

## **THE GREAT RIVERS GREENWAY DISTRICT**

REGULAR MEETING—TUESDAY, DECEMBER 8 2015  
GREAT RIVERS GREENWAY

The meeting was opened at 11:30 a.m.  
The President chaired the meeting

### **CALL TO ORDER**

A quorum was established:

#### **Present: 11**

Alberta Dillard, St. Louis City  
Bernie DuBray, St. Charles County  
Carol Klein, St. Louis County  
Carol Stroker, St. Louis County  
Glenn Powers, St. Louis County  
Jennifer George, St. Charles County  
Jim Hall, St. Louis County  
McGraw Milhaven, St. Charles County  
Mike Murray, St. Louis City  
Neal Perryman, St. Louis City  
Robert Epstein, St. Louis County

#### **Absent: 1**

Monica Huddleston, St. Louis County

Also present: Susan Trautman, Executive Director  
Todd Antoine, Director for Projects and Planning  
Hilary Smith, Director of Finance and Administration  
Emma Klues, Director of Communications & Outreach  
Michael Sorth, Director of Conservation and Community  
Barbara Bernthal, Executive Assistant  
Darold Crotzer, Legal Counsel  
Joe Cavato, Financial Advisor

### **OPEN TIME**

#### **APPROVAL OF THE AGENDA**

Rob Epstein moved to approve the agenda. Jim Hall seconded the motion. Motion was approved unanimously.

#### **APPROVAL OF THE MINUTES**

Jim Hall moved to approve the minutes of the November 3<sup>rd</sup> Planning Committee, November 10<sup>th</sup> Budget and Finance Committee, November 10<sup>th</sup> Monthly and November 16<sup>th</sup> Special Board Meeting minutes. Rob Epstein seconded the motion. Motion was approved unanimously.

## **PRESENTATIONS**

Trail Count – Trent Ellis, GRG Intern

## **NEW BUSINESS**

2016 Board of Directors Meeting Calendar – Potential Conflict

## **PETITIONS AND COMMUNICATIONS**

Thank you for Mid-America Trail and Greenway Conference; Andrea Boulton, Iowa Natural Heritage Foundation.

## **REPORTS OF OFFICERS**

### **REPORT OF THE EXECUTIVE DIRECTOR**

The Executive Director report was submitted for review by the Board.

### **REPORT OF STANDING COMMITTEES**

#### **Budget & Finance Committee: Monica Huddleston**

##### **Action Item**

Mike Murray moved the Board of Directors adopt Resolution 2015.109 for approval of the 2016 Great Rivers Greenway Operating Budget. Carol Klein seconded the motion. Motion was adopted with the following roll:

Aye: 11

Dillard, DuBray, Epstein, George, Hall, Klein, Milhaven, Murray, Perryman, Powers, Stroker

Nay: 0

Absent: 1

Huddleston

##### **Action Item**

Jim Hall moved the Board of Directors adopt Resolution 2015.110 for approval of the 2016 Great Rivers Greenway Capital Budget. Alberta Dillard seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

##### **Action Item**

Rob Epstein moved the Board of Directors adopt Resolution 2015.111 for approval of the 2016 Operating Budget for the CityArchRiver Project. Mike Murray seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

##### **Action Item**

Rob Epstein moved the Board of Directors adopt Resolution 2015.112 for approval of the 2016 Capital Budgets for the CityArchRiver Project. Mike Murray seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

##### **Action Item**

Mike Murray moved the Board of Directors adopt Resolution 2015.113 for approval of the Comprehensive Capital Improvement Program Agreement (CCIPA) for the CityArchRiver Project. Rob Epstein seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

### **All Revenue Streams**

#### **Action Item:**

Carol Stroker moved the Board of Directors adopt Resolution 2015.114 to approve a contract with UHY advisors, LLC for accounting and internal audit services not to exceed \$60,000. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

#### **Action Item:**

Jim Hall moved the Board of Directors adopt Resolution 2015.115 to approve the 2016-2017 vendor list for Architecture, Landscape Architecture, Surveying, Engineering and Planning services. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

#### **Action Item:**

Glenn Powers moved the Board of Directors adopt Resolution 2015.116 to approve the establish a new checking account with Commerce Bank to account for payroll, Flexible Spending Account ("FSA") and Health Reimbursement Account ("HRA") administration related transactions. Rob Epstein seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

### **GRG 1/10 Revenue Stream**

#### **Action Item:**

Glenn Powers moved the Board of Directors adopt Resolution 2015.117 to approve the purchase of a ¾ ton 4x4 pickup truck from McMahan Ford dealership for \$30,000 for Greenway Operations. Carol Klein seconded the motion. Motion was adopted with the following roll:

Aye: 9

Dillard, DuBray, Epstein, George, Hall, Klein, Milhaven, Powers, Stroker

Nay: 1

Murray

Abstain: 1

Perryman

Absent: 1

Huddleston

#### **Action Item:**

Carol Klein moved the Board of Directors adopt Resolution 2015.118 to approve a 2015 capital budget adjustment and contract with Burns and McDonnell for \$217,580 for design services on

Phase II: Bridges over Highway 364 on the Centennial Greenway. Glenn Powers seconded the motion. Motion was adopted with the following roll:

Aye: 11

Dillard, DuBray, Epstein, George, Hall, Klein, Milhaven, Murray, Perryman, Powers, Stroker

Nay: 0

Absent: 1

Huddleston

**Action Item:**

Carol Klein moved the Board of Directors adopt Resolution 2015.119 to approve a contract with Planning Design Studio for \$80,000 for continued engineering services for Ted Jones Trail to Forestwood Park in the Maline Greenway. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**GRG 3/16<sup>th</sup> Revenue Stream**

**Action Item:**

Mike Murray moved the Board of Directors adopt Resolution 2015.120 to approve a contract with SCI Engineering for Construction Testing not to exceed \$50,000 on the Central Riverfront Project on the Confluence and Mississippi Greenways. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Jim Hall moved the Board of Directors adopt 2015.121 to approve a contract with Forum Studio for in-kind services for design services on the city of Wellston's Trojan Park in the St. Vincent Greenway. Carol Klein seconded the motion. Jim Hall noted his appreciation of the firms providing in-kind services for this project. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Carol Klein moved the Board of Directors 2015.122 to approve a contract with Kozeny-Wagner, Inc. for in-kind services for pre-construction, construction management services on the city of Wellston's Trojan Park in the St. Vincent Greenway. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Glenn Powers moved the Board of Directors 2015.123 to approve a contract with Lochmueller Group for in-kind services for signal modification services on the city of Wellston's Trojan Park in the St. Vincent Greenway. Rob Epstein seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

**Action Item:**

Carol Klein moved the Board of Directors 2015.124 to approve a contract with EFK Moen, LLC. for in-kind services for survey services on the city of Wellston's Trojan Park in the St. Vincent Greenway. Glenn Powers seconded the motion. Motion was adopted unanimously with the request for previous roll call vote.

## **UNFINISHED BUSINESS**

### **CLOSED SESSION**

Rob Epstein moved to enter into Closed Session to discuss personnel records under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law. Jim Hall seconded the motion. Motion was adopted unanimously with the vote:

Aye: 11

Dillard, DuBray, Epstein, George, Hall, Klein, Milhaven, Murray, Perryman, Powers, Stroker

Nay: 0

Absent: 1

Huddleston

### **ADJOURNMENT**

McGraw Milhaven moved to adjourn. Carol Klein seconded the motion. Motion passed.

Meeting adjourned at 1:56pm