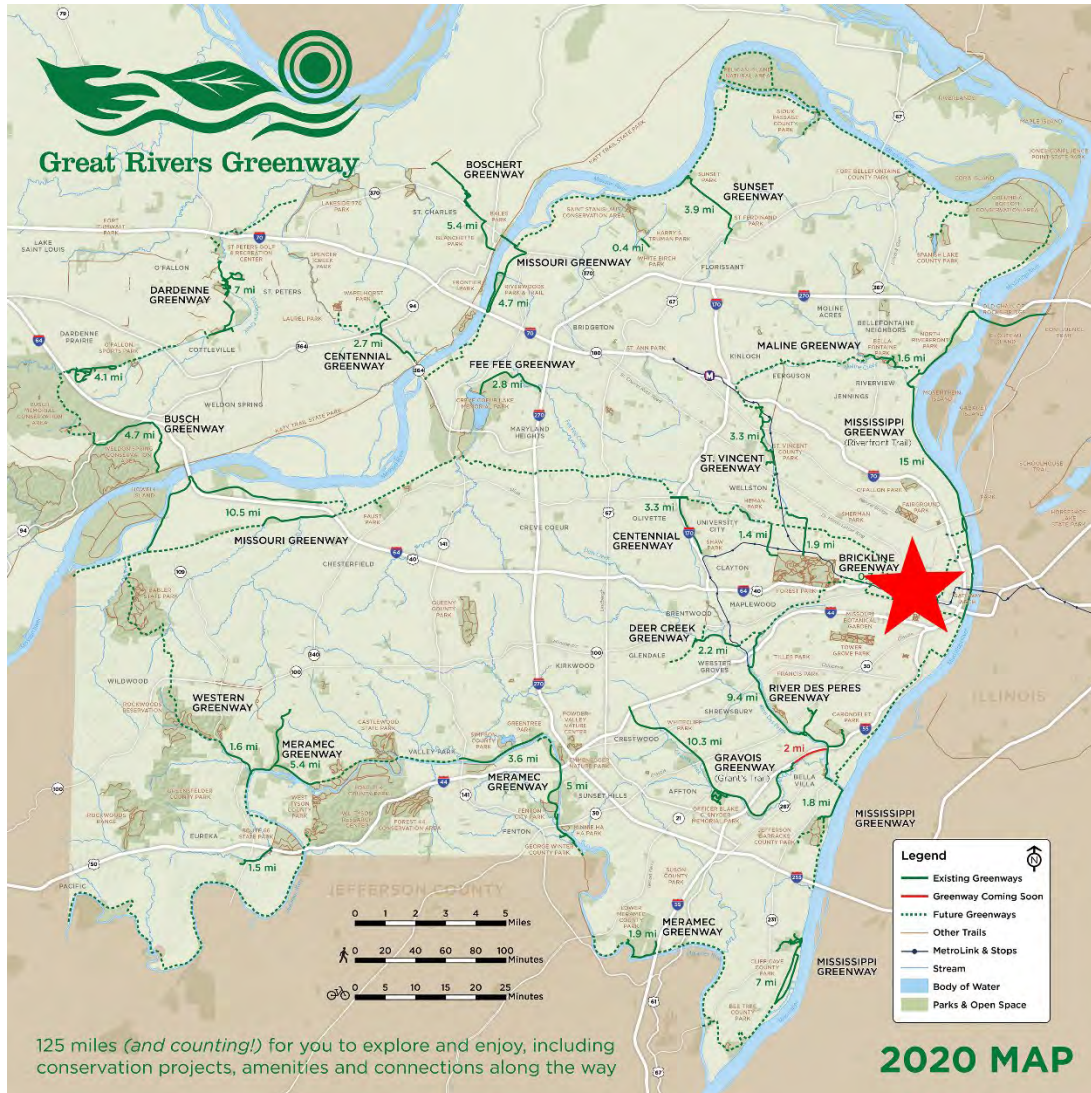
Nay:

Abstain:

Absent:

Not Present:

B. That the Board adopt Resolution 2023.111 approving a funding agreement for at least \$2,000,000 with the City of St. Louis in connection with Brickline Greenway and authorizing other actions as necessary to effectuate the same. - Lonny Boring



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-----------|---|-------------------|
| 308IE | Brickline | North Connector - Natural Bridge to Cass Avenue | City of St. Louis |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|--------------------------------|---|-------------------------------|
| Lonny Boring & Kuleya Bruce | City of St. Louis, Missouri | Funding Agreement |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | N/A | N/A | N/A |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|--|
| N/A | N/A |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|----------------------------|--|-----------------------------------|
| N/A | N/A | N/A | N/A |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

N/A

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-------------------------------|-------------------|----------------------------------|---------------------------|
| Approval of Funding Agreement | N/A | N/A | N/A |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

N/A

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------------|
| 2023-2026 | 60% Intermediate Design | 95% Pre-Final Design |

WHY AND/OR HOW:

This action requests to authorize the CEO to negotiate and enter into a funding agreement with the City of St. Louis (the "City") to accept from the City of St. Louis an amount of at least \$2,000,000 from American Rescue Plan Act of 2021 ("ARPA") funds for the Brickline Greenway North Connector: Grand Avenue from Natural Bridge to Cass Avenue segment.

