

RFP for Office Alarm System, Security Cameras, Personnel Access and Phone Services
Questions and Answers
2/5/2020

Q1. Access control – how many exterior doors will you need access to? Per our conversation, I was also recommending having a unit on your IT room as well.

A1. We will have one exterior main entrance into our office space with several other doors as exit only or entry will be only for special events. We will also have access into a studio space from the exterior and one entrance to the storage room that is not attached to our office space. Inside the office space we will need restricted access doors from the common area to our office (but allowed entry during certain hours we designate) and also from the lobby/reception area to the main office area. We would entertain the inclusion of additional restricted access doors to rooms such as the server room.

Q2. Regarding the phone system, were you all wanting to go Cloud, or premise based, or see both options? Will you need door phones, and if so, how many door phones? Typically the main entrance.

A2. We will entertain either cloud or premised based phones, depending on economics and functionality.

We would like a door phone at the two exterior entrances -the main entrance and the studio entrance.

Q3. Cameras – I believe you said just two for the main entry points into the building.

A3. We would like cameras at the main entry points to the office space, all interior mounted; located at restricted door access areas. We would entertain additional cameras as recommended but do not need full coverage of the entire office space.

Q4. (Regarding the phones) What type of circuit is coming into the building?

A4. Fiber – either AT&T or Spectrum.

Q5. (Regarding the phones) Are you looking for a cloud or premise solution?

A5. We will entertain on premise or cloud solutions, depending on the economics and the functionality.