



REQUEST FOR BID

For

FOUR PASSENGER UTV WITH PICKUP BED

For

Great Rivers Greenway

SUBMITTAL DUE DATE: February 12, 2021
2:00 P.M. Central Standard Time

SUBMITTAL LOCATION: Great Rivers Greenway
3745 Foundry Way Suite 253
St. Louis, MO 63110

Questions or information related to this request should be directed to:
Susan Jankowski, Operations Supervisor
sjankowski@grgstl.org

BACKGROUND

The Metropolitan Park and Recreation District, doing business as The Great Rivers Greenway District (“the District”), is a multi-jurisdictional political subdivision including the City of St. Louis, St. Louis County and St. Charles County. The primary purpose of the District is to improve the quality of life throughout the St. Louis region by developing a public system of interconnected greenways, trails and parks.

Great Rivers Greenway is seeking bids for one (1) four passenger UTV with bed.

Issue Date: _____



BID INSTRUCTIONS

1. A bid form (Form GRG 1) shall include, but not be limited to:
 - i. The name and address of the vendor.
 - ii. Pricing of vehicle per specifications.
 - iii. Date of availability.
2. The vehicle vendor shall complete the attached Bid form (Form GRG 1). Blank forms shall not be accepted and the bid will not be evaluated. Questions regarding the specifications or bid process should be submitted for review and response by The District as early as possible in the bidding process. See Part d for submitting questions.
3. The Contract Award will be based on the lowest qualified bid meeting specifications.
4. Questions regarding this bid are to be sent via email no later than January 29, 2021 at 5:00 p.m. C.S.T. to Susan Jankowski, Great Rivers Greenway Operations Supervisor: sjankowski@grgstl.org. Responses shall be issued no later than February 5, 2021
5. Bid Submittal
6. Bid due date is February 12, 2021 at 2:00 P.M. Central Standard Time. No late submittals will be accepted.
7. Deliver one (1) sealed hard copy proposal via mail to the address below. The District invites bids on the appropriate form attached hereto, all blanks of which must be filled. Bids will be received in the office of the District no later than the time and date indicated in the "Invitation to Bid." Any bid received after above-stated closing time will not be accepted. It is the responsibility of the bidding party to ensure the bid has arrived at the District office. Bids delivered in person or via mail must be submitted in a sealed opaque envelope, addressed to:

Susan Jankowski, Operations Supervisor
Great Rivers Greenway
3745 Foundry Way suite 253
St. Louis, MO 63110

Bid envelope shall be marked in upper left-hand corner with the name of firm submitting Bid, and in lower left-hand corner envelope shall be marked:

"UTV BID FOR GREAT RIVERS GREENWAY."



Great Rivers Greenway

All bids received by the deadline will be publically opened from the GRG Conference room and Broadcast over ZOOM at the link below.

<https://us02web.zoom.us/j/84298485671>

Bids shall be signed in ink. Prices must be expressed in words and figures. Any Bid which fails to name a price in both figures and writing may be deemed informal and may be rejected. In case of any discrepancy between the price written in the Bid and that given in figures, the lower price will be considered as the Bid.

Erasures or other changes in a Bid must be explained or noted over signature of Bidder. Bids containing any conditions, omissions, unexplained erasures or alterations, or irregularities of any kind may be rejected as incomplete. GRG reserves the right to reject any and all Bids submitted.

8. Bid Specification
9. General Description: To provide The District with a utility vehicle as per specifications called for herein. Unless otherwise specified, any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in this specification are descriptive, not restrictive. The bidder may offer any product that meets or exceeds the applicable specifications. The bidder must demonstrate comparability, by including appropriate catalog materials, literature, specifications, test data, etc. The District shall determine in its sole discretion whether a product is acceptable as an equivalent.
10. Vehicle Description: To provide The District with one (1) four passenger UTV with pickup bed
11. Vehicle Delivery: Vehicle to be delivered to the Great Rivers Greenway Shop at 1100 Ohio Street. Saint Louis, MO 63104

IMPORTANT CONSIDERATIONS

Any contract awarded as a result of this RFP will be awarded without discrimination on race, color, religion, age, sex, sexual orientation, or national origin.

The District reserves the right, at its sole discretion, to 1) reject any or all submittals when, in its opinion, it is determined to be in the public interest to do so, 2) waive minor informalities of a submittal, 3) cancel, revise, or extend this solicitation, 4) request additional information which the District deems necessary.



Great Rivers Greenway

This Request for Bids does not obligate the District to pay any costs incurred by any respondent in the submission of a bid proposal or in making necessary studies or design for the preparation thereof, or for procuring or contracting for the services to be furnished under this request for bids. The District will give preference to firms located in the District (St. Louis City, St. Louis County and/or St. Charles County) and secondly, in the State of Missouri, when other considerations are equal.

| Item # | Feature | Features of Model Offered (check one) | | | |
|----------------|--|---------------------------------------|-----------------------|-----------------------------|---------------|
| | | Meets Specification | Exceeds Specification | Does not meet Specification | Not Available |
| 1 | 812 cc, 3 cylinder engine | | | | |
| 2 | Automatic transmission | | | | |
| 3 | Maximum width 62 inch | | | | |
| 4 | Maximum length 154 inch | | | | |
| 5 | Maximum Height 75 inch | | | | |
| 6 | Payload capacity 1305 lb | | | | |
| 7 | Power Steering | | | | |
| 8 | Cargo box not less than 45"x12"x52" | | | | |
| 9 | Fully enclosed hard shell cab | | | | |
| 10 | Removal doors | | | | |
| 11 | Windshield wiper | | | | |
| 12 | LED Head lights, turn signals, brake lights, hazard lights and affixed safety beacon light | | | | |
| 13 | Functional horn | | | | |
| 14 | 4 wheel drive | | | | |
| 15 | 2" ball mount hitch receiver | | | | |
| 16 | Unleaded gas powered | | | | |
| 17 | Slide Open windows | | | | |
| 18 | Speed indicator on dash | | | | |
| 19 | 1500 lb towing capacity | | | | |
| 20 | 14" steel alloy all terrain wheels and tires | | | | |
| 21 | Rear view mirror | | | | |
| 22 | Side mirrors | | | | |
| 23 | Seat Belts | | | | |
| 24 | Heater | | | | |
| OPTIONS | | | | | |
| 1 | Cargo Box Rails | | | | |
| 2 | Cargo Box power lift | | | | |
| 3 | Spray in bed liner | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |



Exception Sheet

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____



Great Rivers Greenway

GRG FORM 1

(1) Four passenger UTV with pickup bed

To: The Great Rivers Greenway District

I, _____

| | | | |
|----------------------------|--------------|-------|-----|
| Representative (Signature) | Print Name | | |
| _____ | | | |
| Company Name | Phone Number | | |
| _____ | | | |
| Address | City | State | ZIP |
| _____ | | | |

Submits the following bid for this project:

One – Four passenger UTV with pickup bed

Base Bid Price (including delivery charges) \$ _____

Option 1: \$ _____ Dollars

Option 2: \$ _____ Dollars

Option 3: \$ _____ Dollars

Availability Date: _____