In summer 2022, GRG began discussions with the City of St. Louis for options to expand improvements to the non-greenway side of the Brickline Greenway: North Connector Phase 1 (magenta on the map below). The

Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant awarded pursuant to Resolution 2021.53 includes \$15 million in federal funding for greenway improvements on the west side of Grand Blvd. In numerous public meetings and engagements, GRG heard from the community that improvements on the east side of Grand Blvd. are just as important in order to transform Grand Blvd. and help economic development and neighborhood improvement efforts. Pursuant to Resolution 2023.03, STP-S and CMAQ applications were prepared and submitted in collaboration with the City of St. Louis. Pursuant to Resolution 2023.92, the GRG Board of Directors authorized administration of the awarded federal funds and execution of the corresponding grant funding agreements with the Missouri Department of Transportation.

This Board Action authorizes a funding agreement with the City of St. Louis, wherein the City of St. Louis will disperse an amount of at least \$2,000,000 in ARPA funds to GRG in connection with greenway construction programmed to begin in 2025.



RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|---------------------|--|
| 2023.92 | Approving acceptance of Surface Transportation Program-Suballocated (STP-S) and Congestion Mitigation and Air Quality (CMAQ) grant agreements. |
| 2023.03 | Approving applications to the East-West Gateway Council of Governments for the Surface Transportation Program-Suballocated (STP-S) and Congestion Mitigation and Air Quality (CMAQ) program. |
| 2021.53 | Authorization to apply for the RAISE (Rebuilding American Infrastructure with Sustainability and Equity) Grant. |

RESOLUTION APPROVING A FUNDING AGREEMENT OF AT LEAST \$2,000,000 WITH THE CITY OF ST. LOUIS IN CONNECTION WITH BRICKLINE GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by designing, permitting and constructing the Brickline Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2023 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2022.89 and further amended and approved by Resolution 2023.58;

WHEREAS, the 2023 GRG 3/16 Capital Budget included line item (308IE) for the Project;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a funding agreement with the City of St. Louis; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a funding agreement with the City of St. Louis in an amount of at least \$2,000,000 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.

4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

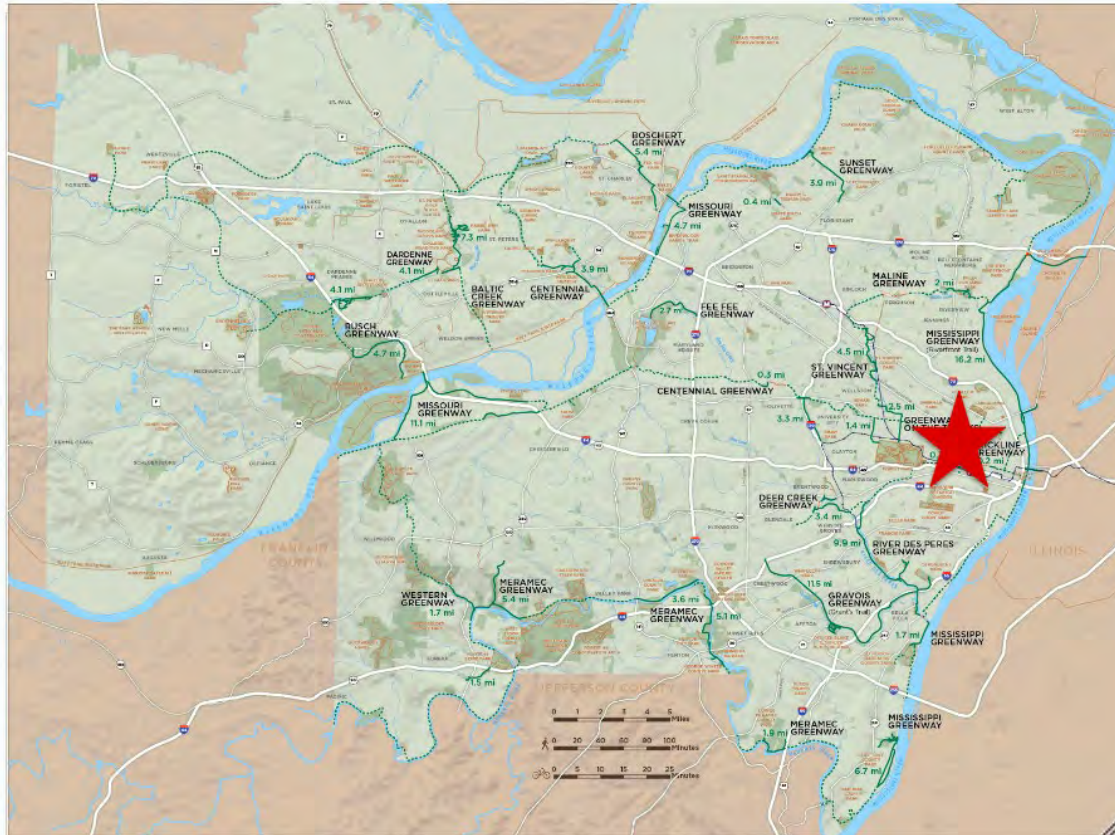
Nay:

