

Great Rivers Greenway 2019 Event Services Request for Qualifications – Q&A

Q1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

A1. Companies from outside of the United States are eligible to apply. When other considerations are equal, Great Rivers Greenway will give preference to Missouri-based firms, organizations, and non-profits.

Q2. Whether we need to come over there for meetings?

A2. Many of the event planning meetings with Great Rivers Greenway and partners are in person and on location at the event sites. The event services provider would need to be there in person.

Q3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

A3. Many of the tasks such as visiting the event sites and meeting with event partners and vendors must be performed in person.

Q4. Can we submit the proposals via email?

A4. The qualifications must be emailed as a PDF attachment to esimons@grgstl.org.

Q5. What is your average number of events/activities that will utilize a planner/planning services?

A5. We anticipate an average of 10 events per year that will utilize a planner/planning services. Most of these events are part of ongoing series. A few are one-time events.

Q6. What is the average number or range of attendees at your events?

A6. Some events are small neighborhood gatherings with approximately 100 attendees. Others are regional festivals with approximately 1,500 attendees.