

**December 10, 2019 Board Meeting (Tuesday, December 10, 2019)**

*Generated by Barb Bernthal on Friday, December 13, 2019*

**Members present**

Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

**Meeting called to order at 11:28 AM**

1. OPENING OF MEETING

Action: B. APPROVAL OF AGENDA  
TO APPROVE THE AGENDA

Motion by Bernie DuBray, second by Monica Huddleston.

Final Resolution: Do Pass

Aye: Bernie DuBray, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Robert Epstein

Action, Minutes: C. APPROVAL OF THE MINUTES NOVEMBER BOARD MEETING

Action, Minutes: D. APPROVAL OF THE MINUTES PERSONNEL POLICY AND PROCEDURES COMMITTEE  
TO APPROVE THE MINUTES AS MAY BE CORRECTED for both meeting minutes

Motion by Robert Epstein, second by Monica Huddleston.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Robert Epstein

2. PRESENTATION (S)

Reports: A. 2nd review - Draft of 2020 Strategic Plan and 2020 Capital and Operating Budgets - Mike Carson  
recess to take board photo

3. PETITIONS AND COMMUNICATIONS

Information: A. Thank you; Missouri Botanical Gardens - Tales and Trails

4. REPORTS OF OFFICERS

Action, Reports: A. Budget and Finance Cte - Q3 Financial Report - Rob Epstein  
Approval of the 3rd Quarter Financials pending audit

Motion by Neal Perryman, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

5. REPORT OF THE CHIEF EXECUTIVE OFFICER: SUSAN TRAUTMAN

Reports: A. CEO Report presented for Board Review

McGraw Milhaven announced engagement and will be moving out of St. Charles County and therefore needs to resign.

6. REPORT OF STANDING COMMITTEES

Action: A. That the Board adopt Resolution 2019.77 approving the 2020 Operating Budget and authorizing other actions as necessary to effectuate the same. - Mike Carson

Motion by Robert Epstein, second by Phyllis Young.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: B. That the Board adopt Resolution 2019.78 approving the 2020 Capital Budget and authorizing other actions as necessary to effectuate the same. - Mike Carson

Motion by Bernie DuBray, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: C. That the Board adopt Resolution 2019.79 approving the 2020 Comprehensive Capital Improvements Program Agreement Budget in connection with CityArchRiver projects in the Mississippi Greenway and authorizing other actions as necessary to effectuate the same. - Mike Carson

Motion by Dionne Flowers, second by Phyllis Young.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: D. That the Board adopt Resolution 2019.80 approving and adopting a revised District Procurement Policy and authorizing other actions as necessary to effectuate the same. - Michelle Bock

Motion by Dionne Flowers, second by Monica Huddleston.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

#### 7. APPROVAL OF CONTRACTS - MULTIPLE REVENUE STREAMS

Action: A. That the Board adopt Resolution 2019.81 approving a contract not to exceed \$213,197.20 with Corporate Interiors, Inc. d/b/a CI Select in connection with the purchase of office furniture and authorizing other actions as necessary to effectuate the same.- Michelle Bock

Approval

Motion by Monica Huddleston, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: B. That the Board adopt Resolution 2019.82 approving a contract renewal not to exceed \$723,000 with TRC Outdoor, LC in connection with greenway maintenance and authorizing other actions as necessary to effectuate the same. - Ben Grossman

Motion by Neal Perryman, second by Phyllis Young.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: C. That the Board adopt Resolution 2019.83 approving the 2020-2022 Prequalification List for Architecture, Landscape Architecture, Surveying, Engineering, and Planning Services and authorizing other actions as necessary to effectuate the same. --Todd Antoine

Consent approval

Motion by Phyllis Young, second by Neal Perryman.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: D. That the Board adopt Resolution 2019.84 approving a Contract Renewal not to exceed \$40,000 with UHY LLP in connection with Accounting and Internal Audit Services and authorizing other actions as necessary to effectuate the same. - Mike Carson

Motion by Bernie DuBray, second by Robert Epstein.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: E. That the Board adopt Resolution 2019.85 approving a Contract Renewal with Husch Blackwell LLP in connection with comprehensive legal services and authorizing other actions as necessary to effectuate the same. - Susan Trautman

Motion by Monica Huddleston, second by Phyllis Young.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

#### 8. APPROVAL OF CONTRACTS - GRG 1/10TH REVENUE STREAM

Action: A. That the Board adopt Resolution 2019.86 approving a contract amendment not to exceed \$185,000 with Lamar Johnson Collaborative LLC (formerly BatesForum) in connection with St. Vincent Greenway: Trojan Park to Eskridge High School and authorizing other actions as necessary to effectuate the same. - Michael Steinlage