Abstain:

Absent:

Not Present:

C. That the Board adopt Resolution 2023.112 approving and ratifying contract amendments not to exceed \$61,600 and extending the period of service with Via Partnership, LLP in connection with Brickline Greenway and authorizing other actions as necessary to effectuate the same. -Todd Antoine



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|--------------------|--------------|-------------------|
| 308A | Brickline Greenway | All Segments | City of St. Louis |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|--------------|--------------------------------------|----------------------------|
| Todd Antoine | Via Partnership, LLC | Contract Amendment |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | No | Yes, WBE | N/A |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| N/A | N/A |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ | March 2022 | N/A | 4 |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| Submissions included: Designing Local, Forecast Public Art, St. Louis Arts Chamber of Commerce and Via Partnership, LLP (Via). Virtual interviews were conducted by the Selection Committee which was composed of GRG staff and members of the Brickline Greenway: Public Arts Subcommittee. The Selection Committee interviewed two (2) of the firms, Forecast Public Art |

and Via. The committee's recommendation was to award the contract to Via Partnership.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|--------------------|---|----------------------------------|---------------------------|
| Contract Amendment | \$61,600 (\$56,000 in current contact) (\$5,600 in 2024 budget funds) | \$1,096,265 | |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|---|
| 2023-2024 | Planning | Various implementation activities within Brickline segments |

WHY AND/OR HOW:

This action requests the GRG Board to ratify the contract amendment dated November 27, 2023, with Via Partnership, LLP (Via) to revive the existing contract and extend their period of service and to authorize the CEO to execute a second contract amendment with Via for Public Art Project Management Services related to the Overall Brickline Greenway project in City of St. Louis. These actions will continue Via's contract and remaining fee

of \$56,000 through the end of 2023 and 2024 as well as add \$5,600 in 2024 budget funds to bring a new fee total of \$61,600.

Via is a locally based woman-led consulting firm lead by Meridith McKinley. Via has over twenty (20) years of experience working with local governments, public agencies, developers, cultural organizations, and community groups to plan, curate and produce public art. Via has worked with the Regional Arts Commission (RAC), Downtown STL and Explore St. Louis to develop a public art plan for downtown and is currently working with RAC and Greater STL, Inc. to implement one of the recommended projects.

In June 2022, the Board approved Resolution 2022.43 approving a contract with Via for \$130,000 for development of a public art plan for the Brickline Greenway. The Via team was tasked with work in two (2) separate tasks. The first task was the development of the Art Plan including the public and stakeholder engagement activities. The draft Art Plan was completed in summer 2023 and is currently under final review with the Brickline Public Art Subcommittee and will be finalized in early 2024.

The second task under Via's 2022 contract was focused on various implementation activities which would include the following tasks to be undertaken in 2024:

- Development of Brickline Corridor Art Plans which identify specific opportunities in three (3) active Brickline segments under design. These plans would involve working with each segment's design teams to identify locations, timelines and approach for inclusion of art.
- 2024 Annual Brickline Art Work Plan which outlines projects for next five (5) years as more Brickline segments initiate planning and design. This document will assist GRG staff in understanding the funding, staffing and budget needs needed in order for the GRG Foundation to anticipate bringing private funding to continue the various activities after 2024.
- Creation of an Art Advisory Committee which is a recommendation from the Brickline Art Plan. Currently the Brickline Public Art Subcommittee has assisted Via and GRG staff in the creation of the Art Plan and the new Art Advisory Committee would guide the implementation of future Brickline Art activities.
- Operations and Maintenance Guidelines will be developed working with GRG Operations staff to develop methods and procedures for inventorying, maintaining and conserving artwork along the Brickline.

