



## Great Rivers Greenway

Tuesday, October 11, 2022

### Personnel Policy and Procedure Committee Meeting

#### Great Rivers Greenway District Personnel Policy and Procedure Committee Meeting

District Office 3745 Foundry Way, Suite 253, St. Louis, MO 63110

10:30am

#### 1. OPENING OF MEETING

##### A. CALL TO ORDER

Per Bylaws Article IV. Section 8: Acceptance of participation via conference call or videoconference is acceptable by a majority of the members present. Action item to approve Board Member(s) participation via conference call

##### B. APPROVAL OF AGENDA

#### 2. NEW BUSINESS

**A. That the Personnel Policy and Procedures Committee refer Resolution 2022.70 approve and adopt a revised District Procurement Policy and authorizing other actions as necessary to effectuate the same. - Michelle Bock**

#### WHERE:

SUBPROJECT CODE	GREENWAY	SEGMENT	JURISDICTION(S)
N/A	N/A	N/A	ALL

#### WHO:

STAFF	CONTRACTOR(S), VENDOR(S), PARTNER(S)	TYPE OF SERVICES/AGREEMENT
MICHELLE BOCK	N/A	AMENDMENT DISTRICT PROCUREMENT POLICY

FIRST CONTRACT WITH THIS	WHAT ARE THE DBE	IS THIS VENDOR A REGISTERED	IF NOT REGISTERED, DOES THEIR OWNERSHIP REFLECT
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ENTITY? (YES OR NO)	GOALS FOR THIS PROJECT?	DBE OR ON A DBE LIST? LIST ALL THAT APPLY: WBE, MBE, OTHER	WOMEN OR MINORITIES? (PLEASE EXPLAIN)
N/A	N/A	N/A	N/A

PLEASE LIST ANY SUBCONTRACTORS BY NAME, % OF CONTRACT RECEIVED AND DBE STATUS	DOES THIS PROJECT HAVE WORKFORCE GOALS?
N/A	N/A

PROCUREMENT TYPE: RFQ, RFP, BID, VENDOR'S LIST, SOLE SOURCE, OTHER	PROCUREMENT MONTH/YEAR:	IF A CONTRACT RENEWAL, HOW MANY YEARS HAVE PASSED AND ARE LEFT?	# OF PROCUREMENT RESPONSES:
N/A	N/A	N/A	N/A

PROCUREMENT RESULTS DETAIL (BID RESULTS, SUMMARY OF INTERVIEWS, ETC)
N/A

**WHAT:**

ACTION TYPE	AMOUNT OF REQUEST	CURRENT BUDGETED FUNDS AVAILABLE	AMENDMENTS AND/OR SOURCES
AMENDMENT	N/A	N/A	N/A

## OUTSIDE RESOURCES, GRANTS OR IN-KIND SERVICES

### WHEN:

BUDGET YEAR	CURRENT PHASE OF PROJECT	NEXT MILESTONE
N/A	N/A	N/A

### WHY AND/OR HOW:

During recent contract negotiations, questions regarding State of Missouri statutory requirements surrounding preference for purchasing in Missouri and the United States have arisen. While we have been following State requirements, after researching the issue, we believe that minor modifications to the District's Procurement Policy will strengthen the District's compliance efforts. The changes will reference four (4) statutes addressing purchases. Specifically, RSMo 67.1748, relating to preference for Missouri products purchases, RSMo.34.353, relating to purchasing U.S. goods, and RSMo. 34.073 and 34.076 relating to potential additional requirements imposed upon out-of-state contractors will be addressed. In addition, we believe that the District's current minority contracting goals should also be included in the Procurement Policy.

Staff requests that the Personnel, Policy and Procedures Committee approve and refer the the Board the revised Procurement Policy.