Motion by Dionne Flowers, second by McGraw Milhaven.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: B. That the Board adopt Resolution 2019.87 approving a contract amendment not to exceed \$443,040 with Kwame Building Group, Inc. in connection with St. Vincent Greenway: Trojan Park to Eskridge High School and authorizing other actions as necessary to effectuate the same. - Michael Steinlage  
Previous Roll

Motion by Dionne Flowers, second by Glenn Powers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: C. That the Board adopt Resolution 2019.88 approving a contract amendment not to exceed \$25,000 with Oates Associates, Inc. in connection with St. Vincent Greenway: Eskridge High School to St. Charles Rock Road and authorizing other actions as necessary to effectuate the same. - Michael Steinlage  
Previous Roll

Motion by Dionne Flowers, second by Carol Klein.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: D. That the Board adopt Resolution 2019.89 approving a contract not to exceed \$153,480 with Kozeny-Wagner, Inc. in connection with Gravois and Mississippi Greenways and authorizing other actions as necessary to effectuate the same. - Ben Grossman  
Previous Roll

Motion by Dionne Flowers, second by Phyllis Young.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: E. That the Board adopt Resolution 2019.90 approving a contract renewal not to exceed \$175,000 with The City's Finest, LLC in connection with greenway monitoring and authorizing other actions as necessary to effectuate the same. - Ben Grossman  
Previous Roll

Motion by Bernie DuBray, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: F. That the Board adopt Resolution 2019.91 approving a contract not to exceed \$100,150 with DJM Ecological Services, Inc. in connection with conservation maintenance and authorizing other actions as necessary to effectuate the same. - Ben Grossman

Previous Roll

Motion by Dionne Flowers, second by Neal Perryman.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: G. That the Board adopt Resolution 2019.92 approving a contract not to exceed \$175,000 with AMPM Consulting, LLC in connection with Project Controls consultant services and authorizing other actions as necessary to effectuate the same. --Todd Antoine

Previous Roll

Motion by Monica Huddleston, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: H. That the Board adopt Resolution 2019.93 approving a contract not to exceed \$120,000 with Cannonball, Inc. in connection with marketing and promotion and authorizing other actions as necessary to effectuate the same. -Emma Klues

Previous Roll

Motion by Phyllis Young, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

#### 9. APPROVAL OF CONTRACTS - GRG 3/16TH REVENUE STREAM

Action: A. That the Board adopt Resolution 2019.95 approving the Chouteau Greenway Framework Plan and authorizing other actions as necessary to effectuate the same. - Mark Vogl

Motion by Dionne Flowers, second by Robert Epstein.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

Action: B. That the Board adopt Resolution 2019.94 approving a Supplemental Memorandum of Understanding with the City of Brentwood in connection with Deer Creek Greenway and authorizing other actions as necessary to effectuate the same. - Mark Vogl

Previous Roll

Motion by Neal Perryman, second by Glenn Powers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

#### 10. APPROVAL OF CONTRACTS - CAR 3/16TH REVENUE STREAM

Action: A. That the Board adopt Resolution 2019.96 approving a contract amendment not to exceed \$180,000 with Hudson Services, Inc. in connection with security services in Kiener Plaza and authorizing other actions as necessary to effectuate the same. - Ben Grossman

Motion by Carol Klein, second by Monica Huddleston.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, Jennifer George, McGraw Milhaven, Monica Huddleston, Neal Perryman, Phyllis Young, Robert Epstein

11. CLOSED SESSION

Action: A. ENTER INTO CLOSED SESSION

The Board of the Metropolitan Park and Recreation District, d/b/a Great Rivers Greenway, may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential or privileged matters under RSMo. §610.021(1); leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); specifications for competitive bidding under §610.021(11); sealed bids under §610.021(12); personnel records under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17).

Motion by Neal Perryman, second by Robert Epstein.

[REDACTED]

[REDACTED]

[REDACTED]

12. ADJOURNMENT

Action: A. RECONVENE INTO OPEN SESSION

to reconvene into open session

Motion by Monica Huddleston, second by Dionne Flowers.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, McGraw Milhaven, Monica Huddleston, Phyllis Young

Not Present at Vote: Jennifer George, Neal Perryman, Robert Epstein

Action: B. ADJOURN

TO ADJOURN THE MEETING

Motion by Carol Klein, second by Monica Huddleston.

Final Resolution: Do Pass

Aye: Bernie DuBray, Carol Klein, Dionne Flowers, Glenn Powers, James Hall, McGraw Milhaven, Monica Huddleston, Phyllis Young

Not Present at Vote: Jennifer George, Neal Perryman, Robert Epstein