- Ongoing Engagement and Communications and Art Project Management will continue for existing art projects along Mill Creek Valley and the North Connector segments along with day-to-day management of the overall program and attending engagement activities and events as needed to engage residents, business owners and other stakeholders on the art-related components.

GRG staff is very satisfied with the performance of Via and wishes to continue with implementation activities on the various Brickline segments under design. However, after completion of the Art Plan in the summer of 2023, the period of service under the existing contract with Via expired. In order to ensure timely completion of the work required under the second task, GRG's CEO entered into an amendment with Via in order to revive the contract and extend the period of service for the remainder of 2023. Therefore, staff recommends ratification of the amendment reviving and extending the period of service under the existing agreement with Via and approval of a second amendment with Via until December 31, 2024, for a revised contract fee of \$61,600.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---|
| 2022.43 | CONTRACT WITH VIA PARTNERSHIP LLP IN CONNECTION WITH BRICKLINE GREENWAY PUBLIC ART COMMUNITY ENGAGEMENT |

A RESOLUTION APPROVING AND RATIFYING CONTRACT AMENDMENTS FOR \$61,600 AND EXTENDING THE PERIOD OF SERVICE WITH VIA PARTNERSHIP, LLP IN CONNECTION WITH BRICKLINE GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, in furtherance of the District's Mission, and in accordance with the Bylaws of the District, the District adopted "Building the River Ring" as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the "River Ring Regional Plan");

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by planning, designing and implementing the Public Art Plan for the Brickline Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2023 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2022.89 (“Capital Budget”) and further amended and approved by Resolution 2023.58;

WHEREAS, the 2023 GRG 3/16 Capital Budget included line item 308A for the Project;

WHEREAS, pursuant to Resolution 2022.43, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Via Partnership, LLC for the Brickline Public Art Plan in furtherance of the Project, and the District subsequently entered into a contract with Via Partnership, LLC;

WHEREAS, the District desires to ratify and enter into contract amendments for \$61,600 with Via Partnership, LLP in order to amend the period of service, scope of work and fee under the existing contract;

WHEREAS, the District desires to (i) ratify the contract amendment with Via Partnership, LLP; (ii) authorize the Chief Executive Officer to negotiate and enter into a second contract amendment for \$61,600 with Via Partnership LLP; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board ratifies the contract amendment with Via Partnership, LLP.

2. The Board authorizes the Chief Executive Officer to negotiate and enter into a second contract amendment for \$61,600 with Via Partnership, LLP.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

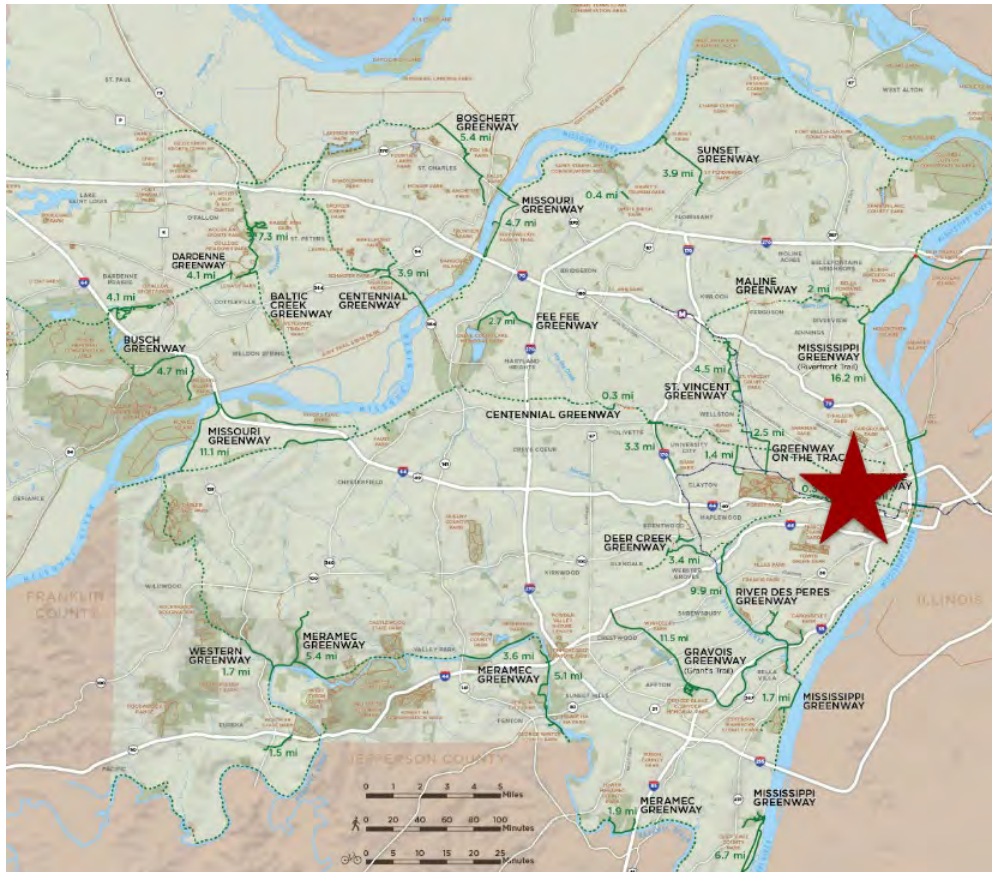
Nay:

Abstain:

Absent:

Not Present:

D. That the Board adopt Resolution 2023.113 approving a Contract Amendment not to exceed \$100,000 with Anna Leavey, LLC in connection with Brickline Greenway and authorizing other actions as necessary to effectuate the same. - Mark Vogl



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|--------------------|---------------------------------|-------------------|
| 308A | Brickline Greenway | All Brickline Greenway Projects | City of St. Louis |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|-----------|---|-------------------------------|
| Mark Vogl | Anna Leavey, LLC | Program Management |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | n/a | No | Yes, woman-owned and sole proprietor |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| n/a | n/a |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| RFQ | September 2022 | Procured from 2022 through end of 2024 | 3 |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| Public advertisement, review of qualifications of three (3) submittals, direct selection of most qualified candidate |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-----------------------------|-------------------|----------------------------------|----------------------------------|
| Contract Amendment Approval | \$100,000 | \$1,096,265.84 | Great Rivers Greenway Foundation |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|------------------------------------|----------------|
| 2024 | Multiple phases, varies by segment | n/a |

WHY AND/OR HOW:

This action is to approve a contract amendment with Anna Leavey, LLC to extend the scope of work and period of service related to Brickline Greenway Program Management.

Background

In 2018, Great Rivers Greenway (GRG) entered into a contract with Anna Leavey, LLC to provide Program Management services for the Brickline Greenway. The contract was subsequently extended in 2021 and Program Management services were re-procured in September 2022 through a request for qualifications (RFQ) process. Of the three (3) submittals that were received, staff unanimously recommended Anna Leavey, LLC for a Program Management contract through 2023. Due to the vital role necessary for the advancement of the Brickline Greenway, staff now recommends amending the contract with Anna Leavey, LLC to continue the Program Management services through the end of 2024. As the proposed internal position

(Brickline Senior Project Manager) is finalized in 2024, coordination between the two will be a focused task in early to mid 2024.

Details on this Action

Program Management differs from Project Management in several distinct and fundamental ways. Whereas GRG's Project Managers focus on the details and day-to-day coordination of the planning, design and construction of specific projects, the Program Manager role is to coordinate among the numerous Brickline Greenway projects and the GRG staff Project Managers, leadership and the Foundation.

The Program Manager duties include coordination of the complex development, phasing, partnering aspects of Brickline Greenway as a whole. The primary responsibility of the Program Manager is to coordinate overall Brickline Greenway initiatives that impact the collective group of Brickline Greenway projects (which are individually directed by GRG Project Management staff).

Overall responsibilities for 2024 include the following:

- Manage program-wide initiatives such as the Universal Design Group, Internal Design Review Committee, and various other working groups, technical advisory and task force groups to advance the overall design and implementation of Brickline Greenway projects.
- Collaborate with internal staff and external partners, consultants, and stakeholders to accomplish the Brickline Greenway capital project and develop the project program in accordance with GRG guiding documents such as the Regional Plan and Brickline Greenway Framework Plan.
- Work with internal and external teams to advance planning, community engagement, land acquisition, design, engineering and permitting of Brickline Greenway projects.

Additionally, during the current time while GRG is in the process of finalizing a Senior Project Manager for Brickline Greenway, the Program Manager will provide Project Management support services for the Mill Creek Valley segment (project number 308C, following Market Street from Compton Avenue to 22nd Street) through the completion of the design stage of the project.