### RELEVANT RESOLUTIONS:

RESOLUTION #	DESCRIPTION
2019.80	APPROVING AND ADOPTING A REVISED DISTRICT PROCUREMENT POLICY
2015.82	APPROVING AND ADOPTING A REVISED DISTRICT PROCUREMENT POLICY

**RESOLUTION APPROVING AND ADOPTING A REVISED DISTRICT PROCUREMENT POLICY AND AUTHORIZING OTHER ACTIONS AS NECESSARY TO EFFECTUATE THE SAME.**

**WHEREAS**, the Metropolitan Park and Recreation District d/b/a The Great Rivers Greenway District (the "District") is a metropolitan park and recreation district authorized under Section 67.1700 to 67.1769 of the Revised Statutes of Missouri, as amended (the "District Act");

**WHEREAS**, pursuant to the Clean Water, Safe Parks, and Community Trails Initiative ("Proposition C"), the qualified voters of St. Louis County, St. Charles County, and St. Louis City approved the creation of the District;

**WHEREAS**, the District was formed to undertake the development, operation and maintenance of a public system of interconnecting trails and parks throughout the areas and counties comprising the District (the "District's Mission");

**WHEREAS**, in furtherance of the District's Mission, and in accordance with the Bylaws of the District, the District adopted "Building the River Ring" as the Regional Plan for the District, and which contains the comprehensive plan of the District, its existing and proposed interconnecting greenway, park and trail projects, and any proposed land acquisitions (the "River Ring Regional Plan");

**WHEREAS**, pursuant to the approval of Proposition C and Section 67.1712.1 of the District Act, the governing bodies of St. Louis County, St. Charles County, and St. Louis City imposed a one-tenth of one cent sales tax for the purpose of funding the creation, operation and maintenance of the District;

**WHEREAS**, pursuant to the approval of the Safe and Accessible Arch and Public Parks Initiative ("Proposition P") and Section 67.1712.2 of the District Act, the governing bodies of St. Louis City and St. Louis County imposed a three-sixteenths of one cent sales tax for the purpose of funding the operation and maintenance of the portion of the District located within St. Louis City and St. Louis County;

**WHEREAS**, pursuant to Resolution 2019.80, the District approved and adopted the existing District Procurement Policy (the "Existing Policy");

**WHEREAS**, District staff has formulated a revised District Procurement Policy (the "Revised Policy") which, if approved and adopted by the Board of Directors of the District (the "Board") will replace the Existing Policy;

WHEREAS, the Revised Policy has been reviewed and recommended for approval by the Personnel, Policy and Procurement Committee;

**WHEREAS**, the District desires to (i) approve and adopt the Revised Policy, and (ii) authorize the Chief Executive Officer to take any actions necessary or appropriate to effectuate the same; and

**WHEREAS**, at a meeting of the Board of Directors of the District (the "Board"), convened at 11:30 am, on October 11, 2022, at the District Offices at 3745 Foundry Way, St. Louis, Missouri, at which was present a quorum of the Board, the Board took the action further described herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN PARK AND RECREATION DISTRICT D/B/A THE GREAT RIVERS GREENWAY DISTRICT AS FOLLOWS:**

1. The Board hereby approves and adopts the Revised Policy.
2. The Board authorizes the Chief Executive Officer or her designees to take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.
3. All actions heretofore taken by the officers, agents, and employees of the District related to the transactions contemplated by this Resolution are hereby ratified and confirmed.
4. The portions of this Resolution shall be severable. In the event that any portion of this Resolution is found by a court of competent jurisdiction to be invalid, the remaining portions of this Resolution are valid, unless the court finds the valid portions of this Resolution are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board would have enacted the valid portions without the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.
5. This Resolution shall be in full force and effect immediately from and after its adoption as provided by law.

**ADOPTED** this 11th day of October, 2022.  
**METROPOLITAN PARK AND RECREATION DISTRICT  
D/B/A THE GREAT RIVERS GREENWAY DISTRICT**

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NEAL PERRYMAN, President

ATTEST:

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PHYLLIS YOUNG, Secretary

**Vote:**

Aye:

Nay:

Abstain:

Absent:

Not Present:

### **3. CLOSED SESSION**

#### **A. ENTER INTO CLOSED SESSION**

The Board of the Metropolitan Park and Recreation District, d/b/a Great Rivers Greenway, may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential or privileged matters under RSMo. §610.021(1); leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); specifications for competitive bidding under §610.021(11); sealed bids under §610.021(12); personnel records under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17).

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### **4. ADJOURNMENT**

#### **A. RECONVENE INTO OPEN SESSION**

#### **B. ADJOURN**