This proposal includes professional service fees and reimbursable expenses not to exceed \$100,000 through the end of 2024 for an average of approximately twelve (12) hours per week.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|--|
| 2018.78 | Approval of a contract with Anna Leavey LLC for Program Management Services for Chouteau Greenway |
| 2019.29 | Approval of a contract amendment with Anna Leavey LLC for Program Management Services for Chouteau Greenway |
| 2019.95 | Approval of the Chouteau (Brickline) Greenway Framework Plan |
| 2021.07 | Approval of a contract amendment with Anna Leavey LLC for Program Management Services for Brickline Greenway |
| 2022.66 | Approval of a contract with Anna Leavey LLC for Program Management Services for Brickline Greenway |

A RESOLUTION APPROVING A CONTRACT AMENDMENT NOT TO EXCEED \$100,000 WITH ANNA LEAVEY, LLC IN CONNECTION WITH BRICKLINE GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks

throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to improve the River Ring in furtherance of the River Ring Regional Plan by implementing the Brickline Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2024 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 3/16 Capital Budget included line item 308A for the Project;

WHEREAS, pursuant to Resolution 2022.66, the District authorized the Chief Executive Officer to negotiate and enter into a contract with Anna Leavey, LLC for Program Management services in furtherance of the Project, and the District subsequently entered into a contract with contracting party;

WHEREAS, the District desires to enter into a contract amendment with Anna Leavey, LLC in order to amend the period of service, scope of work and compensation under the existing contract;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract amendment with Anna Leavey, LLC; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract amendment with Anna Leavey, LLC in an amount not to exceed \$100,000.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.
**METROPOLITAN PARK AND RECREATION DISTRICT
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

E. That the Board adopt Resolutions 2023.114 approving a Contract not to exceed \$165,000 with Vector Communications in connection with Brickline Greenway Engagement Services and authorizing other actions as necessary to effectuate the same. - Shaughnessy Daniels



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-----------|------------|-------------------|
| 309 | Brickline | Engagement | City of St. Louis |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|---------------------|--------------------------------------|----------------------------|
| Shaughnessy Daniels | Vector Communications Corporation | Engagement |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| No | N/A | Yes; D/M/WBE | |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| N/A | N/A |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| 2024-2026 Civic and Community Engagement Prequalification List | August 2023 | | 14 |

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)

In August 2023, Great Rivers Greenway (GRG) solicited qualifications for community engagement services and received submittals from fourteen (14) firms. Staff thoroughly reviewed all submittals and selected Vector Communications Corporation for these services due to their extensive experience with engagement services for other large scale GRG projects in the St. Louis region including the 2013 CityArchRiver design competition, the 2020 Regional Plan, and their ongoing engagement support for the Brickline Greenway since 2017. Under a separate contract, Vector Communications Corporation will continue to facilitate the ongoing engagement for the Brickline Greenway during the project's planning, design and engineering.

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-------------|-------------------|----------------------------------|---------------------------|
| Contract | \$165,000 | \$250,000 | |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|----------------|
| 2024 | Planning/Design | |

WHY AND/OR HOW:

This new contract requests funding for Vector Communications Corporation (Vector) for professional services to support engagement efforts for the planning, design and engineering of the Brickline Greenway.

Background

Engagement for the Brickline Greenway has been ongoing since 2018 to build general awareness of the project locally and regionally, to maximize opportunities for community involvement and participation in planning and design efforts, to establish new and maintain existing community relationships, and to ensure meaningful community participation through an inclusive, equitable and collaborative engagement process. This engagement, which includes community and neighborhood specific engagement; adjacent resident, property owner and business owner engagement; advisory committee and working group engagement; project segment specific engagement; regional engagement; and other broad stakeholder engagement, has been and is currently supported by Vector, and led by Great Rivers Greenway (GRG) engagement and GRG project staff since 2018. Staff have been extremely satisfied with the Vector's team work on the Brickline Greenway and wishes to continue the relationship with this new contract for 2024.

Details on this Action

In August 2023, GRG issued a request for qualifications (RFQ) for civic and community engagement services. Fourteen (14) responses were received and thoroughly reviewed to generate the 2024-2026 Civic and Community Engagement Prequalification List. Vector was selected for these services due to their experience with engagement services for other large scale projects in the St. Louis region including the 2013 CityArchRiver design competition, the 2020 Regional Plan engagement process, and their ongoing work to support engagement efforts for the Brickline Greenway since 2018. Vector has extensive past and current experience with the Brickline Greenway project and its related engagement services under various Board approved contracts.

With this 2024 contract, Vector will continue to coordinate with the GRG engagement and project staff, planning and design consultant firms, other vendors, and partners to provide professional engagement services for the Brickline Greenway. These professional engagement services will include support for engagement efforts through research; neighborhood outreach and door-to-door canvassing; event logistics and management; scheduling,

facilitation and documentation of a variety of engagement tasks; gathering, analyzing and reporting on data collection and community feedback; coordination of advisory committees and working groups; and general engagement planning, management and execution of engagement efforts for the Brickline Greenway overall. Vector will work with staff and design consultants for the various active project segments, and will continue to support engagement efforts for each of those segments. The result of Vector's engagement support will provide meaningful opportunities for public participation in the planning and design of the Brickline Greenway, and will ensure that project plans and design are fully informed by community input.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|---|
| 2023.22 | Approval of a contract amendment not to exceed \$100,000 with Vector Communications Corporation in connection with Brickline Greenway engagement services |
| 2022.12 | Approval of a contract not to exceed \$150,000 with Vector Communications Corporation in connection with the Brickline Greenway |
| 2020.109 | Approval of a contract not to exceed \$115,500 with Vector Communications Corporation in connection with the Brickline Greenway |
| 2020.94 | Approval of the 2021 Capital Budget |
| 2020.73 | Approval of a contract amendment not to exceed \$55,000 with Vector Communications Corporation in connection with the Brickline Greenway |
| 2019.43 | Approval of a contact not to exceed \$150,000 with Vector Communications Corporation in connection with Chouteau Greenway |
| 2018.89 | Approval of a contract not to exceed \$70,000 with Vector Communications in connection with Chouteau Greenway |
| 2018.76 | Approval of Reimbursement Agreement with Great Rivers Greenway in connection with Chouteau Greenway |

2018.05

Approval of a contract not to exceed \$70,500 with Vector Communications Corporation in connection with Chouteau Greenway Community Engagement Services

RESOLUTION APPROVING A CONTRACT NOT TO EXCEED \$165,000 WITH VECTOR COMMUNICATIONS CORPORATION IN CONNECTION WITH BRICKLINE GREENWAY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Brickline Greenway is shown as a regional greenway in the River Ring Regional Plan (the “Brickline Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by Professional Civic Engagement Services for the Brickline Greenway (the “Project”);

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation

and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2024 GRG 3/16 Capital Budget was approved by the District pursuant to Resolution 2023.98;

WHEREAS, the 2024 GRG 3/16 Capital Budget included line item 309 for the Project;

WHEREAS, pursuant to the District's Procurement Policy, the District issued and advertised a Request for Qualifications for or in furtherance of the Project and received fourteen (14) responses;

WHEREAS, Vector Communications Corporation was found to be qualified and whose proposal is in conformance with the requirements of the District Act (the "Proposal");

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to approve and accept the Proposal; (ii) negotiate and enter into a contract with Vector Communications Corporation; and (iii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to approve and accept the Proposal.
2. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract with Vector Communications Corporation in an amount not to exceed \$165,000 for the Project.
3. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
4. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.

5. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
6. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT
RIVERS GREENWAY DISTRICT**

Monica Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

10. APPROVAL OF CONTRACTS - CAR 3/16TH REVENUE STREAM

A. That the Board adopt Resolution 2023.115 approving a contract for purchase not to exceed \$106,352 with APE Studio in connection with Kiener Plaza Playground and authorizing other actions as necessary to effectuate the same. - Susan Jankowski



WHERE:

| SUBPROJECT CODE | GREENWAY | SEGMENT | JURISDICTION(S) |
|-----------------|-------------|--------------|-----------------|
| 883 | Mississippi | Kiener Plaza | St. Louis, City |

WHO:

| STAFF | CONTRACTOR(S), VENDOR(S), PARTNER(S) | TYPE OF SERVICES/AGREEMENT |
|------------|--------------------------------------|----------------------------|
| Yvette Bly | APE Studio | Direct Purchase |

| FIRST CONTRACT WITH THIS ENTITY? (YES OR NO) | WHAT ARE THE DBE GOALS FOR THIS PROJECT? | IS THIS VENDOR A REGISTERED DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER | IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT WOMEN OR MINORITIES? (PLEASE EXPLAIN) |
|--|--|--|---|
| Yes | NA | NA | NA |

| PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS | DOES THIS PROJECT HAVE WORKFORCE GOALS? |
|---|---|
| NA | NA |

| PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER | PROCUREMENT MONTH/YEAR: | IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT? | # OF PROCUREMENT RESPONSES: |
|--|-------------------------|---|-----------------------------|
| Sole Source | 10/2023 | NA | NA |

| PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC) |
|--|
| <p>This is a sole source procurement for replacement playground equipment at Kiener Plaza. APE Studio is the only United States provider of Richter Spielgerate GmbH play equipment. In keeping with the original design and intent for this unique playground, we propose replacing the equipment with the same items at this time.</p> |

WHAT:

| ACTION TYPE | AMOUNT OF REQUEST | CURRENT BUDGETED FUNDS AVAILABLE | AMENDMENTS AND/OR SOURCES |
|-----------------|-------------------|----------------------------------|---------------------------|
| Direct Purchase | \$106,352 | \$106,352 | NA |

OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

NA

WHEN:

| BUDGET YEAR | CURRENT PHASE OF PROJECT | NEXT MILESTONE |
|-------------|--------------------------|-----------------------------|
| 2023 | Purchase | Demolition and Installation |

WHY AND/OR HOW:

Kiener Plaza Playground was designed as part of the City Arch River Project. The original design team of Michael Van Valkenburgh Associates, Inc. selected the equipment for this unique playground based upon public feedback and were required to receive approvals from various St. Louis City Departments including the Cultural Resource Office and Office of the Disabled. This wooden equipment specified under the plans and approvals came from Germany and was designed by Richter Spielgerate. Since opening the park in 2016, this play equipment has seen a very high volume of use.

In fall of 2023, Great Rivers Greenway Staff, who are also Certified Playground Safety Inspectors, performed an in-depth safety inspection and determined that the playground equipment in Kiener Plaza was not in safe condition for play. Unfortunately, the equipment did not last the expected minimum of ten (10) years and needs to be replaced. At that point, staff decided it was best to close the playground for use and make our plan for

how to reopen the park as quickly and safely as possible. The United States has only one (1) provider for this equipment, APE Studio.

An investment of \$20,000 was made in the Summer of 2023 to replace a portion of the equipment. This additional request of \$106,352 will replace the pieces of equipment that remain in unusable shape: the slide, the swing and the climbing structure. There is at minimum a four (4)-month lead time on this equipment and we have funds this year to make this purchase.

Staff will return to the board in 2024 to request funding for the construction portion of this project when the new equipment arrives. We are currently seeking bids for that service.

RELEVANT RESOLUTIONS:

| RESOLUTION # | DESCRIPTION |
|--------------|-------------|
| | |
| | |

A RESOLUTION APPROVING A CONTRACT FOR PURCHASE NOT TO EXCEED \$106,352 WITH APE STUDIO IN CONNECTION WITH KIENER PLAZA PLAYGROUND EQUIPMENT REPLACEMENT AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.

WHEREAS, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the “District”) is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the “District Act”);

WHEREAS, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative (“Proposition C”), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

WHEREAS, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the “District’s Mission”);

WHEREAS, in furtherance of the District’s Mission, and in accordance with the Bylaws of the District, the District adopted “Building the River Ring” as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the “River Ring Regional Plan”);

WHEREAS, the Mississippi Greenway: Kiener Plaza is shown as a regional greenway in the River Ring Regional Plan (the “Mississippi Greenway”);

WHEREAS, the District desires to extend and improve the River Ring in furtherance of the River Ring Regional Plan by replacing the Kiener Plaza playground equipment (the “Project”).

WHEREAS, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative (“Proposition P”) and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

WHEREAS, the 2023 CAR 3/16 Capital Budget was approved by the District pursuant to Resolution 2022.90;

WHEREAS, the 2023 CAR 3/16 Capital Budget included line item 883;

WHEREAS, the District desires to enter into a contract for purchase with APE Studio in connection with the Project;

WHEREAS, the District desires to (i) authorize the Chief Executive Officer to negotiate and enter into a contract for purchase with APE Studio; and (ii) take any actions necessary or appropriate to effectuate the same; and

WHEREAS, at a meeting of the Board of Directors of the District (the “Board”), convened at 11:30 am, on December 12, 2023, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:

1. The Board authorizes the Chief Executive Officer to negotiate and enter into a contract for purchase with APE Studio in an amount not to exceed \$106,352 for the Project.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates

and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

ADOPTED this 12th day of December, 2023.

**METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT
RIVERS GREENWAY DISTRICT**

Monica M. Huddleston, President

ATTEST:

Glenn Powers, Secretary

Vote:

Aye:

Nay:

Abstain:

Absent:

Not Present:

11. CLOSED SESSION

A. ENTER INTO CLOSED SESSION

The Board of the Metropolitan Park and Recreation District, d/b/a Great Rivers Greenway, may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential or privileged matters under RSMo. §610.021(1); leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); specifications for competitive bidding under §610.021(11); sealed bids under §610.021(12); personnel records under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17).

TO LEARN MORE ABOUT RSMo. 610, [click here](#).

12. ADJOURNMENT

A. RECONVENE INTO OPEN SESSION

B. ADJOURN